IPPFA

PREPARE PROTECT EDUCATE INFORM

EXHIBITOR PROSPECTUS

2023 IPPFA MIDAMERICAN PENSION CONFERENCE

Marriott Lincolnshire Resort

10 Marriott Drive

Lincolnshire, IL 60069

(847) 634-0100

EXHIBITOR TENATIVE SCHEDULE INFORMATION



WELCOME EVERYONE

This training conference is geared to an audience of Pension Trustees and both Association and Corporate Executives dealing with public pensions.

As always, Trustee Education has been the focus of past IPPFA conferences and seminars. To provide our members with the best possible education, we have once again assembled an informative program of extraordinary talent from across Illinois and the nation.

The IPPFA MidAmerican Pension Conference presents valuable information and, as a Corporate Member, you don't want to miss this opportunity to network with trustees and other professionals. Personal contact with pension trustees, decision makers, and other staff will provide knowledge and the opportunity to expand your contact list.

As a business service provider, you have the opportunity to reestablish relationships and create new ones with the attendees this year.

SPONSORSHIP

The IPPFA is offering Corporate Members the opportunity to sponsor different events at the 2023 MidAmerican Pension Conference. In return for your sponsorship of these events, signage will be prominently displayed listing your company's name at each sponsored event, as well as on the IPPFA website and mobile app.

BAG SPONSOR
Company logo will appear on bags: $2000 (one available)

COCKTAIL RECEPTION SPONSOR
$1500 (two available)

WEDNESDAY SPONSOR
Lunch: $1500 (three available)

THURSDAY SPONSOR
Breakfast: $1500 (two available)
Lunch: $1500 (three available)

FRIDAY SPONSOR
Breakfast: $1000 (two available)

All major checks and credit cards are accepted.

Please make checks payable to:

IPPFA
2587 Millennium Dr., Unit C
Elgin, IL 60124

Please see back of packet for the conference sponsorship form

IPPFA MIDAMERICAN PENSION CONFERENCE

October 4 - *6, 2023*

Tentative Schedule of Events

Tuesday, October 3rd

1:00pm.....Heroes Family Fund Golf Outing*

Wednesday, October 4th

9:00am - 1:00pm.....Vendor Booth Set-Up
9:00am.....Registration Opens
11:30am - 12:30pm.....Lunch*
12:30pm - 5:00pm.....Vendors Exhibit
12:30pm - 5:00pm.....Educational Sessions
5:30pm - 7:00pm.....Welcome/Networking Reception*

Thursday, October 5th

7:00am - 8:00am.....Breakfast*
7:00am - 5:00pm.....Vendors Exhibit
7:00am.....Registration Opens
8:30am - 5:00pm.....Educational Sessions
12:30pm - 1:30pm.....Lunch*
5:00pm.....Vendors Booth Dismantle

Friday, October 6th

7:30am - 8:30am.....Breakfast*
8:30am - 12:30pm.....Educational Sessions/Conference Ends

**Sponsorships Available*



HOW TO APPLY:

- Each IPPFA Corporate Member *MUST* be registered and pay the conference registration fee. Booth space is supplied at no additional charge. If you are sharing a booth, please submit one form per booth space with all registration payments.
- Payment in full for registration and booth space requests must accompany each registration. Checks will be deposited as they are received, and credit cards will be processed automatically online. Payment acceptance does not guarantee placement in the exhibition.*

Please read this prospectus in full for clarification of terms, conditions, and booth assignment procedures.

*In the event of no booth placement, all monies will be returned promptly.

The conference and booth registration deadline is **Friday, September 1st, 2023** by 4:00pm CT.
No telephone requests will be accepted.

Please register online via www.ippfa.org

If you are paying by **check**, register online and mail your check to:

IPPFA
2587 Millennium Dr., Unit C.
Elgin, IL 60124

If paying by **credit card**, complete the transaction online and keep a copy of the confirmation for your records.

Please note: registrations received without payment will not be considered for booth assignment until the IPPFA receives payment by either check or credit card.

EXHIBIT FEES

- There is no additional fee to exhibit, although you will be responsible for paying the conference registration fee.
- The early-bird conference fee is $450 per person for members and $900 per person for non-members, but please be aware that the registration fee increases over time.
- All payments must be received in full before the conference.
- No telephone reservations will be accepted. Space is assigned on a first come, first paid basis. The IPPFA Corporate Member must register online for both the conference and their booth.

LOCATION

The 2023 IPPFA MidAmerican Pension Conference will be held at the Lincolnshire Marriott Resort at 10 Marriott Drive in Lincolnshire, IL 60069.

BOOTH SHARING & ASSIGNMENTS

- Companies are welcome to share exhibit space. If you would like to have more than one firm or company represented, a booth sharing fee will not be assessed (registration fees will still apply per person).
- Exhibit space is assigned based on first come, first paid basis. The IPPFA reserves the right to make assignments or reassign exhibit space as necessary.

CONFERENCE REGISTRATION

Conference registration is required for everyone who attends the conference. All exhibitors will be required to wear registration badges. **Badges are not transferable.**

RAFFLE PRIZES

- If you wish to participate in raffle prize giveaways, please be aware that **you will be responsible for distributing your prizes**.
- Raffle Prizes must be distributed by 2:00pm on *Thursday, October 5th*. If the winner is not present, **you will be responsible for contacting the attendee and getting the prize to them**.

GROUP BLOCKINGS

- Groups of related exhibitors may request to be placed together.
- All parties interested in being placed within a block must submit the request in writing to *special-events@ippfa.org*.
- Every effort will be made to place groupings in booth space preferences, but the IPPFA reserves the right to make assignment or reassignments as necessary for the benefit of the conference.

RESTRICTIONS

The IPPFA reserves the right to prohibit or require the removal of any display or exhibit, or any part of an exhibit, which it deems not suitable or in accordance with these regulations or in accordance with acceptable professional ethics or prohibits for other reasons deemed necessary or appropriate by the IPPFA. All exhibits shall conform in all respects to applicable safety, health, and fire codes, plus rules of the Lincolnshire Marriott Resort.

RESPONSIBLITIES

The IPPFA shall assume no responsibility nor shall the exhibitor look to the IPPFA for any losses, direct or indirect, which may occur as a result from any act or omission, whether intentional or negligent, on the part of the IPPFA, its officers, employees, and agents, which may result from any activities.

SECURITY

The IPPFA does not insure exhibitor property or personnel, so purchasing insurance is recommended. The IPPFA, the conference facility, their respective officers, directors and employees or agents shall not be responsible for the safety or protection of the property or of the exhibitor, its employees and/or agents from any cause.

HOLD HARMLESS, LIABILITY, AND INSURANCE

The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of injury or damage to exhibitor's displays, equipment, and other property brought upon the premises of the exhibit hall. Exhibitor shall defend, indemnify, and hold harmless the IPPFA of Elgin, IL, the Lincolnshire Marriott Resort of Lincolnshire, IL, their respective directors, officers, agents and employees from losses, damages, and claims inside or outside the exhibit hall that may arise as a result of actions of the exhibitor, its employees, or agents. The IPPFA of Elgin, IL, the Lincolnshire Marriott Resort of Lincolnshire, IL, or their respective directors, officer's agents, or guests shall not be liable to exhibitor, its employees, or agents for any damages, loss, or injury from fire, electricity, water, storm, riot, smoke, theft, accident, or any other cause. The exhibitor agrees to provide insurance coverage for personal injury and property damage liability covering the exhibitor and his property in such amount as the exhibition facility requires. The IPPFA of Elgin, IL and the Lincolnshire Marriott Resort of Lincolnshire, IL, shall each be named as an additional insured on all of exhibitor's policies of insurance. Insurance protection against fire, theft, or damage to the exhibitor's materials must be carried at the exhibitor's expense.

EXHIBIT BOOTH - NEEDS/SHIPPING

- If you require additional furnishings, electrical needs, telephone, floral arrangements, internet connections, and/or audiovisual needs, please contact the Lincolnshire Marriott Resort directly.
- Additional shipping and handling fees may be charged by the hotel for displays or items shipped to/from the hotel. Please contact the hotel for pricing information at (847) 634-0100.
- When shipping boxes to the hotel, please ensure that they have your company name on it, as well as the on-site contact who will be exhibiting. Please be sure to include a reference to the IPPFA Exhibit or "Hold for IPPFA Exhibitor."

You can ship your boxes to:

Lincolnshire Marriott Resort
10 Marriott Drive
Lincolnshire, IL 60069