



STORMWATER COMPLIANCE CONSTRUCTION SWP3 CHECKLIST

Name of Operator

Date

Site Location

Plan Analyst

	Description	✓	CGP Reference	Notes
AUTHORIZATION TO DISCHARGE				
	Does this site meet the conditions for Low Potential for Erosion as construction between November 15 - April 30?	☐	Part II. E. 1.	
	Did the operator submit a completed copy of the Construction Site Notice for Low Potential for Erosion?	☐	Part II. E. 1.	
	Does this site meet the conditions for a Small Construction Activity of >1 Acre but less than 5 Acres?	☐	Part II. E. 2.	
	Did the operator submit a completed copy of the Small Construction Site Notice?	☐	Part II. E. 2.	
	Does the site meet the conditions of a Large Construction Activity of >5 acres or part of a common plan of development or sale?	☐	Part II. E. 3.	
SECTION 1: GENERAL INFORMATION AND RESPONSIBILITIES				
	Project name, location, address, phone# (if applicable)	☐		
	Operator(s) name, address, phone, fax, e-mail (All applicable information)	☐	Part II. E. 3. e.	
	MS4 Operator name and address	☐	Part II. E. 3. d.ii.	
	SWP3 Contact(s), name, address, phone, fax, e-mail	☐		
	SWP3 Preparation Date	☐		
	Project estimated start and end dates	☐	Part III.F.1.c	
	Project Latitude/Longitude	☐		
	Signatures Certification Page	☐	30 TAC 305.44	
	Delegation of Signatories to Reports	☐	30 TAC 305.128	
	Description of individual operators responsibilities.	☐	Part III.B.2	
	Is this a shared SWP3?	☐	Part III.A	
	Include location of SWP3, if not kept on-site.	☐	Part III.D.1	
SECTION 2: SITE DESCRIPTION				
	Include a description of the nature of the construction activity.	☐	Part III. F. 1. a.	
	Include a list of potential pollutants and their sources.	☐	Part III. F. 1. b.	
	Include a description of the intended schedule or sequence of activities that will disturb soils for major portions of the site.	☐	Part III. F. 1. c..	
	Include the total number of acres of the entire property and total acres where construction activity will occur, including areas where construction support activities (PartI.B) occur.	☐	Part III. F. 1. d.	
	Include data describing the soil or quality of any discharge from the site.	☐	Part III. F. 1. e.	
	If a concrete washout is not located on-site, include a description and location of the disposal of concrete washout water where structural controls have been established.	☐	Part VI.	
	Include the location and description of support activities authorized under the permittee's NOI, including asphalt plants, concrete plants, and other activities providing support to the construction site that is authorized under this CGP.	☐	Part III. F. 1. h.	
	Include the name of the receiving waters at or near the site that may be disturbed or that may receive discharges from disturbed areas of the project.	☐	Part III. F.1. i.	
SITE MAP				
	Include a map showing the general location of the site (city/county map).	☐	Part III. F. 1. f.	

	Direction(s) of stormwater flow (drainage patterns) and approximate slopes anticipated after major grading activities.	☐	Part III. F. 1. g.	
	Areas where soil disturbance will occur.	☐		
	Locations of all major structural controls either planned or in place.	☐		
	Locations of temporary or permanent stabilization practices are expected to be used.	☐		
	Locations of construction support activities, including off-site activities (including material, waste, borrow, fill, or equipment storage areas).	☐		
	Locations of surface waters either at, adjacent, or in close proximity of the site.	☐		
	Locations where storm water discharges from the site directly to a surface water body and/or a MS4.	☐		
	Designated points on site where vehicles will exit onto paved roads (if feasible).	☐		
	Vehicle wash areas.	☐		
	Concrete Washout Area, if applicable	☐	Part VI.E	
	Include erosion control and stabilization practices that may be used on site. (Such as: establishment of temporary or permanent vegetation, mulching, geotextiles, sod stabilization, vegetative buffer strips, protection of existing trees and vegetation, slope texturing, temporary velocity dissipation devices, flow diversion mechanisms, and other similar measures).	☐	Part III. F. 2. b. i.	
	Reference or have attached the dates when major grading activities occur.	☐	Part III. F. 2. b. ii. A.	
	Reference or have attached the dates when construction activities temporarily or permanently cease on a portion of the site.	☐	Part III. F. 2. b. ii. B.	
	Reference or have attached the dates when stabilization measures are initiated.	☐	Part III. F. 2. b. ii. C.	
	Include a statement addressing stabilization measures when construction activities are temporarily or permanently ceased for 14 days or more prior to final stabilization? (excluding situations listed in CGP Part III. F. 2. b. iii. A-D).	☐	Part III. F. 2. b. iii.	
Permanent Storm Water Controls				
	Include a description of permanent pollution control measures for post construction storm water discharges.	☐	Part III. F. 3.	
Other Controls				
	Include a statement describing minimization of off-site vehicle tracking of sediments and dust generation.	☐	Part III. F. 4. a.	
	Include a description of construction and waste materials expected to be stored on-site and controls to minimize pollutants from these materials.	☐	Part III. F. 4. b.	
	Include a description of potential pollutant sources from areas other than construction (such as storm water discharges from dedicated asphalt plants and dedicated concrete batch plants), and a description of controls and measures that will be implemented at those sites to minimize pollutant discharges.	☐	Part III. F. 4. c.	
	A statement ensuring the disposal of materials is performed in compliance with applicable state, federal, and local laws when there is demolition of a structure	☐	Part III.F.4.g.iii	
	Is there a description that velocity dissipation devices will be located at discharge locations and along the length of any outfall channel.	☐	Part III. F. 4. d.	
	Is there a statement addressing minimum exposure of sanitary waste by positioning portable toilets so that they are secure and will not be tipped over, and so that they are located away from surface water in the state and stormwater inlets or conveyances.	☐	Part IV.D.6	
SECTION 4: APPROVED STATE AND LOCAL PLANS				
	Include a statement addressing the Documentation of Compliance with federal, state, or local plans.	☐	Part III. F. 5. a.	
SECTION 5: MAINTENANCE AND INSPECTIONS				

	Does the SWP3 include a statement regarding the qualifications and responsibilities of the person performing the inspections, such that the person conducting the inspections is knowledgeable of the CGP, familiar with the construction site, and knowledgeable of the SWP3 for the site?	☐	Part III. F. 7.b.iii. & Part III.F.8.a.	
	Are the following included in the inspection report: 1. Scope of the inspection? 2. Name(s) and qualifications of personnel conducting the inspection? 3. Dates of the inspection? 4. Description of corrective actions taken as a result of inspections? 5. Identify instances of non-compliance? 6. Certification of report if no instances of non-compliance are found? 7. Meet signatory requirements?	☐	Part III. F. 8.f.	
	Does the SWP3 include a statement regarding inspection frequency? Inspections are conducted at least every 7 calendar days or once every 14 or 28 calendar days and within 24 hours of the end of a storm event of a 1/2 inch or greater.	☐	Part III. F. 8.c.i.	
	Is a copy of the inspection report included in the Appendices?	☐	Part III. F	
	Is a copy of the dewatering inspection report in the Appendices?	☐	Part III. F. 7 & Part IV.C	
SECTION 6: NON-STORM WATER DISCHARGES				
	Does the SWP3 identify all authorized non-storm water discharges (Reference Part II.A.3)?	☐	Part II.A.3 & Part V.B.1.	
SECTION 7: RECORDKEEPING				
	Statement that records will be retained for a minimum period of at least 3 years after one of the following is achieved: 1) submittal of a Notice of Termination (NOT), 2) the date final stabilization has been achieved on all portions of the site that is the responsibility of the permittee, or 3) another permitted operator has assumed control according to overall areas of the site that have been finally stabilized.	☐	Part VI.	
	Include a statement regarding the revision of updates to SWP3, including the site map, within 7 days when there is "1. a change in design, construction, operation, or maintenance that has a significant effect on the discharge of pollutants and that has not been previously addressed in the SWP3; 2. changing site conditions based on updated plans and specifications, new operators, new areas of responsibility, and changes in BMPs; or 3. results of inspections or investigations by construction site personnel authorized by the permittee, operators of a municipal separate storm sewer system receiving the discharge, authorized TCEQ personnel, or a federal, state or local agency approving sediment and erosion plans indicate the SWP3 is proving ineffective in eliminating or significantly minimizing pollutants in discharges authorized under this general permit."	☐	Part III.E.	
CONCRETE BATCH PLANTS NUMERIC EFFLUENT LIMITATIONS				
	Are numeric effluent limitations monitored once/year for TSS, oil and grease, and PH?	☐	Part IV. A.	
	Are the monitoring results in compliance with the numeric effluent limitations?	☐		
	Is the monitoring conducted and results recorded on a DMR for within the appropriate time frames?	☐		
APPENDICES				
	The TPDES Construction General Permit No. TXR150000 must be included as either full document (57 pages), QR code, or website link.	☐	Part III. F. 1. j.	
	Notice of Intent (NOI)	☐	Part II. E. 3. b.	
	Site Plan(s)	☐		
	Construction Inspection Form	☐		
	Construction Site Notice Forms	☐		
	Low Rainfall Erosivity Waiver Form (Nov.15-Apr.30)	☐		

Requested Information	
a	
b	
c	
d	
e	
f	
g	
h	
i	
j	

Additional Comments:

Signature of Approval by Plan Analyst

Date Approved