REPUBLICAN PARTY OF DANE COUNTY



Constitution and Bylaws

REPUBLICAN PARTY OF DANE COUNTY
CONSTITUTION

ARTICLE I – NAME

The name of this organization shall be "The Republican Party of Dane County," and shall hereafter also be referred to as RPDC.

ARTICLE II – PURPOSE

RPDC's purpose shall be to:

- Develop and maintain an aggressive Republican organization effective throughout Dane County;
- Preserve and advance, in every honorable way, fundamental Republican principles and policies;
- Identify, recruit, support, and elect candidates committed to upholding Republican principles and policies;
- Cooperate and assist in all county, state, and national elections;
- Promote understanding of the Constitutions of the United States and the State of Wisconsin; and
- Mirror a representative republic by keeping control in the hands of RPDC's members.

As a constituent part of the Republican Party of Wisconsin, RPDC shall direct, manage, supervise, and control its own business, property, and funds.

ARTICLE III – MEMBERSHIP

Membership shall be open to all Dane County residents who are of voting age, are eligible to vote in any national or state election, support the purposes and principles advanced by the RPDC, and are not a member of any other political party.

Voting members of the RPDC shall be qualified electors under the laws of the State of Wisconsin, and must have paid their annual RPDC membership dues at least 30 calendar days prior to any Annual or Special Caucus and have signed a membership application attesting that they "support fundamental Republican principles and policies." The County Chair, at the direction of the Executive Committee, shall appropriately notify membership, at least 60 days in advance, of the exact date and time by which RPDC dues shall be paid in order to freely vote on Republican Party business at any scheduled Annual or Special Caucuses in which an amendment to this constitution is considered, congressional district caucus, or state convention.

The membership term shall be **from July 1 to June 30 of the following year**.

ARTICLE IV – OFFICERS

SECTION ONE: ELECTED OFFICERS.

A. RPDC Executive Officers shall include:
   1. County Chair;
   2. County Vice-Chair;
   3. Secretary;
   4. Treasurer.

RPDC Elected Officers shall also include Assembly District Chairs:

B. One Assembly District Chair for each district that falls in whole or at least 50% of the population in the part within Dane County; and
C. One single Assembly District Chair representing all of the districts together that have less than 50% of the district's population within Dane County.

SECTION TWO: APPOINTED MANAGERS. The Executive Committee may, as necessary, create not more than five (5) Managers and specify the duties for those managers. Appointed Managers shall be appointed by the County Chair and approved by a majority of the Elected Officers.

SECTION THREE: ELECTIONS AND TERMS.

A. The Executive Officers specified in Section One (A) shall be elected in a duly constituted RPDC Annual Caucus called for said purpose, prior to April 1 in odd numbered years. Where there is only one candidate for an office, election may be made by voice vote. Where more than one candidate is nominated for an office, election will be made by written, secret ballot and the votes counted in clear view of the caucus. A majority of the votes cast shall be sufficient to elect the candidate.

Declarations and Nominations. All nominations for Executive Officers within the RPDC shall be made from the floor at the appropriate caucus. To be eligible for nomination for these offices, persons interested must declare their intention to be a candidate at least 21 days prior to the appropriate caucus. If no one declares for an office by the deadline then that office will be open to nominations the day of the appropriate caucus. The Executive Committee shall determine all other rules governing declarations and nominations and publish them at least 30 days prior to the appropriate caucus.

Term. Upon election, Executive Officers shall serve a term of 2 years and until their successors are elected or appointed.

B. Each Assembly District Chair must reside permanently within his or her district and shall be duly elected, along with RPDC Executive Officers, in odd-numbered years. Assembly District Chairs shall be elected only by those RPDC members who reside permanently within the specified district. In the event that no RPDC member currently resides in a given assembly district or none is willing to be elected, that Chair shall remain vacant until such time as a qualified member can be found and the vacancy filled.

Term. Assembly District Chairs shall serve a term of two years ending at the beginning of the Annual Caucus in the odd-numbered years.

C. Appointed Managers.

Term. Appointed Managers shall have terms that end at the beginning of the Annual Caucus held in the odd-numbered years.

Removal from Office.

(1) Appointed Managers may be removed from office at any time at the discretion of the County Chair.

(2) Appointed Managers may also be removed through the following process -

(a) If at least three-quarters of the total number of sitting Elected Officers, plus the sitting Executive Committee representatives of the Republican Women of Dane County (unless prohibited by federal or state law), the Young Republicans of Dane County (unless prohibited by federal or state law), and the College Republicans of the University of Wisconsin at Madison (unless prohibited by federal or state law) sign a petition, which includes the reason for removal, and present it to the County Chair for consideration at the next appropriate regular Executive Committee meeting;

(b) Upon receipt of a satisfactory petition, the County Chair shall notify the person subject to the petition immediately, provide a copy of the petition to that person, and schedule a hearing at the next regular Executive Committee meeting that occurs at least 10 days after such notice is presented;

(c) After the hearing in executive session at which time the subject of the petition is given an opportunity to hear the complaint and reasons, and have an opportunity to ask questions, present evidence, and provide arguments, the executive session will end and final discussion may be made and then the persons listed above in Part (a) will vote by secret ballot on the petition for removal and if three-fourths shall then agree, the Appointed Manager will be removed from office immediately.

SECTION FOUR: VACANCIES.

A. Executive Officers.
County Chair. When the office of County Chair is vacant, a county Special Caucus (Article VIII, Section 2) must be held between 40 and 70 calendar days for the purpose of electing a new County Chair. If the offices of County Chair and County Vice-Chair shall both be vacant, the acting County Chair shall be, in order of succession: the Treasurer, the Secretary, or a person selected by the Executive Committee. Announcement of the vacancy shall be made to all members through electronic communications for whom the Party has electronic addresses and via postal mail to others within 10 days.

Declarations and Nominations. To be eligible for nomination, persons interested must declare their intention to be a candidate at least 14 days prior to the Special Caucus. If no one declares for an office by the deadline then that office will be open to nominations the day of the Special Caucus. The Executive Committee shall determine all other rules governing declarations and nominations.

Other Executive Officers. If, during an elected term, any vacancy should arise in the offices of Vice-Chair, Secretary, or Treasurer due to resignation, disqualification, lack of participation, as stated in Article V, Section Four, or other permanent inability to act, the vacancy shall be filled by a qualified replacement within 75 days. The interim election shall be decided by a majority vote of the remaining Elected Officers of the Executive Committee. Such an interim election may take place at any regular or special Executive Committee meeting, provided notice of such business is provided in the published agenda, at least one week prior to a meeting. An interim officer elected shall serve until the next Annual Caucus when a successor shall be elected.

B. Assembly District Chairs. If the position of District Chair becomes vacant, the RPDC County Chair shall appoint a replacement with approval from the Elected Officers, who shall serve until the next Annual Caucus.

C. Appointed Managers. If the office shall become vacant the County Chair shall appoint a replacement subject to the approval of the Elected Officers.

SECTION FIVE: DUTIES OF OFFICERS.

A. The **County Chair** shall:
   1) Preside at all RPDC caucuses and Executive Committee meetings;
   2) Hire, with approval of the Executive Committee, all full- or part-time employees;
   3) Determine and set, with the approval of the Executive Committee, the level of pay of any such employees;
   4) Appoint, with the approval of the Elected Officers, the Chairs and, with the approval of the full Executive Committee, members of standing committees and other committees as necessary or remove any of those;

5) Substitute delegates and alternates to forthcoming congressional district caucuses and state conventions provided the following conditions have been met:
    a. He or she is expressly authorized to do so by the voting members of the Annual Caucus at which delegates and alternates were elected;
    b. Any substitute delegate or alternate was a member of the RPDC in good standing at the time of the Annual Caucus at which delegates and alternates were elected; and
    c. The deleted delegate, if any, has no objection to the deletion;
    d. Or the conditions as determined in the RPW Constitution as amended.
6) Deliver written or printed notice to each RPDC member's last known address, which shall include the written or printed notice delivered by electronic means to the personal electronic address of the member, at least 30 calendar days in advance of the Annual Caucus, stating the time and place of the caucus, the nature of all business to be transacted, the exact date and time by which RPDC dues shall be paid in order to freely vote on caucus business, and the exact wording of any constitutional amendments;
7) Forward a list of congressional district caucus delegates to the congressional district chair no later than 5 calendar days before the congressional district caucus;
8) Serve as an ex-officio member of all committees;
9) Submit to the appropriate municipal officers the names of Republicans who desire to serve as election officials within their municipalities, as required by state statutes;
10) Prepare an annual budget, subject to the approval of the Elected Officers;
11) Serve as principal fundraiser for RPDC, or ensure and facilitate an effective Finance and Fundraising Committee;
12) Have general supervision of the activities of RPDC;
13) Be empowered to make payment at the request of, or in the absence of, the Treasurer, except any payment or group of payments, written to an entity or related entities for $1,000 or more shall require the approval of a second Executive Officer;
14) Not endorse a candidate in a Republican primary election except for a Republican incumbent.

B. The **County Vice-Chair** shall assist the County Chair, and shall perform the duties of the County Chair if the County Chair is unable to execute his/her duties as County Chair as confirmed by a two-thirds vote of the Executive Committee. With the approval of the Elected Officers, he or she shall also serve as the Chair of any committee to which the County Chair appoints him or her. The County Vice-Chair shall not endorse a candidate in a Republican primary election except for a Republican incumbent.

C. The **Secretary** shall record and keep the minutes of all the meetings and caucuses; shall report in full as required by the County Chair or the Executive Committee; and shall be the custodian of all RPDC non-financial records. The Secretary shall provide on demand a copy of the constitution and applicable by-laws to any member who requests one, or a copy of the rules of the recent Annual Caucus, or the rules, or draft rules, of the pending Annual Caucus if available.

D. The **Treasurer** shall receive and serve as the custodian of all RPDC funds; shall pay all bills authorized by the Annual Budget, and approved by the County Chair or the Executive Committee; shall keep an account of all monies received and disbursed; shall report in full as required by the County Chair; shall file all reports as required by law; and assist the Audit Committee in an advisory capacity and provide that committee with all requested documents in a timely manner and answer truthfully all their questions.

SECTION SIX: COMPENSATION. All Executive Officers shall serve in their elected capacity without compensation.

ARTICLE V – EXECUTIVE COMMITTEE

SECTION ONE: COMPOSITION. The Executive Committee shall consist of the following members, who shall serve without any compensation:

(1) Executive Officers;
(2) Assembly District Chairs;
(3) President, Republican Women of Dane County, or their Designee (unless prohibited by federal or state law);
(4) Chair, Young Republicans of Dane County, or their Designee (unless prohibited by federal or state law) ;
(5) Chair, College Republicans of the University of Wisconsin at Madison, or their Designee (unless prohibited by federal or state law) ;
(6) Appointed Managers**;**
(7) Standing Committee Chairs;
(8) Immediate Past County Chair, for a term of one year immediately after ceasing to serve in the capacity of County Chair.

SECTION TWO: DUTIES. The duties of the Executive Committee shall be to: transact necessary business between caucuses; establish and approve RPDC policies and procedures, including membership and dues; approve creation of ad-hoc committees; and set the date of the Annual Caucus.

The County Chair, at the direction of the Executive Committee shall appropriately notify membership, at least 60 days in advance, of the exact date and time by which RPDC dues shall be paid in order to freely vote on Republican Party business at any scheduled Annual or Special Caucuses in which an amendment to this constitution is considered, congressional district caucus, or state convention.

The Executive Committee shall also approve by a majority vote of the Elected Officers only an annual RPDC budget and any incurred debt longer than 40 days; members of the credentials, resolutions, and rules committees for the Annual Caucus; nominate delegates and alternate delegates to the congressional district caucus and state convention for approval by the Annual Caucus; elect persons to fill vacancies in the offices of County Vice-Chair, Secretary, Treasurer, or Assembly District Chair;

approve the appointments of Standing Committee Chairs, Appointed Officers, and members of the Delegate Nominating Committee. The Party shall not assume any debt greater than $1,000 past 40 days.

The Executive Committee shall not endorse a candidate in a Republican primary election unless it is a Republican incumbent or, under extraordinary circumstances, and then by a three-fourths vote of the entire committee.

SECTION THREE: CONDUCT. No Executive Committee member shall offer or provide any support, or consulting services, either publicly or privately, to any candidate for partisan election from other than the Republican Party; nor shall they receive any form of compensation for consulting services provided to another political party or partisan campaign committee from other than the Republican Party. Any Executive Committee member offering such assistance shall be immediately removed from office after a hearing before the Executive Committee where evidence is presented and judged by the Executive Committee to be conclusive and sufficient, and disqualified from holding further RPDC office for a period of 4 years from the date of their removal from office. For purposes of this section, "consulting services" shall mean the providing of campaign advice and/or the design, production and distribution of campaign materials. Any officer convicted of a felony is automatically terminated from office.

SECTION FOUR: MEETING ATTENDANCE. Any Executive Committee member that has 3 consecutive unexcused absences from duly scheduled and noticed meetings, or a total of 4 unexcused absences within one calendar year, shall be subject to removal from office, upon recommendation of the Chair and by a vote of the RPDC Executive Committee. The Executive Committee, after learning the reason for an unexcused absence by another member, may vote to determine if an absence is unexcused, if at least three members request such a vote, but only at the meeting during which the member is absent.

SECTION FIVE: MEETINGS. The Executive Committee shall hold at least 6 meetings at such dates and times as are determined by the Executive Committee. Special meetings of the Executive Committee may be called by the County Chair, or by written request of 8 members of the Executive Committee. Written notice of the date and time of all Executive Committee meetings shall be forwarded to the committee members, no later than 5 calendar days prior to the meeting. The call of the meeting shall state the specific purpose of the meeting and no other business shall be transacted unless, in the case of a regularly scheduled meeting, approved by two-thirds of the Executive Committee.

SECTION SIX: QUORUM. A quorum for a meeting of the Executive Committee shall be a simple majority of committee members.

ARTICLE VI – STANDING, SPECIAL AND AD HOC COMMITTEES

SECTION ONE: CHAIR AND MEMBERS. The County Chair shall appoint the Standing Committee and Delegate Nominating Committee Chairs subject to the approval of the Elected Officers. All other committee appointments by the County Chair are subject to the approval of the full Executive

Committee, save for the County Chair's assigned Audit Committee appointment. The chair and members of the standing, special or ad hoc committees shall hold office at the discretion of the County Chair, except for the Audit Committee. The Standing Committee Chairs shall sit on the Executive Committee, but the Special or Ad Hoc Committee chairs do not.

Term. The chairs and members of standing (except Financing and Fundraising), special (except Audit), and ad hoc committees shall have terms limited to the term of the County Chair who appointed them.

Removal from Office.

(1) Standing Committee Chairs may be removed from office at any time at the discretion of the County Chair.

(2) Standing Committee Chairs may also be removed through the following process -

(a) If at least three-quarters of the total number of sitting Elected Officers, plus the sitting Executive Committee representatives of the Republican Women of Dane County (unless prohibited by federal or state law), the Young Republicans of Dane County (unless prohibited by federal or state law), and the College Republicans of the University of Wisconsin at Madison (unless prohibited by federal or state law) sign a petition, which includes the reason for removal, and present it to the County Chair for consideration at the next appropriate regular Executive Committee meeting;

(b) Upon receipt of a satisfactory petition, the County Chair shall notify the person subject to the petition immediately, provide a copy of the petition to that person, and schedule a hearing at the next regular Executive Committee meeting that occurs at least 10 days after such notice is presented;

(c) After the hearing in executive session at which time the subject of the petition is given an opportunity to hear the complaint and reasons, and have an opportunity to ask questions, present evidence, and provide arguments, the executive session will end and final discussion may be made and then the persons listed above in Part (a) will vote by secret ballot on the petition for removal and if three-fourths shall then agree, the Standing Committee Chair will be removed from office immediately.

SECTION TWO: STANDING COMMITTEES. Standing committees shall be comprised of at least two Executive Committee members, while the remainder of the members may be selected from among the general RPDC membership.

The following are standing RPDC committees:

(1) Membership Recruitment, Services, and Volunteers;
(2) Events;
(3) Candidate Recruitment and Campaign;
(4) Fair Elections;
(5) Public Policy;

(6) Public Relations and Political Action;
(7) Finance and Fundraising.

SECTION THREE: STANDING COMMITTEE DUTIES.

(1) **The Membership Recruitment, Services, and Volunteers Committee** shall be charged with developing and implementing a member recruitment program; formulating informational programs keeping members informed, creating member services, creating opportunities to assist with Party operations, projects, and committees. The Committee may recommend to the County Chair and Executive Committee any policy changes or program incentives that will enhance RPDC's appeal among all residents of the county. The Committee may also recommend, subject to the approval by the Executive Committee, the level of membership dues.

(2) **The Events Committee** shall plan, budget, organize, and execute all RPDC events under the supervision of the County Chair. The committee may create subcommittees or task groups for each event.

(3) **The Candidate Recruitment and Campaign Committee** shall be comprised of Assembly District Chairs and other such members as the County Chair shall appoint.

A. Recruitment. The committee shall recruit candidates for partisan offices in Dane County.

B. Campaign Assistance. The committee shall assist Republican and non-partisan campaigns organize; provide campaign training; obtain necessary resources; coordinate, whenever possible, the activities of Dane County candidates; find and win the support of Republican, conservative, and independent voters; and develop methods to maximize turnout of favorable voters. Non-partisan candidates for which assistance is provided need not be Republican but will, in the opinion of the County Chair, conform to guidelines set by the Executive Committee.

C. Platform. The committee will provide partisan candidates with the platform of the Republican Party of Wisconsin and explain its importance.

D. Finance. The committee shall also endeavor to raise money prior to elections to help candidates for the legislature or courthouse receive initial funding, except during a primary without a Republican incumbent, and potentially additional funding in a general election.

E. Research. The Committee shall compile statistical information regarding election and voting trends; be responsible for researching appropriate political and public policy issues and changes; and maintain a file in RPDC headquarters on each partisan office.

(4) **The Fair Elections Committee**

A. The Committee shall ensure that elections in Dane County are fair and that Republicans eligible to vote are registered. The committee, with the consent and guidance of the Executive Committee, shall oversee:
   1. The recruitment of Republican paid elections officials;
   2. The recruitment of Republican volunteer election observers, including some in advance;
   3. The recruitment of nursing home volunteer election observers or election officials; and
   4. The recruitment of lawyers that can help ensure elections are fairly held.

B. The Committee shall also support election reform laws and regulations supported by the RPDC, the Republican Party of Wisconsin, the Republican legislators, and the Republican Governor.

(5) **The Public Policy Committee**

A. The Committee shall serve as the primary advisor to the County Chair and Executive Committee for public policy. It shall focus on policies that have broad support within the RPDC and will significantly influence voters. The Committee will view policy in strategic terms, which is recommending policies that will advance the Republican message and gain more voters in successive elections.

B. The Committee shall review public policy positions approved by at least two-thirds of the Annual Caucus or those approved by two-thirds of the entire membership of the Executive Committee, and may recommend potential actions by the Party to promote these policies. The Committee is not required to recommend any action on any particular policy.

C. The Committee may also make recommendations, based on its own conclusions, for policy consideration and potential action to the County Chair or the Executive Committee.

D. The Committee shall also do in-depth research on public policy and provide research to the County Chair or the Executive Committee. At the direction of the County Chair, the Committee shall maintain archives of its research and background information on public policy for RPDC and its members.

(6) **The Public Relations and Political Action Committee.** It is the goal of the Party to positively influence the thinking of the voters of Dane County, such that an increasing number support Republican policies and vote for Republican candidates.

A. The Committee shall publicize, to RPDC members, programs, meetings and other activities to ensure member participation. The Committee shall also publicize, at the direction of the County Chair, RPDC activities to the general public in order to increase their awareness of the RPDC as well as improve its public image.

B. The Committee shall carry out activities to actively promote public policy positions of the RPDC, as directed by the County Chair with the approval of the Executive Committee.

C. The Committee shall be the primary RPDC entity for political action. However, the Executive Committee may create other ad hoc committees or task forces, for such purposes as it chooses. The Committee will recommend political action strategies to the County Chair and the Executive Committee that will influence public thinking and persuade more people to support Republican causes, policies, ideas, and candidates. The Committee is not required to recommend any action on any particular policies.

D. The RPDC newsletter editor and web master shall be members of this Committee.

(7) **The Finance and Fundraising Committee** shall solicit and obtain funds to finance an annual budget as approved by the Elected Officers. It shall also engage in long-term financial planning for the RPDC. The Committee Chair shall be appointed for a term of 3 years, to serve at the discretion of the County Chair. The RPDC Treasurer shall serve as this Committee's Vice-Chair.

SECTION FOUR: SPECIAL COMMITTEES

(1) **The Audit Committee** shall independently review RPDC financial records and procedures annually. The audit must be undertaken no later than November 1st, with completion and submission of the report and its recommendations to the Executive Committee by December 15th. There shall be 3 members of the Audit Committee and each shall serve for one year. None may be members of the Executive Committee. One member is appointed by the Chair, at his or her sole discretion, one member is elected by the Assembly District Chairs, and one member is elected by the remainder of the non-appointed members of the Executive Committee. The Treasurer shall attend meetings at the request of the Committee, shall answer all their questions, and provide all documents they require. The Audit Committee will elect one of its members as committee chair.

(2) **The Delegate Nominating Committee** shall be comprised of least 5 RPDC members and appointed by the County Chair and approved by the Elected Officers for the purpose of nominating delegates and alternates to the congressional district caucus and state convention. (The County Chair shall also appoint alternates to fill seats at the state convention in the event that appointed delegates cannot ultimately attend.)

(3) **Public Appointments Committee**. When the opinion of the RPDC is sought concerning any vacancy in an office elected by the public, the County Chair may appoint a Public Appointments Committee of not less than 3, no more than 9 members, whose duties shall be to screen all applicants for appointment to vacancies in public offices and report their findings to the Chair. If there is insufficient time to gain approval of the Executive Committee, the members shall be the County Chair, County Vice-Chair and the Secretary.

SECTION FIVE: AD HOC COMMITTEES
The Executive Committee may create Ad Hoc Committees for a specific purpose and such powers as the Executive Committee may deem. Such committees end at the start of the Annual Caucus during odd-numbered years.

SECTION SIX: SUBCOMMITEES
The Executive Committee or any Standing, Special or Ad Hoc Committee may create subcommittees to assist with its work and responsibilities. The subcommittee chair and members are appointed by the County Chair, subject to the approval of the full Executive Committee, and serve at his or her discretion.

ARTICLE VII – ASSEMBLY DISTRICT ORGANIZATION

SECTION ONE: ASSEMBLY DISTRICT CHAIR. There shall be an Assembly District Chair for:

A. Each assembly district that falls in whole or at least 50% of the population in the part within Dane County; and
B. One single Assembly District Chair representing all of the assembly districts together that have less than 50% of the district's population within Dane County.

The Assembly District Chair shall reside within the boundaries of the district.

SECTION TWO: DUTIES OF THE ASSEMBLY DISTRICT CHAIR. The Assembly District Chair is a voting member of the Executive Committee as well as the Candidate Recruitment Committee; shall maintain a relationship with RPDC members within the district; shall recommend names of members from the district to the County Chair for appointment to the standing committees~~,~~ is primarily responsible for recruiting Republican candidates for state senate and state assembly from the district and assisting them with their campaigns; may recommend potential candidates for non-partisan local office; shall solicit membership renewals annually; shall recruit election officials and election observers; shall promote RPDC activities; shall deliver a written report on Assembly District activities to the County Chair at each Annual Caucus; and shall address each Annual Caucus on the subject of Assembly District activities for not more than 5 minutes.

SECTION THREE: ASSEMBLY DISTRICT COMMITTEE. The Assembly District Chair shall create an Assembly District Committee and appoint its members, to assist with the duties of the district. Persons on the committee should help with candidate recruitment and campaigning, fair election work, membership solicitation and Party activities.

ARTICLE VIII – ANNUAL AND SPECIAL CAUCUSES; COUNTY MEETINGS

SECTION ONE: ANNUAL CAUCUS. An Annual Caucus shall be held at least 30 calendar days prior to the congressional district caucus, but not later than March 15th of each year, at which time, provided there is a quorum present:

1) Delegates and alternates shall be elected to attend the congressional district caucus and state convention;
2) The County Chair may be authorized to substitute delegates and alternates after the Annual Caucus in a manner consistent with the RPW Constitution;
3) Constitutional amendments shall be considered;
4) Resolutions proposed by the Resolutions Committee shall be considered;
5) Policies affecting the business or operation of the Party may be adopted by a two-thirds vote, provided that a petition of at least 25 members requested such a policy, and notice was sent to the membership at least 30 days in advance; and
6) Each Assembly District Chair's activity report for his or her individual district shall be received and heard.

In odd numbered years, RPDC executive officers and Assembly District Chairs shall be elected. There is no quorum for the assembly district caucus held during the Annual Caucus. The County Chair shall deliver written or printed notice to each RPDC member's last known address at least 30 calendar days in advance of the Annual Caucus, which shall include the written or printed notice delivered by electronic means to the personal electronic address of the member, stating the time and place of the caucus, the nature of all business to be transacted, and the exact wording of any constitutional amendments. The Executive Committee may set reasonable caucus fees for members in attendance.

Only members of the RPDC for at least 30 days, as defined in Article III, shall have voting authority at an Annual Caucus.

All delegates and alternates selected at the Annual Caucus or appointed thereafter must be or have been members of the RPDC in good standing at the time of the Annual Caucus.

SECTION TWO: SPECIAL CAUCUSES. A Special Caucus shall be called by the County Chair at the request of a majority of the Executive Committee; or upon petition of 50 RPDC members. Such petition shall state the exact purpose of the Special Caucus.

The actions of the Special Caucus shall be limited to such matters as stated in the notice. The Chair shall mail notice or include notice in the RPDC newsletter, in an electronic communication, by mail, or a combination of any of these that will reach all members for all Special Caucuses at least 7 calendar days prior to the date of the caucus. In the case of Special Caucus to consider amendment of this constitution, notice must be mailed at least 14 calendar days in advance to all members in an electronic communication, by mail, or a combination thereof.

Only members of the RPDC for at least 30 days, as defined in Article III, shall have voting authority at a

Special Caucus.

SECTION THREE: QUORUMS – ANNUAL CAUCUS AND SPECIAL CAUCUS. A quorum required to conduct RPDC business at an Annual or Special Caucus shall be the greater of 50 paid RPDC members, as specified in Article III, or 15% of the membership for the current year. Once a quorum has been reached, business can start and shall continue as long as there are a minimum of 50 people present in the room.

SECTION FOUR: COUNTY MEETINGS. County meetings are for the purpose of member education, activities, or other Party purposes not related to transacting business.

SECTION FIVE: NOTICE OF CONGRESSIONAL DISTRICT CAUCUS AND STATE CONVENTION: The County Chair shall give at least 7 calendar days advance notice to delegates and alternates of the dates of the congressional district caucus and state convention in an electronic communication, by mail, or a combination thereof.

ARTICLE IX – PARLIAMENTARY AUTHORITY

The current edition of "Roberts Rules of Order, Newly Revised" shall govern all proceedings, except where inconsistent with the RPDC Constitution or bylaws.

Article X – AMBIGUITY WITH REPUBLICAN PARTY OF WISCONSIN CONSTITUTION

In the event of any conflict or ambiguity of this Constitution or By-Laws adopted hereunder, the Constitution of the Republican Party of Wisconsin shall prevail.

ARTICLE XI – BYLAWS

Bylaws may be adopted in compliance with this constitution by a majority vote at any duly called caucus; where the call and notice states such a purpose, and the exact text of the proposed bylaw amendment(s) was provided. The Executive Committee, by majority vote, or a petition of 50 members, may propose a bylaw for consideration at the caucus. Bylaws approved shall be included as an attachment to this constitution.

ARTICLE XII – AMENDMENTS

Amendments to this constitution may be made upon an affirmative vote of two-thirds of those voting members present and voting at any Annual or Special Caucus of the RPDC, where the call and notice states such a purpose and the text of the proposed amendment(s) was provided. Amendments to this constitution may be proposed by a majority vote of the Executive Committee or by a signed, not

electronic, petition of any group of members in good standing that represent at least 50 such members or 10% percent of the total membership, whichever is greater. Following RPDC membership's adoption of the amendment(s), the revised constitution shall be submitted to the Executive Committee of the Republican Party of Wisconsin for its approval.

ARTICLE XIII – EFFECTIVE DATE

Adopted by the Republican Party of Dane County on this 7th day of June, 2016.
Submitted to the Republican Party of Wisconsin for review; this 15th day of June, 2016.
Approved by the Republican Party of Wisconsin on this 24th day of September, 2016