We are currently seeking an exceptional person who has a passion to create a meaningful impact in the lives of the participants we support in our Day Habilitation Program.

The position we are currently recruiting for is a Day Habilitation Assistant—Part Time working approximately 24 hours per week: Tuesday/Wednesday/Friday – 8 hours each day.

In this position you will:

- Help participants achieve/exceed their personal goals
- Ensure the safety of our participants
- Provide support and guidance to participants by facilitating the development and implementation of day hab plans
- Assist in engaging participants in daily activities both on and off site
- Operate agency van to transport participants to various locations
- Provide training to participants to enable them to use the public transportation system safely
- Complete necessary notes/documentation/reports into system within desired timeframes

Minimum Requirements Include:

- Demonstrated experience dealing with the developmentally disabled population
- High School Diploma/GED – College a plus!
- Driver’s License with good driving history - MANDATORY
- Strong communication skills; attention to detail
- Professional image, especially when working in the community representing GRACE
- Positive attitude and strong tolerance to stress
- Ability to be flexible with work schedule requirements
- Requires physical activities including but not limited to walking, lifting, bending, etc.
- CPR, SCIP, and First Aid certified or must complete training through agency offering

Please contact Angela Ricca, HR for a more complete list of job duties and requirements. Qualified/interested candidates should send Angela an e-mail with an updated resume at: aricca@graceofny.org

GOOD NEWS: For this specific position, we are offering a REFERRAL BONUS AWARD to the employee who recommends a candidate that is ultimately hired and remains in good standing through the probationary period (90 days). Contact Angela for more information and details!!!