

SCHOOL

Attendance

ATTENDANCE POLICIES

Early Leave/Late Arrival

Parents requesting permission to take their children out of school for college visits or funerals should notify school authorities in writing, prior to the absences. An email is acceptable (crobison@badinhs.org). Phone calls to main office to dismiss a student early from school should be kept to a minimum as a note to the office first thing in the morning is appropriate. Students will get a pass that will dismiss them from class to sign out and meet parent/ride at the car.

Teachers are not required to make up work for students who have unexcused absences. An unexcused absence is an absence without the school's permission. Examples of unexcused absences include vacations or trips during school days, more than two college days for seniors, more than one college day for juniors, and driving tests.

If parents wish to have their children miss class, they take the responsibility for loss of work that the students have missed. **Doctor and dental appointments should be made outside of school time.**

Important Attendance Info

**Early Leave – note
to office before
homeroom**

**Tardy – bring note
when arriving late**

**Get pass to leave
class when
leaving early**

**Students sign
themselves out
and meet ride at
the car**

ATTENDANCE LINE

513.863.3993
ext. 100

crobison@badinhs.org