

2020

VLF E-Learning Academy Catalogue



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Victorious Living Foundation

4/5/2020

Victorious Living E-Learning Academy



1. Growth Hacking
2. From Boss to Leader
3. Identifying and Combating Fake News
4. GDPR Readiness: Getting the Message Out
5. Becoming a Better Learner
6. Fostering Innovation
7. Intrapreneurship
8. Honing and Delivering Your Message
9. Digital Transformation
10. Collaboration
11. GDPR Readiness: Creating a Data Privacy Plan
12. Mobbing in the Workplace
13. Trade Shows: Getting the Most Out of Your Trade Show Experience
14. Working Smarter: Using Technology to Your Advantage
15. Being a Team Player
16. Becoming a Progressive Employer: Setting Trends Instead of Following Them
17. Selling Smarter
18. Overcoming Objections to Nail the Sale
19. Digital Citizenship: Conducting Yourself in a Digital World
20. Accounting Skills for New Supervisors
21. English as a Second Language: A Workplace Communications Primer
22. Cannabis and the Workplace
23. Code of Conduct: Setting the Tone for Your Workplace
24. Promoting a Marketing Webinar
25. Creating Winning Webinars: Getting Your Message Out
26. Employee Recognition: Appreciating Your Workforce
27. Transgender Employees: Creating an Inclusive Work Community
28. Working with the Media: Creating a Positive Working Relationship
29. Women and Leadership: Owning Your Strengths and Skills
30. Planning for Workplace Safety
31. Influence and Persuasion
32. Mastering The Interview

33. Beyond Workplace Politics: Using Social and Emotional Competencies
34. Project Management: All You Need to Know
35. An Environmental Audit Primer
36. Diversity Training: Celebrating Diversity in the Workplace
37. Workplace Health and Safety: The Supervisor's Role and Responsibilities
38. Environmental Sustainability: A Practical Approach to Greening Your Organization
39. Project Management Training: Understanding Project Management
40. Project Planning: All You Need to Know
41. Creating Winning Proposals
42. Six Sigma: Entering the Dojo
43. Developing a Lunch and Learn Program
44. Continuous Improvement with Lean
45. Conversational Leadership
46. Intermediate Project Management
47. Introduction to E-Mail Marketing
48. Measuring Training Results
49. Developing a Training Needs Analysis
50. Training with Visual Storytelling
51. Creating Successful Staff Retreats
52. Creating a Positive Work Environment
53. Developing a Safety Procedures Manual
54. Purchasing and Procurement Basics
55. Appreciative Inquiry
56. Global Business Strategies
57. Encouraging Sustainability and Social Responsibility in Business
58. Developing Your Executive Presence
59. The Professional Supervisor
60. Research Skills
61. Onboarding: The Essential Rules for a Successful Onboarding Program
62. Meeting Management: The Art of Making Meetings Work
63. Introduction to Neuro Linguistic Programming
64. Facilitation Skills
65. Dynamite Sales Presentations
66. Customer Service Training: Managing Customer Service
67. Balanced Scorecard Basics
68. Basic Internet Marketing
69. Advanced Skills for the Practical Trainer
70. Employee Dispute Resolution: Mediation through Peer Review

71. Creating a Google AdWords Campaign
72. Call Center Training: Sales and Customer Service Training for Call Center Agents
73. Process Improvement with Gap Analysis
74. Conducting Accurate Internet Research
75. E-Commerce Management
76. Building an Online Business
77. Workplace Harassment: What It Is and What to Do About It
78. Managing Across Cultures
79. Getting Your Job Search Started
80. Logistics and Supply Chain Management
81. Building a Brand on Social Media
82. Building a Consulting Business Kick starting Your Business with Crowd sourcing
83. Inventory Management: The Nuts and Bolts
84. Safety in the Workplace
85. Making Training Stick
86. Managing Pressure and Maintaining Balance
87. Managing the Virtual Workplace
88. Communications for Small Business Owners
89. Marketing and Sales
90. Orientation Handbook: Getting Employees Off to a Good Start
91. Anger Management: Understanding Anger
92. Skills You Need for Workplace Success
93. Writing for the Web
94. Prospecting for Leads Like a Pro
95. Tough Topics: Talking to Employees about Personal Hygiene]
96. Human Resources Training: HR for the Non-HR Manager
97. Survival Skills for the New Trainer
98. NLP Tools for Real Life
99. Developing Your Training Program
100. Conference and Event Management
101. Communication Strategies
102. Business Writing That Works
103. Business Etiquette: Gaining That Extra Edge
104. Bullying in the Workplace
105. Branding: Creating and Managing Your Corporate Brand
106. Building Relationships for Success in Sales
107. Project Management Fundamentals
108. Workplace Violence:
How to Manage Anger and Violence in the Workplace
109. Personal Brand: Maximizing Personal Impact
110. Knowledge Management
111. CRM: An Introduction to Customer Relationship Management
112. Basic Business Management: Boot Camp for Business Owners
113. Business Process Management
114. Lean Process Improvement

115. Self-Leadership
116. Performance Management: Managing Employee Performance
117. Marketing for Small Businesses
118. Strategic Planning
119. Conducting Effective Performance Reviews
120. Public Relations Boot Camp
121. Networking for Success
122. The Practical Trainer
123. Business Succession Planning:
Developing and Maintaining a Succession Plan
124. Telemarketing: Using the Telephone as a Sales Tool
125. Creating a Top-Notch Talent Management Program
126. Giving Effective Feedback
127. Story Marketing for Small Businesses
128. Creativity In The Workplace
129. Making Your Business Better
130. Getting Stuff Done: Personal Development Boot Camp
131. Design Thinking: An Introduction
132. Risk Management
133. Customer Service Training: Critical Elements of Customer Service
134. Goal Setting
135. Problem Solving and Decision Making
136. Marketing with Social Media
137. Motivation Training: Motivating Your Workforce
138. The Minute Taker's Workshop
139. Developing a High Reliability Organization
140. Social Selling for Small Businesses
141. Advanced Project Management
142. Body Language: Reading Body Language as a Sales Tool
143. Building Better Teams
144. Business Ethics for the Office
145. Workplace Ergonomics: Injury Prevention Through Ergonomics
146. Change Management: Change and How to Deal With It
147. Creating a Workplace Wellness Program
148. Disability Awareness: Working with People with Disabilities
149. Effective Planning and Scheduling Emotional Intelligence
150. Managing Difficult Conversations
151. Public Speaking: Presentation Survival School
152. Creating a Dynamite Job Portfolio
153. Team Building: Developing High Performance Teams
154. Generation Gap: Closing the Gap in the Workplace
155. Conflict Resolution: Dealing With Difficult People
156. Building Your Self Esteem and Assertiveness Skills
157. Budgets and Managing Money
158. Writing a Business Plan
159. Business Leadership: Becoming Management Material

160. Coaching and Mentoring
161. Leadership Skills for Supervisors: Communication, Coaching, and Conflict
162. Hiring for Success: Behavioral Interviewing Techniques
163. Active Listening
164. Advanced Writing Skills
165. Conflict Resolution: Getting Along In The Workplace
166. Conquering Your Fear of Speaking in Public
167. Creative Thinking and Innovation
168. Critical Thinking
169. Crisis Management
170. Delegation: The Art Of Delegating Effectively
171. Entrepreneurship 101
172. Employee Accountability
173. Negotiating for Results
174. Public Speaking: Speaking Under Pressure
175. The ABC's Of Supervising Others
176. Risk Management
177. Skills for the Administrative Assistant
178. Stress Management
179. Time Management: Get Organized for Peak Performance
180. Using Activities to Make Training Fun
181. Writing Reports and Proposals



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Remember, you can live victoriously!