



Presbytery of Tampa Bay

455 Scotland St. Suite 1, Dunedin FL, 34698

*"And when was it that we saw you a stranger and welcomed you or naked and gave you clothing? And when was it that we saw you sick or in prison and visited you?" And the king will answer them, "Truly I tell you, just as you did it to one of the least of these brothers and sisters of mine, you did it to me."
Matthew 25:38-40, NRSVue)*

August 10, 2023

Greetings!

The Presbytery of Tampa Bay will gather online using Zoom at 9:00 a.m. on Thursday, August 17, 2023, for a regular Stated Meeting. Check-in will open at 8:45 a.m., so be sure to log in after that and check your connections before the meeting starts at 9:00.

The business for the meeting is listed in the docket following this letter and reports in the rest of the packet. Among other things, we will get to hear from Valerie Merck Young, the new Executive and Stated Clerk of the Synod of South Atlantic. We will also vote on extending the covenant with Florida Presbyterian Disaster Assistance Network (FLAPDAN) for another two years, consider a request from the Commission on Ministry regarding ruling elders and communion, hear from two administrative commissions that have essentially finished their work, and more.

Our offering collected in conjunction with this meeting is dedicated to the important work of the Beth-El Farmworker Ministry in Wimauma. We'll hear briefly from Beth-El Executive Director Teresita Matos-Post during the meeting, and you can give to the offering now by visiting <https://presbyteryoftampabay.com/give> and choosing "Presbytery Meeting Worship Offering").

Anyone participating in a meeting of the Presbytery of Tampa Bay for the first time should be sure to review the information starting on page 40 of this packet, and we invite everyone to complete the evaluation form (which has online links) on page 50. **Everyone planning to attend the meeting as a participant** should have already registered online using the registration link sent to ministers and session clerks. If you haven't, please do so now. Thank you!

The link to observe the meeting on YouTube is: <https://youtube.com/live/FbReaY5MgDs>.

The peace of Christ be with you,

Haemin Lee
Moderator

W. A. Wildhack III
Stated Clerk



The Presbytery of Tampa Bay

PROPOSED DOCKET

Stated Meeting
Presbytery of Tampa Bay
Thursday, August 17, 2023
Online via Zoom

8:45 a.m. Zoom open for login and gathering

9:00 a.m. Call to Order and Prayer Moderator Haemin Lee
Attendance Poll and Declaration of Quorum
Review of Procedures for Seeking Recognition and Voting
Introduction of First-Time Ministers, Commissioners, and Corresponding Members

Greetings from Synod Executive and Stated Clerk Valerie Merck Young

Morning Prayer Rev. Rebecca Harrison

Break

Greetings and Updates, Part I
Beth-El Farmworker Ministry (p. 3) Teresita Matos-Post, Exec. Dir.
Presbyterian Women of the Presbytery of Tampa Bay Susan McNaught, Pres.

Consent Agenda (p. 6) Stated Clerk Bill Wildhack

Committee on Nominations & Representation (CNR) (p. 14) Rev. Peg Roy
Commission on Church Vitality (CCV) (p. 15) Rev. Bob Hill

Administrative Commissions

Lake Hamilton Presbyterian Church (p. 17) Elder Ann Marshall
Gulfport Presbyterian Church (p. 18) Elder Marsha Rydberg

Break

Reconvene Moderator Haemin Lee

Greetings and Updates, Part II
Cedarkirk Camp & Conference Center Elder Matt Shick, Exec. Dir.

Commission on Preparation for Ministry (CPM) (p. 19) Elder Michael Clark
Commission on Ministry (COM) (p. 20) Rev. Susan Hill
Treasurer (p. 24) Elder Terry Dennis
Coordinating Team (p. 33) Paula Salter, CT Chair

Staff Reports

Stated Clerk Rev. Bill Wildhack
General Presbyter Rev. Dr. Holly Dillon

Closing Announcements

11:00 Adjourn with Prayer Vice Moderator Ann Marshall

REPORT OF THE PASTOR AND NUEVO CAMINO

AUGUST 2023



Pastor

God's Blessings

How has God blessed you? How have you been a blessing to others? Greetings from Nuevo Camino! I am grateful to Teresita, the Board and Nuevo Camino for the blessing of taking vacation and study leave together this summer. Psalm 23, the text for my first Sunday back, centers on God's promises and blessings: provision and rest, comfort and calm, goodness over evil, mercy over judgment and confidence over fear.

Over the summer Nuevo Camino celebrated 4 graduates (3 from high school and 1 from an RN program), held a VBS small group, sent at least 10 children of the church to Cedarkirk and 3 students to the Montreat Youth Conference. I am deeply grateful to church members who led worship and shared the message when pulpit supply arrangements changed and Rev. Julio Travieso and Rev. Dr. Tony Aja who provided pulpit supply.

We are counting our blessings, including the ways this community has been a blessing and has shared God's blessings. We celebrate how partner congregations in the Presbytery of Tampa Bay and individuals support Beth-El and bless Nuevo Camino, giving special thanks for the Presbytery offering on 8/17 and backpacks and school supplies. Please continue to hold Nuevo Camino in prayer as we move into the Fall and students returning to school and Sunday school, parents returning to the fields and the community seeking to care for one another.

- Rev. Tamara Leonard-Lara



2023 Graduates: Ricardo Saldaña, Cinthya Corraliza, Michael Ramirez, and Alex Corraliza.

The Lord is my shepherd; I shall not want.² He maketh me to lie down in green pastures: he leadeth me beside the still waters.³ He restoreth my soul: he leadeth me in the paths of righteousness for his name's sake.⁴ Yea, though I walk through the valley of the shadow of death, I will fear no evil: for thou art with me; thy rod and thy staff they comfort me.⁵ Thou preparest a table before me in the presence of mine enemies: thou anointest my head with oil; my cup runneth over.⁶ Surely goodness and mercy shall follow me all the days of my life: and I will dwell in the house of the Lord forever.

Psalm 23: King James Version



Executive Director

Inevitable & Unexpected Change

"Every good gift, every perfect gift, comes from above. These gifts come down from the Father, the creator of the heavenly lights, in whose character there is no change at all." - James 1:17

Unlike God, our earthly-bound lives consist of inevitable and sometimes unexpected changes. A few days ago, a wise person who has known Beth-El for a long time lovingly said, "You must know that when things seem to be falling apart is not all about you." They described the mission as one who throws tantrums ever so often to keep things interesting. I laughed, but I also understood the sentiment. I often think of Beth-El as temperamental. One day is all warm fuzzies, and the next day, an overdose of chaos.

All these statements may come across as unfavorable, but they capture the authentic nature of faith-based non-profit work. And the reason why I love this work so much. In so many ways, the mission's ebbs and flows mirror the community we serve and experience in their daily lives.

During this season, we lost team members, had to pause our building project, needed more school supplies, and are looking at a steep hill to overcome in terms of funding for the year's second half. All these challenges, while unwelcome, have provided opportunities to look at things differently, to imagine what it would look like if something had to change, and to consider different ways of being, behaving, and moving toward the future.

While all we know changes around us, one thing remains the same: God, provider of all perfect gifts and creator of the heavenly lights, shines the path forward while teaching us to depend not on our strength and understanding but solely on God's grace.

-Dr. Teresita Matos-Post



On June 1, with the Beth-El and Wimauma Together teams joining the community on a peaceful march.



With the Wimauma Together team at an ABCD Conference in Canada.



With the first mission team of the season from Vienna Presbyterian Church in Virginia where former board member, Rev. Dr. Hope Lee is pastor.



Officiating a civil union for a couple that has been together for 27 years and decided to formalize their union in response to the new SB 1718 law.

Third Quarter Report

REPORT OF EXECUTIVE DIRECTOR -AUG 2023

June - Aug

- **Wimauma March Against SB1718** - On June 1, our team, along with the Wimauma Together support team and a visiting mission team from Virginia, joined over 350 Wimauma residents in a peaceful march on 674 to demonstrate our disapproval of the new law SB1718 that went into effect July 1. This measure has caused great stress among the immigrant community and disrupted the lives of many families. I wrote an opinion essay published on Medium that you might read using this link: <https://tinyurl.com/ueux4x3j>
- **Farm and Food Worker Relief Program** - The program oversight organization, Hispanic Federation, put the program on pause for June to revisit policies and review the load of applications. Between April and May, Beth-El processed 814 applications, equal to \$488,400, to farmworkers. During the pause, team members Abigail and Yuri spent over 150 hours reviewing application revisions and modifications to ensure the disbursement of money to applicants. In July, we restarted taking applications by implementing an appointment system and partnering with packing houses, such as Tomato Thyme, processing 173 applications. Close to 85% of these applications have been approved.
- **Campers to Cedarkirk** - This year, 28 campers spend a week at Cedarkirk. As usual, they all reported having a fantastic time growing closer to God. Seeing first-timers go in very anxious on Sunday and return on Friday with big smiles and new friends is always a treat.
- **Back to School Event** - On July 29, over 300 migrant students received backpacks filled with school supplies. Families also received cleaning wipes, tissue paper, and other products provided by Matthew 25 Ministries. Over 30 adults and children received vision screenings. Others received free haircuts, health information, children's books, and produce boxes.

Coming Up This Fall

- **Save the Date!** - Plan to join us at Beth-El, **Saturday, October 28, 2023** at 10am for a gathering of friends, live music, food, tours, and service to support Beth-El. More information to come!
- **Volunteer Opportunities:**
 - Registration During Food Pantry: **Wednesday**, 2 hrs between 1pm - 5:30 pm (training provided).
 - Donation Reception and Sorting: **Friday**, 2 hrs between 10 am - 2:00 pm (come alone or with a team)
 - La Tiendita Restocking: **Tuesday and Friday**: 2 hrs between 1pm - 3pm.
 - Mentors for Step Up for Success: Flexible time, in-person or virtual, connect with Jorge Velazquez at jorge@beth-el.org.
 - Prospective Board Members - Connect with Teresita for a 1-1 conversation at teresita@beth-el.org.
- **We are hiring!** Please share the job description for Executive Administrative Assistant with potential candidates found on <https://beth-el.org/employment-opportunities/>.
- **Fall Drives:** Collect long-sleeve shirts, blankets, coats, canned food, diapers size 5 & 6, space heaters and/or toys! Call us at **813-633-1548** to schedule a pick-up.

**Consent Agenda Summary
Presbytery of Tampa Bay
Stated Meeting
August 17, 2023**

(Please review full reports for additional details)

Reports with Motions:

Stated Clerk (pg. 7)

That all requests for excused absences be granted for today's meeting.

Reports Being Received without Motions or Oral Report:

Board of Trustees (pg. 9)

**Report of the Stated Clerk
Presbytery of Tampa Bay
August 10, 2023
William A. Wildhack III, Stated Clerk**

Motions for Presbytery (Consent Agenda)

That all requests for excused absences be granted for today's meeting.

Items for Information:

1. Recurring questions suggest that a reminder is due that all sessions have long been required to have “a manual of administrative operations that will specify the form and guide the work of mission in that [session].”
2. Staff and members of various commissions are starting to gather resources for the presbytery and church sessions to use in revising or developing policies to comply with new requirements in the Book of Order (G-3.0106), effective July 9, 2023, and which will be checked as part of session minutes review starting with the review of the 2023 minutes next year. From G-3.0106, as proposed by the 225th General Assembly (2022) and amended by vote of a majority of the presbyteries:

All councils shall adopt and implement the following policies: a sexual misconduct policy, a harassment policy, a child and youth protection policy, and an antiracism policy. Each council's policy shall include requirements for boundary training which includes the topic of sexual misconduct, and child sexual abuse prevention training for its members at least every thirty-six months.
3. Having been asked remarkably often what a quorum is for a meeting of a congregation or a session, the answer should be in documents maintained at each church (usually in the bylaws for the congregation and the manual of administrative operations for a session). If not, it is “a majority of the entire membership.” Here's the key language from the Book of Order and Robert's Rules of Order, Newly Revised (RONR):
 - a. “Congregations shall provide by rule the quorum necessary to conduct business.” (G-1.0502)
 - b. “Sessions shall provide by rule for a quorum for meetings; such quorum shall include the moderator and either a specific number of ruling elders or a specific percentage of those ruling elders in current service on the session.” (G-3.0203)
 - c. “In the absence of such a provision in a society or assembly whose real membership can be accurately determined at any time—that is, in a body having an enrolled membership composed only of persons who maintain their status as members in a prescribed manner—the quorum is a majority of the entire membership, by the common parliamentary law.” (RONR, 12th ed., 3:3)

4. Presbytery Moderator Haemin Lee has appointed the following as members of the Administrative Commission for Forest Hills Presbyterian Church as authorized by the Presbytery on June 1, 2023:
 - Rev. John Hougen (Temple Terrace)
 - Rev. Meghann Pabst (Palma Ceia, Tampa)
 - Ruling Elder Rhonda Rhodes (Church of the Redeemer, Clearwater)
 - Ruling Elder Andy Staley (FPC Brandon)
 - Ruling Elder Carole Strum (St. Andrew Sun City Center)
 - Rev. Tony Winter (Chaplain)
5. The Administrative Commission for Emerge New Worshiping Community currently includes the following members appointed by Moderator Haemin Lee:
 - Ruling Elder Susan Conrad (Church on the Bayou)
 - Rev. Jeff Davis (FPC Safety Harbor)
 - Rev. Kitty Hahn-Campanella (Chaplain)
 - Ruling Elder Charlie Russo (Church on the Bayou)
 - Rev. David Shelor (FPC Dunedin)

**Report of the Board of Trustees
Presbytery of Tampa Bay
August 17, 2023
Rev. Rebecca Harrison, Chair**

Motions for Presbytery

None.

Actions Taken on behalf of Presbytery

1. Approved and accepted the 2022 Audit Report from FONTANA CPAS. Auditor Eric Fontana told the board that it was once more a good audit with no red flags or discrepancies, that the Presbytery was still in a very strong position financially, and any losses were consistent with others in 2022's market. A copy of the "Independent Auditors' Report" follows this report in the packet; the full audit can be made available for review at the Presbytery's office in Dunedin upon request. (3-23-2023)
2. Approved a capital loan to First Presbyterian Church of Lake Alfred, Florida, to cover their insurance deductible of \$40,746 for storm damage repair, to be repaid at 0% beginning at \$500 quarterly in addition to the already outstanding loan payments until the outstanding loan is paid off, and then \$2000 quarterly. (3-23-2023)
3. Approved the request of the merged congregations of Grace St. Mark's Presbyterian Church in Spring Hill to sell the property of the former St. Mark's Presbyterian Church in Hudson to Esther School, Inc. and/or its assigns for the purchase price of \$2,350,000. The real property is described as follows:
 - a. Physical Address: 7922 State Road 52, Hudson, Florida 34667
 - b. Parcels listed in Pasco County Property Appraiser records:
 - i. Parcel ID# 10-25-16-0050-00100-0000 (First 200 characters):

PORT RICHEY LAND COMPANY SUB PB 1 PGS 60 & 61 PORTION OF TRACT 1 & VACATED R/W ON EAST SIDE PER 938 PG 817 DESC AS COM AT NE CORNER OF SEC 10 TH S00DG 01' 41"E 50 FT FOR POB TH S00DG 01' 41"E 660 FT TH S89DG 52' 18"W 410 FT TH N00DG 01' 41"W 660 FT TO SOUTH LINE OF EXISTING R/W OF SR 52 TH N89DG 52' 18"E 410 FT TO POB EXC THE NLY 27.00 FT THEREOF FOR ADDITIONAL SR 52 R/W OR 969 PG 1214
 - ii. Parcel ID# 10-25-16-0050-00100-0020 (First 200 characters):

PORT RICHEY LAND COMPANY SUB PB 1 PGS 60 & 61 PORTION OF TRACT 1 & VACATED R/W ON EAST SIDE PER 938 PG 817 DESC AS

COM AT NE CORNER OF SEC 10 TH S00DG 01' 41"E 50 FT FOR POB
TH S00DG 01' 41"E 660 FT TH S89DG 52' 18"W 410 FT TH N00DG
01' 41"W 660 FT TO SOUTH LINE OF EXISTING R/W OF SR 52 TH
N89DG 52' 18"E 410 FT TO POB EXC THE NLY 27.00 FT THEREOF
FOR ADDITIONAL SR 52 R/W OR 969 PG 1214

(3-23-2023)

4. Approved the sale, by the Administrative Commission for Lake Hamilton Presbyterian Church, of the property of the former congregation to Mario and Monica Tullis, and assigned to Valor Christian Leadership Academy, LLC, for \$475,000. With changes during the due diligence period, the sale netted \$384,221 for use by the presbytery as part of the funds from sale of closed churches. The real property to be sold is described as follows in Polk County Property Appraiser Records:

- a. Physical Address: 318 Main St, Lake Hamilton, FL 33851
- b. Parcels listed in Polk County Property Appraiser records:
 - i. Parcel ID# 27-28-16-823000-022050, LAKE HAMILTON PB 3A PG 34 BLK 22 LOTS 5 TO 7
 - ii. Parcel ID# 27-28-16-823000-022030, LAKE HAMILTON PB 3A PG 34 BLK 22 LOTS 3 & 4
 - iii. Parcel ID# 27-28-16-823000-016030, LAKE HAMILTON PB 3A PG 34 BLK 16 LOTS 3 THRU 5

(May 25 and July 21, 2023)

5. Approved a loan modification on the note held on the sale of the former Westminster, St. Petersburg, property extending the terms for up to two six-month periods at an increasing interest rate for each extension. (June 22, 2023)
6. Approved, as the successor in interest to Westminster Presbytery of the former PCUS in this region, the release of a restriction contained in the deed to the property of the former St. Mark's Presbyterian Church in Hudson that restricted its use "as a Presbyterian Church only." (July 27, 2023)
7. Approved the request from the congregation of Good Samaritan Church (PCUSA/UCC) to sell all of its real property to King of Peace Metropolitan Church for \$2,390,000. The contract for sale included a three-year lease-back provision for Good Samaritan to continue to operate at the site while it explores future mission and a smaller location. The legal description of the property as included in the sales contract is as follows:

Lot A, Presbyterian Church Replat, according to the plat thereof as recorded in Plat Book 26, Page 100, Public Records of Pinellas County, Florida and Lot 12, and West ½ of Lot 13, Block 18, Pinellas Park Subdivision, according to the plat thereof as

recorded in Plat Book 2, Page 91, Public Records of Hillsborough County, Florida, of which Pinellas County was formerly a part, together with that part of vacated alley as shown in O.R. Book 2162, page 553 and less part deeded to the State Road Department as shown in Deed Book 1579, page 501, Public Records of Pinellas County, Florida. Parcel Identification Number 29-30-16-73062-000-0010

(July 27, 2023)

Independent Auditors' Report

The Board of Trustees
Presbytery of Tampa Bay, Inc.:

Opinion

We have audited the accompanying financial statements Presbytery of Tampa Bay, Inc. ("the Organization"), which comprise the statement of financial position as of December 31, 2022, and the related statement of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Presbytery of Tampa Bay, Inc. as of December 31, 2022, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Organization and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

(continued)

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Presbytery of Tampa Bay, Inc.'s 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated June 23, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2021 is consistent, in all material respects, with the audited financial statements from which it has been derived.

FONTANA CPAs

A handwritten signature in black ink that reads "Fontana CPAs". The signature is written in a cursive, flowing style.

March 23, 2023

Report of the Committee on Nominations and Representation (CNR)
Presbytery of Tampa Bay
August 17, 2023
Peg Roy, Chair

Motions for Presbytery

The Committee on Nominations and Representation nominates the following for service in the role and class indicated below:

New Worshiping Community Committee

	<u>Church or Ministry</u>	<u>Region</u>	<u>Demographics</u>	<u>Class</u>
Ronnie Besonday	FPC Zephyrhills	C	CFW	2024
Edwin Gonzalez Gertz	St. Andrew PC, SCC	C	CMH	2024
Larry Rush	Trinity St. Pete, TGH	W	CMAA	2025
Tim Sizemore	Beacon Hill Fellowship	E	CMW	2025
Zac McGowan	FPC Lakeland	E	CMW	2026
Paula Salter	St. Andrew PC, Tampa	C	EFW	2026

Notes:

The letters in the first column immediately following the names of those nominated refer to geographic regions of the Presbytery of Tampa Bay: E- East, C- Central, W- West

The letters in the second column following the names represent the following demographic categories of ordination, gender, and race or ethnicity: C-clergy, E-elder / M-male, F-female / W-Caucasian, H- Hispanic, AA-African American, African, or Black, and A-Asian/Pacific Islander.

Report of the Commission on Church Vitality
Presbytery of Tampa Bay
August 17, 2023
Rev. Bob Hill, Chair

Motions for Presbytery

No Actions

Actions Taken on behalf of Presbytery

1. Approved 1001 New Worshipping Communities Matching Grants to Iglesias Nueva Esperanza, and Emerge.
2. Approved grant for \$25,000 to Palma Ceia for Refugee Relief Fund.
3. Approved \$320 to Dawn Lyons (Lake Alfred) for mileage for Association of Small Congregation Annual Conference.
4. Approved \$425.35 to Anna Shuford (Palma Ceia) to attend Association of Partners in Christian Education.
5. Approved \$252.50 registration reimbursement for registration at Montreat Worship & Music Conference for Cheryce Harris (First, Winter Haven).
6. Approved grant for \$9,000 for travel costs, chaperones, initial deposits, and small scholarships for summer youth activities for Hope, Peace Memorial and Trinity. \$3,000 designated to each of the three (3) above listed churches.
7. Approved grant for \$5,509.34 to purchase audio equipment, video equipment and branding social media for Forest Hills Presbyterian, Tampa.
8. Approved grant for \$4,300 to replace damaged sign not covered by insurance for Christ Presbyterian, Largo.
9. Approved grant for \$12,000 to support the Spiritual Care and Life Coaching Initiative for Emerge NWC.
10. Approved grant for \$10,000 for Primera Iglesia Hispaña (First Hispanic, Tampa), to support a children's ministry, purchase a TV with projector, and pay for the musician's salary for each Sunday. Primera Iglesia Hispaña can reapply next year for an additional grant if funds are needed. Edwin Gonzalez Gertz is assigned as the liaison/coach.
11. Approved grant for \$12,000 for Presbyterian Church of Palm Harbor broken down as follows:
 - a. Music Equipment - \$5,000
 - b. IT Equipment - \$2,000
 - c. Art & Music - \$2,500
 - d. Staff Needs - \$2,500
12. Approved \$15,000 grant to Village Presbyterian Church to upgrade audiovisual equipment including projectors and screens.
13. Approved grant for \$15,000 for Palma Ceia for their Kindness Matters homeless ministry. CCV is approving this as a one-time grant in 2023 and will not be approved annually.

14. CCV approved setting an annual cap of \$35,000 per total cumulative grant request per individual church. Scholarship requests are separate from grant requests and not included in the annual cap per individual church.
15. Approved relocating the Table NWC to southwest Lakeland.

Items for Information

1. Education Work Group is building a Youth Leaders Database.
2. New Worshipping Community Committee is re-starting in August following election of new members at the August Presbytery meeting.
3. We are beginning a Small Church Book Study.
4. Inquiry Form Link
(<https://docs.google.com/forms/d/e/1FAIpQLSevBPFk696xHLI4zPbJj8KOSZ-jeSaLKOr-YRT3Tm0AouLaHw/viewform>)

Administrative Commission for Lake Hamilton Presbyterian Church
Presbytery of Tampa Bay
August 17, 2023
Ann Marshall, Chair

Motions for Presbytery

1. That proceeds from the sale of Lake Hamilton Presbyterian Church be designated to further expand or support the presence of the PC(USA) in northeast Polk County.
2. That the Lake Hamilton Administrative Commission be dismissed upon notification to the stated clerk that all final actions needed to close out the church's corporate entity and transfer the proceeds from the sale as well as remaining church funds to the presbytery have been completed.

Actions Taken on Behalf of the Presbytery

1. The AC diligently worked to find church homes for Lake Hamilton's remaining members. There were 11 members at Lake Hamilton Church when it closed. There were also four nonmembers who regularly attended.
 - a. Two people who attended Lake Hamilton Church now attend Auburndale regularly.
 - b. Two people who attended Lake Hamilton Church now attend Lake Alfred regularly. One person who was a member of Lake Hamilton Church is now a member of Lake Alfred Church. One person who occasionally attended Lake Hamilton Church is now an active member of Lake Alfred Church.
 - c. Two people who were members of Lake Hamilton Church actively attend worship at their retirement home.
 - d. One person who was a member of Lake Hamilton actively attends worship at his mobile home park.
 - e. Five members on the roll of the Lake Hamilton Church could not be located.
2. Inventory of tangible property was completed.
3. Tenant issues were resolved.
4. The AC retained legal counsel Abel Putnam to assist with legal issues relating to the tenants and title work related to the numerous name changes of the church.
5. A commercial appraisal was completed, and the property was sold to Valor Christian Academy with the permission of the Board of Trustees of the Presbytery. Total cash received at closing was \$384,221.48.

**Report of the Administrative Commission
For Gulfport Presbyterian Church
Presbytery of Tampa Bay
August 9, 2023
Marsha G Rydberg, Chair**

Motion for Presbytery:

That the Gulfport Administrative Commission be dismissed upon notification to the Stated Clerk that all final actions to dissolve the church's corporate entity and transfer the proceeds from the sale, plus the remaining church funds, to the Presbytery have been completed.

Actions Taken on Behalf of Presbytery

1. The AC met with church Session and listened to their expressions of grief over the church's need to dissolve and their hope that one or both schools that have rented parts of the church property for many years and have been such an important part of the community would continue at the site as part of the church's legacy to Gulfport.
2. With the church's Session, the AC planned for and conducted a closing worship service celebrating the life and ministry of Gulfport Presbyterian for over 75 years and giving thanks to God for those whose lives were touched by the church and its people.
3. The AC chair interviewed representatives of Sunflower Private School ("Sunflower") and Creative Play Childrens' Learning Center ("CP"), the schools renting the property, and sought offers from them to purchase the property. The AC chose Sunflower as the school with which first to attempt to reach a sale contract.
4. The AC retained attorney, Vit Gulbis, to assist and counsel the AC through negotiation, sale, and closing of the property.
5. The AC began protracted negotiations with Sunflower and ultimately reached a \$1.3MM contract, which was closed, and the sale proceeds have been distributed to PTB. [Closing was delayed in part because of substantial site work required to insure the property for the loan. It all occurred at the buyer's expense.]
6. The AC oversaw disposal of the church's personal property and records. Personal property was distributed to other churches, and church records were sent to PTB.
7. Attorney Gulbis prepared, and the appropriate persons executed, the documents necessary to dissolve the church corporation. All rent was collected, and all bills were paid. The remaining funds in the church bank account were sent to PTB, the account was closed, and the post office address for the church was changed to that of PTB.

Items for Information

1. During the process, the church and PTB received favorable local press for the church's contributions to the community over the years.
2. The goal of maintaining the legacy of the church, primarily through the continuation of the schools on site, but also through a final contribution to the local public school, which the church traditionally had supported, was achieved.
3. Substantially all church members found a new church home.
4. God was glorified even in the closing of a longstanding place of worship.

Report of the Commission on Preparation for Ministry (CPM)

Presbytery of Tampa Bay

August 17, 2023

Rev. Lou Ellen Hartley, Chair

Motion for Presbytery

The Commission on Preparation for Ministry nominates the following to serve as exam readers for the 2024 ordination examinations:

- Rev. Jeff Davis
- Elder Michael Clark

Actions Taken on behalf of Presbytery

1. May 18, 2023, approved extension of time for Jensen Brushwood to do her internship through the summer of 2024.
2. June 21, 2023, approved inquirer Lori Evans to receive the Synod Hawkins Scholarship of \$500.
3. July 27, 2023, approved Peter Murray, Lakeview, as inquirer into the Commissioned Ruling Elder program pending successful background check and vocational assessment.
4. July 27, 2023, approved Ivy Lopedito, First Presbyterian Church of St. Petersburg, as a inquirer for ministry of the Word and Sacrament pending successful background check and completion of vocational assessment.
5. July 27, 2023, approved Cynthia Kendall, Presbyterian Church of Palm Harbor, as an inquirer into the Commissioned Ruling Elder program pending successful background check and completion of vocational assessment.

Items for Information

The Commission continues to work with applicants, inquirers, and candidates for ministry of the Word and Sacrament, applicants for service as Commissioned Ruling Elders, and their home churches.

The Presbytery of Tampa Bay needs to approve 2 ministers and 2 elders plus at least one alternate for reading the 2024 ordination exams in early February. To date we only have one minister and one elder (see motion above). We need one more minister and one more elder for reading and one minister or elder volunteer to act as an alternate. Please send suggestions or let us know of your interest by sending a note to info@pbty.com for forwarding to CPM no later than October 16, 2023 for consideration by CPM at its October 19, 2023 meeting and election by the Presbytery at the stated meeting on November 2, 2023.

Report of the Commission on Ministry (COM)
Presbytery of Tampa Bay
August 17, 2023
Rev. Susan Hill, Chair

Motions for Presbytery

The Commission on Ministry recommends that the Presbytery of Tampa Bay approve the following action:

The Presbytery of Tampa Bay delegates to the Commission on Ministry (COM) the authority and responsibility to develop and implement training to prepare ruling elders “to administer the Lord’s Supper in the event of the absence of pastors” (W-3.0410) and to authorize “specific ruling elders to administer or preside at the Lord’s Supper when it deems it necessary to meet the needs for the administration of the Sacrament” (G-3.0301b.).

Items for Information

1. The action recommended above arises out of a growing need for meeting the needs for communion around our presbytery as the number of retired and non-parish ministers available and able to fill pulpits and celebrate communion has been dwindling. While the Directory for Worship (at the end of W-3.0409) makes quarterly celebration the minimum standard, monthly communion seems to be the most common, and churches without pastors have been struggling to continue their practice. COM takes this felt need seriously and hopes to help make the sacrament more available to meet increasing requests for sacramental ministry.
2. In March, COM reported forming a team to review policies regarding temporary pastoral relationships and any changes that might be recommended regarding participation in the Board of Pensions. At the August COM meeting, the commission adopted the following guidelines for its use in defining “part-time” service to help COM liaisons and church sessions to better determine the amount of time needed for different ministry tasks and aid in appropriate consideration of possible benefits available from the Board of Pensions for service of 20 hours per week or more:

For any pastoral relationship that is less than 40 hours per week, the salary will be determined first as if it were a full-time position and then adjusted to the actual percentage of time the minister is expected to work. Part-time pastoral relationships will ordinarily fall within one of the following tiers.

Tier 1 – 10 to 15 hours per week (25%)

Tier 2 – 20 to 25 hours per week (50%)

Tier 3 – 30 to 35 hours per week (75%)

Exceptions will be considered as needed by the COM.

These guidelines should not only help foster conversations about possible benefits but also avoid the practice of creating 19 hour per week positions solely to avoid post-retirement service dues if the minister is already receiving a retirement benefit from the Board. At the same time, COM notes that Board of Pensions Administrative Rule 801 on Post-Retirement Service does allow churches to request a waiver of post-retirement service dues if they cannot afford to pay them.

COM also endorsed use of a draft resource to share with ministers and sessions titled “Benefits for Ministers serving in Temporary Pastoral Relationships.” That sheet provides brief info and links to BoP webpages on Pastor’s Participation, Minister’s Choice, and other medical options, to better inform ministers and sessions about potential benefits. COM also strongly encourages sessions to consider offering some BoP benefits to temporary ministers, and in particular to assist with medical premiums when the minister does not have other health care and they agree not to offer BoP medical coverage.

Actions taken on behalf of the Presbytery

1. Pending his dismissal from Denver Presbytery, Rev. Bruce Spear is approved for membership in the Presbytery of Tampa Bay as a retired minister. (8-9-2023)
2. Approved the terms of call and position description for Rev. William Cowfer as part time (20hr) stated supply at Christ, Largo, with the following terms: Annual salary, \$26,687, of which \$5,010 is designated as housing allowance; Continuing education reimbursement, \$1,200; Auto/Profession reimbursement, \$2,042 SECA, and Board of Pensions Post-Retirement Service dues of \$3,202, two weeks’ study leave, and four weeks’ vacation, for a total cost to the church of \$34,481. (West, 8-9-2023)
3. Approved Mission Discernment Profiles (MDP; successor to the Mission Information Form (MIF) in Church Leadership Connection) for Grace St. Mark’s search for a transitional pastor (in principle with comments; 8-9-2023) and for St. Andrews Presbyterian, Dunedin’s search for a new installed pastor (West, 7-28-2023 by unanimous consent between meetings).
4. Approved Rev. Jeff Guild for a second year as full-time stated supply at St. Andrews, Dunedin, at the same terms already in effect. (West, 7-12-2023).
5. Approved Rev. Fred Halde as part-time temporary at Hope, Winter Haven, for 15 hours per week at the following terms: Annual salary, \$27,648; Continuing education

- reimbursement, \$1,200; Auto/Profession reimbursement, \$2,400; vacation and study leave in accordance with PTB policy. (East, 7-5-2023)
6. Approved Mission Discernment Profile (MDP) for the interim pastor position at Hope, Winter Haven. (East, 7-5-2023)
 7. At the recommendation of East Region COM (following consultation with neighboring pastors), the full COM had no objection to The Table Community Church New Worshiping Community relocating from Plant City to southwest Lakeland. (7-12-2023)
 8. Approved the service of Rev. Dr. Haemin Lee as Director, World Hunger, for the Evangelical Lutheran Church in America (ELCA) as a ministry validated by the Presbytery of Tampa Bay. The ELCA is a “formula of agreement church” with which the PC(USA) shares ministers and ministries (along with UCC, RCA, and a Korean denomination). (7-12-2023)
 9. Appointed John Hougen as moderator of the sessions of both Hyde Park and Bayshore Presbyterian churches in Tampa (Central, 6-12-2023).
 10. Approved Stephenie Maddox Hill as Stated Supply Pastor for Lake Seminole Presbyterian Church, part-time (12 hours per week), with the following terms of compensation: annual salary of \$17,625, of which \$10,000 is designated as a housing allowance; continuing education reimbursable allowance, \$1,200; auto/professional reimbursable allowance, \$600; self-employment contribution act (SECA) supplement, \$1,350; two week’s study leave; and five weeks’ vacation, for a total cost to the church of \$20,775. (West, 6-14-2023)
 11. Appointed Dawn Haeger as parish associate (without remuneration) at Trinity, Clearwater, at the nomination of the pastor and with the concurrence of the session. (West, 6-14-2023).
 12. At the request of the pastor and congregation, approval of the dissolution of the pastoral relationship between Rev. James Friesen and Hyde Park Presbyterian Church, effective May 31, 2023, with the last day being Sunday, May 28, severance of full effective salary and benefits for up to nine months unless the minister accepts a new call, and up to \$7,500 reimbursement to attend a retreat for clergy and spouses at Marble Retreat Center in Denver. (5-10-2023)
 13. Appointed Paul Means as moderator of the session of Grace St. Marks, Spring Hill, following the resignation of interim pastor Kaaren Nesmith effective May 21, 2023. (West, 5-10-2023)
 14. Approved (pending congregational approval received May 21) dissolution of the pastoral relationship between Hope, Winter Haven, and Rev. C. Owen Carriker, effective June 30, 2023, and granted him the status of honorably retired effective that same day. (5-10-2023)

15. Dismissed Will Wellman to the Presbytery of Middle Tennessee effective February 14, 2023, when he was received by that presbytery. (5-10-2023)
16. Approved Elizabeth Morse for membership in the Presbytery of Tampa Bay pending her dismissal from Foothills Presbytery and approved her service as a Regional Spiritual Care Manager for BayCare Health System as a validated ministry. (4-12-2023)
17. Approved Ministry Discernment Profile (MDP) for the interim/transitional pastor position at Lutz Community Church. (Central, 4-12-2023)
18. Approved a parish associate relationship (without remuneration) for Anne Marie Meyerhoffer and First, Zephyrhills. (Central, 4-12-2023)
19. Approved Rev. Bill Cowfer to serve as part-time (15 hours/week) stated supply at Christ Presbyterian Church, Largo, until April 1, 2024, with a covenant and the following terms of compensation: effective salary of \$20,016, of which \$5,004 is designated as a housing allowance; continuing education accountable reimbursement allowance of \$1,200; and auto/professional accountable reimbursement allowance of \$1,350, for a total cost to the church of \$22,566. (West, 4-12-2023)

Treasurer's Report
Presbytery of Tampa Bay
August 17, 2023

Ruling Elder V. Terry Dennis, Treasurer

Items for Information

Please refer to these reports on the following pages:

- 2023 Mission Giving by Congregation through July (p. 26)
- 2023 Per Capita Report by Congregation through July (p. 27)
- 2023 Revenue & Expenses through July (p. 29)

Greetings. We are now on the downhill stretch of the calendar year, with seven full months completed and only five remaining. Following this page, you will find the year-to-date financial reports as listed above. For those who prefer to just make a fast read and see what the bottom line is, here is a highlight of things I would bring to your attention.

The report of revenue & expenses will always provide your best overview look at our financial activity for the year. The accompanying mission and per capita reports then provide the detail of giving at the individual congregation level.

When you compare our receipts for mission giving as of the end of July to the same period last year, we are down \$23,819 in total. Our budget projection for this year was \$2,425 higher than last year, so almost flat. \$5,424 of the shortfall is in undesignated giving to our Presbytery, while the remainder is in designated giving for which we serve as a pass-thru body (immediately forwarded to the specified organization when we receive it). We normally see an upturn in mission receipts at the end of the year, so we are still within a reasonable range to meet our budget goal. It is important to remember that we pay our covenant partners on a quarterly basis from the funds sent to the Presbytery. So, if we end up at year end with a shortfall in the budget, it will reflect true deficit spending since the payments will have already been disbursed. In that case we would have to pull funds from our restricted fund accounts in order to balance.

The per capita portion of our report is somewhat similar in that we are down \$7,096 in receipts as compared to the same time last year. With per capita however our annual budget for this year is \$5 thousand lower than actual receipts last year, so we are tracking very close to where we would expect to be at this time. On the expense side, although our actual spending is \$14,000 higher than last year, we are working with a budget that is \$108,000 higher, so we have only spent 48% of the budget while at the 58% mark. Our savings are predominantly due to the unfilled employee positions that we have had this year. The good news is that if giving finishes the year strong, we are in a good position to not have to use the \$35,000 draw from our reserve funds that is part of our approved budget.

As a last piece of information, of our 59 individual congregations included in the per capita report, 9 have given 95% or higher of their allotted amount, with an additional 22 having given at least 50%, 8 that have sent in something below 50%, and 22 which as of the end of July had not made a contribution. We send out our thanks to all who have already sent in funds to help us meet our budgeted obligations and ask that each of your finance committees will prayerfully keep the Presbytery in mind as you finish out your work on this year's budget.

As always, if you have any questions about the financial reports, please do not hesitate to contact me directly or reach out to General Presbyter Holly Dillon or Stated Clerk Bill Wildhack, and we will work to quickly provide answers.

Blessings,
Terry Dennis

Presbytery of Tampa Bay - Mission Report		-			
July 2023	Mission Pledge	Actual Presbytery	Actual Synod	Actual GA	Actual Total
Church Name					
Bayshore Presbyterian Church		1,000.00			1,000.00
Beacon Hill F./Westminster Lakeland					-
Chapel in the Grove					-
Chapel in the Pines					-
Christ Presbyterian Church					-
Church of the Reconciler					-
Church on the Bayou					-
First Hispanic Presbyterian					-
First Pres - Auburndale					-
First Pres - Brandon		4,512.00			4,512.00
First Pres- Brooksville					-
First Pres- Dade City					-
First Pres- Dunedin					-
First Pres- Ft. Meade		700.00			700.00
First Pres- Inverness					-
First Pres- Lake Alfred					-
First Pres - Lakeland					-
First Pres- Safety Harbor					-
First Pres- St. Petersburg		4,000.00			4,000.00
First Pres- Tampa					-
First Pres- Winter Haven					-
First Pres- Zephyrhills					-
Forest Hills Presbyterian					-
Good Samaritan Church					-
Grace Presbyterian Church					-
Gulfport Presbyterian Church					-
Hope Pres- Clearwater		100.00			100.00
Hope Com Ch of North Lakeland					-
Hope Pres - Winter Haven					-
Hyde Park Presbyterian Church					-
Korean Pres - Pinellas Park					-
Korean Pres - Tampa					-
Lake Hamilton Pres Church					-
Lake Seminole Pres Church					-
Lakeview Presbyterian Church					-
Life Tree (First Pres Crystal R)					-
Lutz CC / Tims Memorial Pres Church					-
Maximo Presbyterian Church					-
McLeod Memorial Presbyterian Church					-
Missio Dei Community					-
Northwest Presbyterian Church					-
Northwood Presbyterian Church		625.00			625.00
Palma Ceia Presbyterian Church					-
Parsons Memorial Pres					-
Peace Memorial Presbyterian Church		10,000.00			10,000.00
Presbyterian Church in the Highlands					-
Presbyterian Church of Bloomingdale					-
Presbyterian Church of Palm Harbor					-
Presbyterian Church of Seffner		4,200.00			4,200.00
Springwater Church of Brandon		396.09			396.09
St. Andrew Pres - Sun City Center					-
St. Andrew Presbyterian - Tampa					-
St. Andrews Presbyterian - Dunedin					-
St. John Presbyterian Church					-
St. Mark's Presbyterian Church					-
Temple Terrace Presbyterian Church					-
The Gathering of St. Pete (Northeast Presbyterian Church)					-
Trinity Pres Church - Clearwater		5,400.00			5,400.00
Trinity Presbyterian Church of St Pete					-
Trinity Pres Chof Seven Springs					-
Village - Tampa					-
Woodlawn Presbyterian Church					-
Individuals/Other		700.00			700.00
Grand Total:	-	31,633.09		-	31,633.09
	acs	31,633.09	-		31,633.09
	diff	-	-	-	-

2023 Presbytery of Tampa Bay - Per Capita Report		59 Church	Code 33	\$ 24.26		Code 31	\$ 9.85		Code 32	\$ 1.50			\$ 35.61	
YTD July Church		2021 Membe	Actual Presbytery	Budget Presbytery	% Pres	Actual GA	Budget GA	% GA	Actual Synod	Budget Synod	% Synod	Actual Total	Budget Total	% Total
Bayshore Presbyterian Church		37	897.62	897.62	100%	364.45	364.45	100%	55.50	55.50	100%	1,317.57	1,317.57	100%
Beacon Hill Fellowship of Lakeland		33		800.58	0%		325.05	0%		49.50	0%	-	1,175.13	0%
Chapel in the Grove		78	1,821.28	1,892.28	96%	768.30	768.30	100%	117.00	117.00	100%	2,706.58	2,777.58	97%
Chapel in the Pines		26		630.76	0%		256.10	0%		39.00	0%	-	925.86	0%
Christ Presbyterian Church		63	764.19	1,528.38	50%	254.11	620.55	41%	103.43	94.50	109%	1,121.73	2,243.43	50%
Church of the Reconciler		26	631.70	630.76	100%	256.10	256.10	100%	39.00	39.00	100%	926.80	925.86	100%
Church on the Bayou		40		970.40	0%		394.00	0%		60.00	0%	-	1,424.40	0%
First Hispanic Presbyterian		69	30.00	1,673.94	2%		679.65	0%		103.50	0%	30.00	2,457.09	1%
First Presbyterian Church - Auburndale		82	1,003.00	1,989.32	50%	391.60	807.70	48%	65.42	123.00	53%	1,460.02	2,920.02	50%
First Presbyterian Church - Brandon		287	3,511.80	6,962.62	50%	1,371.12	2,826.95	49%	229.08	430.50	53%	5,112.00	10,220.07	50%
First Presbyterian Church - Brooksville		43	525.96	1,043.18	50%	205.35	423.55	48%	34.31	64.50	53%	765.62	1,531.23	50%
First Presbyterian Church - Dade City		55		1,334.30	0%		541.75	0%		82.50	0%	-	1,958.55	0%
First Presbyterian Church - Dunedin		221	2,703.18	5,361.46	50%	1,055.42	2,176.85	48%	176.30	331.50	53%	3,934.90	7,869.81	50%
First Presbyterian Church - Ft. Meade		26	315.38	630.76	50%	128.06	256.10	50%	19.50	39.00	50%	462.94	925.86	50%
First Presbyterian Church - Inverness		219		5,312.94	0%		2,157.15	0%		328.50	0%	-	7,798.59	0%
First Presbyterian Church - Lake Alfred		22		533.72	0%		216.70	0%		33.00	0%	-	783.42	0%
First Presbyterian Church - Lakeland		1100	26,394.88	26,686.00	99%		10,835.00	0%	1,632.00	1,650.00	99%	28,026.88	39,171.00	72%
First Presbyterian Church - Safety Harbor		22	115.00	533.72	22%	44.90	216.70	21%	7.50	33.00	23%	167.40	783.42	21%
First Presbyterian Church - St. Pete		358	5,066.31	8,685.08	58%	2,057.02	3,526.30	58%	313.25	537.00	58%	7,436.58	12,748.38	58%
First Presbyterian Church - Tampa		350	4,953.13	8,491.00	58%	2,011.10	3,447.50	58%	306.24	525.00	58%	7,270.47	12,463.50	58%
First Presbyterian Church - Winter Haven		1043	12,652.00	25,303.18	50%	5,136.00	10,273.55	50%	782.00	1,564.50	50%	18,570.00	37,141.23	50%
First Presbyterian Church - Zephyrhills		87	994.66	2,110.62	47%	403.85	856.95	47%	61.50	130.50	47%	1,460.01	3,098.07	47%
Forest Hills Presbyterian		261		6,331.86	0%		2,570.85	0%		391.50	0%	-	9,294.21	0%
Good Samaritan Church		66	362.04	1,601.16	23%	141.35	650.10	22%	23.61	99.00	24%	527.00	2,350.26	22%
Grace St. Mark's Presbyterian Church		312		7,569.12	0%		3,073.20	0%		468.00	0%	-	11,110.32	0%
Gulfport Presbyterian Church closed 4/24/		22		533.72	0%		216.70	0%		33.00	0%	-	783.42	0%
Hope Community (North Lakeland)		78		1,892.28	0%		768.30	0%		117.00	0%	-	2,777.58	0%
Hope Presbyterian Church - Clearwater		112		2,717.12	0%		1,103.20	0%		168.00	0%	-	3,988.32	0%
Hope Presbyterian Church - Winter Haven		301	3,651.10	7,302.26	50%	1,482.42	2,964.85	50%	225.74	451.50	50%	5,359.26	10,718.61	50%
Hyde Park Presbyterian Church		134		3,250.84	0%		1,319.90	0%		201.00	0%	-	4,771.74	0%
Korean Presbyterian Church - Pinellas		85	1,923.53	2,062.10	93%	751.03	837.25	90%	125.44	127.50	98%	2,800.00	3,026.85	93%
Korean Presbyterian Church - Tampa		71		1,722.46	0%		699.35	0%		106.50	0%	-	2,528.31	0%
Lake Seminole Presbyterian Church		70		1,698.20	0%		689.50	0%		105.00	0%	-	2,492.70	0%
Lakeview Presbyterian Church		33		800.58	0%		325.05	0%		49.50	0%	-	1,175.13	0%
LifeTree (FPC - Crystal River)		35	415.88	849.10	49%	162.38	344.75	47%	27.11	52.50	52%	605.37	1,246.35	49%
Lutz Community Church (Tims Memorial)		154	2,181.99	3,736.04	58%	881.04	1,516.90	58%	135.97	231.00	59%	3,199.00	5,483.94	58%
Maximo Presbyterian Church		150	3,289.00	3,639.00	90%	1,284.14	1,477.50	87%	214.50	225.00	95%	4,787.64	5,341.50	90%
McLeod Memorial Presbyterian Church		58	1,407.08	1,407.08	100%	571.30	571.30	100%	87.00	87.00	100%	2,065.38	2,065.38	100%
Northwest Presbyterian Church		28		679.28	0%		275.80	0%		42.00	0%	-	997.08	0%
Northwood Presbyterian Church		881	12,188.04	21,373.06	57%		8,677.85	0%		1,321.50	0%	12,188.04	31,372.41	39%
Palma Ceia Presbyterian Church **		2133	25,172.56	51,746.58	49%	9,828.24	21,010.05	47%	1,641.70	3,199.50	51%	36,642.50	75,956.13	48%
Parsons Memorial Presbyterian Church		28		679.28	0%		275.80	0%		42.00	0%	-	997.08	0%
Peace Memorial Presbyterian Church		223	5,409.98	5,409.98	100%	2,196.55	2,196.55	100%	334.50	334.50	100%	7,941.03	7,941.03	100%
Presbyterian Church in the Highlands		99	2,277.00	2,401.74	95%	889.02	975.15	91%	148.50	148.50	100%	3,314.52	3,525.39	94%
Presbyterian Church of Bloomingdale		61	742.77	1,479.86	50%	290.00	600.85	48%	48.45	91.50	53%	1,081.22	2,172.21	50%
Presbyterian Church of Palm Harbor		239		5,798.14	0%		2,354.15	0%		358.50	0%	-	8,510.79	0%
Presbyterian Church of Seffner		153	3,711.78	3,711.78	100%	1,507.05	1,507.05	100%	229.50	229.50	100%	5,448.33	5,448.33	100%

Springwater Church of Brandon	31	752.06	752.06	100%	305.35	305.35	100%	46.50	46.50	100%	1,103.91	1,103.91	100%
St. Andrew Presbyterian - Sun City Center	178		4,318.28	0%		1,753.30	0%		267.00	0%	-	6,338.58	0%
St. Andrew Presbyterian - Tampa	57	691.42	1,382.82	50%	280.72	561.45	50%	42.74	85.50	50%	1,014.88	2,029.77	50%
St. Andrews Presbyterian - Dunedin	230	4,415.25	5,579.80	79%		2,265.50	0%		345.00	0%	4,415.25	8,190.30	54%
St. John Presbyterian Church	36	448.80	873.36	51%	182.22	354.60	51%	27.78	54.00	51%	658.80	1,281.96	51%
Temple Terrace Presbyterian Church	70		1,698.20	0%		689.50	0%		105.00	0%	-	2,492.70	0%
The Gathering Church of St. Pete (North)	81		1,965.06	0%		797.85	0%		121.50	0%	-	2,884.41	0%
Trinity Presbyterian Church - Clearwater	148	1,810.28	3,590.48	50%	706.80	1,457.80	48%	118.06	222.00	53%	2,635.14	5,270.28	50%
Trinity Presbyterian Church of St Pete	48	300.00	1,164.48	26%		472.80	0%		72.00	0%	300.00	1,709.28	18%
Trinity Presbyterian Church of Seven Springs	336	4,780.95	8,151.36	59%	1,866.65	3,309.60	56%	311.80	504.00	62%	6,959.40	11,964.96	58%
Village Presbyterian Church - Tampa	189	725.00	4,585.14	16%		1,861.65	0%		283.50	0%	725.00	6,730.29	11%
Woodlawn Presbyterian Church	50		1,213.00	0%		492.50	0%		75.00	0%	-	1,780.50	0%
Individuals		171.22	-			-			-		171.22	-	
Grand Total:	11528	139,207.82	279,669.28	50%	37,773.64	113,550.80	33%	7,730.93	17,292.00	45%	184,712.39	410,512.08	45%

Presbytery of Tampa Bay								
Analysis of Revenues & Expenses - Detail								
Mission								
January to July 2023								
Accounts	Total Actual (Last Year)	YTD Actual (Last Year)	% YTD Actual (Last Year)	Annual Budget (This Year)	YTD Actual (This Year)	% YTD Actual (This Year)	MTD Actual (This Year)	Annual Budget Remaining (This Year)
MISSION INCOME								
Shared Mission								
7000 - PTB- Basic Shared Mission	\$78,642.79	\$37,057.97	47%	\$82,000.00	\$31,633.09	39%	\$3,500.00	\$50,366.91
7005 - GA- Basic Shared Mission	\$5,310.00	\$5,150.00	97%	\$5,300.00	\$0.00	0%	\$0.00	\$5,300.00
Total Shared Mission	\$83,952.79	\$42,207.97	50%	\$87,300.00	\$31,633.09	36%	\$3,500.00	\$55,666.91
Designated Mission								
7105 - GA- Designated Mission	\$14,714.00	\$8,834.00	60%	\$14,500.00	\$14,020.00	97%	\$0.00	\$480.00
7110 - SSA- Designated Mission Giving	\$1,171.83	\$502.08	43%	\$900.00	\$205.75	23%	\$0.00	\$694.25
7120 - Beth-El -3 Cents	\$9,736.39	\$5,986.28	61%	\$11,000.00	\$6,272.82	57%	\$125.77	\$4,727.18
7121 - Beth-El Designated Giving	\$18,620.42	\$8,738.60	47%	\$18,500.00	\$8,607.86	47%	\$743.37	\$9,892.14
7125 - Cedarkirk-Designated Giving	\$17,391.90	\$4,460.09	26%	\$17,500.00	\$7,607.86	43%	\$743.37	\$9,892.14
7135 - GA Disaster Assistance	\$46,176.32	\$30,946.32	67%	\$45,000.00	\$11,681.00	26%	\$575.00	\$33,319.00
7140 - Thornwell-Designated Giving	\$370.00	\$70.00	19%	\$370.00	\$696.00	188%	\$0.00	(\$326.00)
Total Designated Mission	\$108,180.86	\$59,537.37	55%	\$107,770.00	\$49,091.29	46%	\$2,187.51	\$58,678.71
Special Offering Income PCUSA								
7350 - Christmas Joy, GA	\$20,751.76	\$14,696.76	71%	\$20,500.00	\$7,763.59	38%	\$0.00	\$12,736.41
7360 - OGHS, GA	\$22,851.32	\$18,321.32	80%	\$22,500.00	\$21,986.37	98%	\$3,364.37	\$513.63
7365 - Peace & Global Witness, GA	\$4,686.08	\$2,007.84	43%	\$5,000.00	\$961.02	19%	\$0.00	\$4,038.98
7370 - Pentecost, GA	\$6,722.36	\$6,047.36	90%	\$6,500.00	\$7,563.80	116%	\$1,879.00	(\$1,063.80)
Total Special Offering Income PCUSA	\$55,011.52	\$41,073.28	75%	\$54,500.00	\$38,274.78	70%	\$5,243.37	\$16,225.22
Total MISSION INCOME	\$247,145.17	\$142,818.62	58%	\$249,570.00	\$118,999.16	48%	\$10,930.88	\$130,570.84
MISSION EXPENSE								
CCV-Comm Church Vitality & Reg								
8041 - FLPDAN	\$10,000.00	\$7,500.00	75%	\$10,000.00	\$7,500.00	75%	\$2,500.00	\$2,500.00
Total CCV-Comm Church Vitality & Reg	\$10,000.00	\$7,500.00	75%	\$10,000.00	\$7,500.00	75%	\$2,500.00	\$2,500.00
Beth El Farmworkers Ministry								
8200 - Beth El- PTB Shared Mission	\$47,000.00	\$23,500.00	50%	\$35,000.00	\$26,250.00	75%	\$8,750.00	\$8,750.00
8205 - Beth El 3 Cents Allocation	\$9,736.39	\$6,191.95	64%	\$11,000.00	\$6,272.82	57%	\$125.77	\$4,727.18
8210 - Beth El Designated Giving	\$18,620.42	\$8,738.60	47%	\$18,500.00	\$8,607.86	47%	\$743.37	\$9,892.14
Total Beth El Farmworkers Ministry	\$75,356.81	\$38,430.55	51%	\$64,500.00	\$41,130.68	64%	\$9,619.14	\$23,369.32
Cedarkirk Camp								
8250 - Cedarkirk- PTB Shared Mission	\$47,000.00	\$35,250.00	75%	\$35,000.00	\$26,250.00	75%	\$8,750.00	\$8,750.00
8255 - Cedarkirk Designated Giving	\$17,391.90	\$4,460.09	26%	\$17,500.00	\$7,607.86	43%	\$743.37	\$9,892.14
Total Cedarkirk Camp	\$64,391.90	\$39,710.09	62%	\$52,500.00	\$33,857.86	64%	\$9,493.37	\$18,642.14
Synod of South Atlantic								
8505 - Synod / MissionInsite	\$2,073.42	\$1,178.87	57%	\$2,000.00	\$1,494.50	75%	\$213.50	\$505.50
8510 - Designated Mission	\$1,171.83	\$502.08	43%	\$900.00	\$205.75	23%	\$0.00	\$694.25
8515 - Thornwell Home	\$370.00	\$70.00	19%	\$370.00	\$696.00	188%	\$0.00	(\$326.00)
Total Synod of South Atlantic	\$3,615.25	\$1,750.95	48%	\$3,270.00	\$2,396.25	73%	\$213.50	\$873.75
General Assembly PCUSA								
8555 - Basic Shard Mission	\$5,310.00	\$5,150.00	97%	\$5,300.00	\$0.00	0%	\$0.00	\$5,300.00
8560 - Designated Mission	\$115,901.83	\$80,853.59	70%	\$114,000.00	\$63,975.78	56%	\$5,818.37	\$50,024.22
Total General Assembly PCUSA	\$121,211.83	\$86,003.59	71%	\$119,300.00	\$63,975.78	54%	\$5,818.37	\$55,324.22
Total MISSION EXPENSE	\$274,575.79	\$173,395.18	63%	\$249,570.00	\$148,860.57	60%	\$27,644.38	\$100,709.43
Net Total	(\$27,430.62)	(\$30,576.56)		\$0.00	(\$29,861.41)		(\$16,713.50)	\$29,861.41

Presbytery of Tampa Bay								
Analysis of Revenues & Expenses - Detail								
Per Capita								
January to July 2023								
Accounts	Total Actual (Last Year)	YTD Actual (Last Year)	% YTD Actual (Last Year)	Annual Budget (This Year)	YTD Actual (This Year)	% YTD Actual (Last Year)	MTD Actual (This Year)	Annual Budget Remaining (This Year)
PER CAPITA INCOME								
7500 - Per Capita - Presbytery	\$253,826.54	\$146,303.99	58%	\$248,000.00	\$139,207.82	56%	\$20,704.08	\$108,792.18
7505 - Per Capita - General Assembly	\$77,730.13	\$44,904.51	58%	\$79,485.56	\$37,773.64	48%	\$7,914.37	\$41,711.92
7510 - Per Capita - Synod of SA	\$14,995.97	\$10,350.29	69%	\$17,292.00	\$7,730.93	45%	\$1,280.05	\$9,561.07
7515 - Draw fr Reserves to PerCap Incc	\$0.00	\$0.00		\$35,000.00	\$0.00	0%	\$0.00	\$35,000.00
7525 - Investment Spending Policy	\$32,151.99	\$30,663.69	95%	\$66,200.31	\$34,084.93	51%	\$7,917.63	\$32,115.38
7526 - Operating Investment Spending	\$16,891.27	\$0.00	0%	\$32,675.27	\$0.00	0%	\$0.00	\$32,675.27
Total PER CAPITA INCOME	\$395,595.90	\$232,222.48	59%	\$478,653.14	\$218,797.32	46%	\$37,816.13	\$259,855.82
PER CAPITA EXPENSE								
Presbytery Meetings								
9005 - Presbytery Meetings	\$1,042.78	\$435.75	42%	\$2,200.00	\$289.00	13%	\$0.00	\$1,911.00
Total Presbytery Meetings	\$1,042.78	\$435.75	42%	\$2,200.00	\$289.00	13%	\$0.00	\$1,911.00
Administration and Office Exp								
9100 - Legal Counsel	\$808.75	\$0.00	0%	\$2,000.00	\$0.00	0%	\$0.00	\$2,000.00
9105 - Audit Fees +	\$12,264.00	\$12,264.00	100%	\$13,000.00	\$13,000.00	100%	\$0.00	\$0.00
9108 - Insurance	\$9,492.00	\$5,691.50	60%	\$9,700.00	\$6,803.18	70%	\$2,291.25	\$2,896.82
9109 - MGB Staff/Officer Training	\$0.00	\$0.00		\$7,500.00	\$0.00	0%	\$0.00	\$7,500.00
9120 - IT Contracts & Costs	\$9,653.55	\$5,244.27	54%	\$19,000.00	\$4,932.98	26%	\$566.16	\$14,067.02
9125 - Equipment Repair & Maintenan	\$5,096.58	\$3,003.63	59%	\$8,000.00	\$2,880.99	36%	\$403.00	\$5,119.01
9133 - Operating Expenses	\$776.96	\$381.90	49%	\$1,500.00	\$667.52	45%	\$142.50	\$832.48
9135 - Stationery & Supplies	\$2,741.65	\$1,686.99	62%	\$3,000.00	\$1,507.90	50%	\$310.04	\$1,492.10
9150 - Phone/Internet	\$3,936.89	\$1,361.91	35%	\$4,500.00	\$522.72	12%	\$0.00	\$3,977.28
9170 - Bookkeeper Contract	\$16,764.00	\$9,953.50	59%	\$6,000.00	\$11,005.00	183%	\$1,455.00	(\$5,005.00)
9180 - Rent	\$9,000.00	\$5,250.00	58%	\$9,000.00	\$5,250.00	58%	\$0.00	\$3,750.00
Total Administration and Office Exp	\$70,534.38	\$44,837.70	64%	\$83,200.00	\$46,570.29	56%	\$5,167.95	\$36,629.71
Committee on Ministry								
9200 - COM Administration Expense	\$735.61	\$575.93	78%	\$2,500.00	\$297.05	12%	\$0.00	\$2,202.95
Total Committee on Ministry	\$735.61	\$575.93	78%	\$2,500.00	\$297.05	12%	\$0.00	\$2,202.95
Presbytery Council								
9220 - Council / Team Administration	\$1,548.06	\$0.00	0%	\$7,500.00	\$247.97	3%	\$0.00	\$7,252.03
9225 - Permanent Judicial Commission	\$0.00	\$0.00		\$500.00	\$113.05	23%	\$113.05	\$386.95
9245 - Sexual Misconduct Response	\$0.00	\$0.00		\$500.00	\$0.00	0%	\$0.00	\$500.00
9250 - Racial, Equity Task Force	\$0.00	\$0.00		\$1,500.00	\$992.96	66%	\$310.00	\$507.04
Total Presbytery Council	\$1,548.06	\$0.00	0%	\$10,000.00	\$1,353.98	14%	\$423.05	\$8,646.02
Preparation for Ministry Comm.								
9275 - CPM Administration	\$1,521.19	\$1,342.00	88%	\$3,000.00	\$1,950.39	65%	\$305.64	\$1,049.61
Total Preparation for Ministry Comm.	\$1,521.19	\$1,342.00	88%	\$3,000.00	\$1,950.39	65%	\$305.64	\$1,049.61
Personnel Budget								
Coord-Coach General Presbyter								
9901 - C/C General Presbyter Salary	\$19,761.49	\$4,890.56	25%	\$53,000.00	\$30,916.69	58%	\$4,416.67	\$22,083.31
9902 - C/C General Presbyter SECA	\$1,392.88	\$343.49	25%	\$3,740.00	\$2,181.69	58%	\$311.67	\$1,558.31
9903 - C/C General PrMed/Pension/DD	\$10,310.60	\$449.06	4%	\$35,150.00	\$21,612.50	61%	\$3,087.50	\$13,537.50
9904 - C/C General Pres Auto & Prof	\$1,834.20	\$627.98	34%	\$8,000.00	\$5,556.03	69%	\$1,225.36	\$2,443.97
9906 - C/C General Presbyter Con Ed	\$70.00	\$0.00	0%	\$2,000.00	\$661.64	33%	\$0.00	\$1,338.36
9907 - C/C General Presb Search	\$1,014.67	\$1,014.67	100%	\$0.00	\$0.00		\$0.00	\$0.00
9908 - C/C General Presbyter Housing	\$11,784.50	\$0.00	0%	\$42,000.00	\$24,500.00	58%	\$3,500.00	\$17,500.00
9909 - C/C General Presbyter Moving E	\$7,074.40	\$0.00	0%	\$0.00	\$0.00		\$0.00	\$0.00
Total Coord-Coach General Presbyter	\$53,242.74	\$7,325.76	14%	\$143,890.00	\$85,428.55	59%	\$12,541.20	\$58,461.45
Stated Clerk								
9925 - Stated Clerk Salary	\$40,418.44	\$21,783.44	54%	\$28,336.00	\$26,089.00	92%	\$3,727.00	\$2,247.00
9926 - Stated Clerk SECA	\$4,607.51	\$2,544.61	55%	\$3,698.00	\$2,888.06	78%	\$412.58	\$809.94
9927 - Stated Clerk Auto	\$0.00	\$0.00		\$1,500.00	\$0.00	0%	\$0.00	\$1,500.00
9930 - Stated Clerk, Clergy Housing	\$20,000.00	\$11,666.70	58%	\$20,000.00	\$11,666.62	58%	\$1,666.66	\$8,333.38
9935 - Stated Clerk Pension & Med	\$6,223.38	\$3,526.53	57%	\$4,834.00	\$3,775.59	78%	\$539.37	\$1,058.41
9940 - Stated Clerk-Continuing Educati	\$0.00	\$0.00		\$1,200.00	\$0.00	0%	\$0.00	\$1,200.00
9945 - Stated Clerk Professional Expen	\$1,099.00	\$349.00	32%	\$0.00	\$660.00		\$199.00	(\$660.00)
9947 - Temp. Assist. Clerk	\$292.50	\$292.50	100%	\$0.00	\$0.00		\$0.00	\$0.00
Total Stated Clerk	\$72,640.83	\$40,162.78	55%	\$59,568.00	\$45,079.27	76%	\$6,544.61	\$14,488.73

Support Staff								
9950 - Support Staff, Salaries	\$19,162.17	\$13,487.57	70%	\$30,000.00	\$845.85	3%	\$0.00	\$29,154.15
9955 - Support Staff, Pension & Medical	\$0.00	\$0.00		\$7,500.00	\$0.00	0%	\$0.00	\$7,500.00
9960 - Support Staff, FICA/Medicare	\$1,461.46	\$1,027.36	70%	\$2,295.00	\$64.71	3%	\$0.00	\$2,230.29
Total Support Staff	\$20,623.63	\$14,514.93	70%	\$39,795.00	\$910.56	2%	\$0.00	\$38,884.44
Associate Presbyter								
9986 - Assoc. Presbyter Salary	\$19,252.00	\$17,570.00	91%	\$31,000.00	\$0.00	0%	\$0.00	\$31,000.00
9987 - Assoc. Presbyter Me/Pension/DL	\$13,086.38	\$11,896.71	91%	\$0.00	\$0.00		\$0.00	\$0.00
9988 - Assoc. Presbyter Prof. Exp.	\$25.00	\$25.00	100%	\$0.00	\$0.00		\$0.00	\$0.00
9989 - Assoc. Presbyter SECA	\$2,695.40	\$2,459.95	91%	\$4,340.00	\$0.00	0%	\$0.00	\$4,340.00
9990 - Assoc. Presbyter Housing	\$15,979.18	\$14,583.35	91%	\$0.00	\$0.00		\$0.00	\$0.00
9992 - Assoc. Presbyter Cont. Ed.	\$2,500.00	\$2,500.00	100%	\$0.00	\$0.00		\$0.00	\$0.00
9993 - Assoc. Presbyter Auto	\$12.00	\$0.00	0%	\$0.00	\$0.00		\$0.00	\$0.00
Total Associate Presbyter	\$53,549.96	\$49,035.01	92%	\$35,340.00	\$0.00	0%	\$0.00	\$35,340.00
Total Personnel Budget	\$200,057.16	\$111,038.48	56%	\$278,593.00	\$131,418.38	47%	\$19,085.81	\$147,174.62
Per Capita Forwarded								
9975 - Per Capita, G A	\$77,730.13	\$44,240.63	57%	\$79,485.56	\$37,773.64	48%	\$7,914.37	\$41,711.92
9980 - Per Capita, Synod	\$14,995.97	\$11,014.17	73%	\$17,292.00	\$7,730.93	45%	\$307.11	\$9,561.07
Total Per Capita Forwarded	\$92,726.10	\$55,254.80	60%	\$96,777.56	\$45,504.57	47%	\$8,221.48	\$51,272.99
Total PER CAPITA EXPENSE	\$368,165.28	\$213,484.66	58%	\$476,270.56	\$227,383.66	48%	\$33,203.93	\$248,886.90
Net Total	\$27,430.62	\$18,737.82		\$2,382.58	(\$8,586.34)		\$4,612.20	\$10,968.92

Presbytery of Tampa Bay								
Analysis of Revenues & Expenses - Detail								
NWC								
January to July 2023								
Accounts	Total Actual (Last Year)	YTD Actual (Last Year)	% YTD Actual (Last Year)	Annual Budget (This Year)	YTD Actual (This Year)	% YTD Actual (Last Year)	MTD Actual (This Year)	Annual Budget Remaining (This Year)
NWC INCOME								
The Table Community Church								
9401 - 1001 Investment Grant	\$30,000.00	\$30,000.00	100%	\$0.00	\$0.00		\$0.00	\$0.00
9403 - 1001 Grant Matching from 6350	\$30,000.00	\$17,500.00	58%	\$0.00	\$0.00		\$0.00	\$0.00
9404 - PC NWC Pres.Funding fr 6350	\$46,140.71	\$40,455.35	88%	\$111,392.00	\$64,978.68	58%	\$9,282.67	\$46,413.32
9405 - Table Com Offerings	\$29,797.06	\$11,531.52	39%	\$50,000.00	\$31,285.48	63%	\$3,525.51	\$18,714.52
Total The Table Community Church	\$135,937.77	\$99,486.87	73%	\$161,392.00	\$96,264.16	60%	\$12,808.18	\$65,127.84
Total NWC INCOME	\$135,937.77	\$99,486.87	73%	\$161,392.00	\$96,264.16	60%	\$12,808.18	\$65,127.84
NWC EXPENSE								
The Table Community Ch Expense								
The Table Com. Personnel Exp.								
The Table Com Ch Pastor Exp								
9410 - Table Com Ch Pastor Salary	\$46,514.04	\$27,133.19	58%	\$46,514.00	\$24,036.41	52%	\$3,314.75	\$22,477.59
9411 - Table Com Ch Pastor Housing	\$26,000.00	\$15,166.70	58%	\$26,000.00	\$20,166.66	78%	\$3,000.00	\$5,833.34
9412 - Table Com Ch Pastor SECA	\$5,547.00	\$3,235.75	58%	\$5,547.00	\$3,381.00	61%	\$483.00	\$2,166.00
9413 - Table Com Ch Pastor Pension/D	\$7,251.36	\$4,229.96	58%	\$7,252.00	\$4,420.29	61%	\$631.47	\$2,831.71
9414 - Table Com Ch Pastor Medical	\$19,578.84	\$11,420.99	58%	\$19,579.00	\$12,818.96	65%	\$1,831.28	\$6,760.04
9415 - Table Com Ch Pastor Auto/Prof.	\$1,452.27	\$804.51	55%	\$1,500.00	\$1,113.47	74%	\$131.66	\$386.53
9416 - Table Com Ch Pastor Cont. Ed	\$440.54	\$196.88	45%	\$1,200.00	\$301.86	25%	\$67.00	\$898.14
Total The Table Com Ch Pastor Exp	\$106,784.05	\$62,187.98	58%	\$107,592.00	\$66,238.65	62%	\$9,459.16	\$41,353.35
The Table Part Time Staff Exp								
9418 - Table Com Ch Worship Leader	\$10,947.00	\$6,525.00	60%	\$12,000.00	\$5,075.00	42%	\$250.00	\$6,925.00
9419 - Table Com Ch PR Tax	\$1,140.42	\$607.82	53%	\$0.00	\$683.53		\$65.03	(\$683.53)
9420 - Table Com Social Media Salary	\$3,960.00	\$1,420.00	36%	\$7,000.00	\$3,860.00	55%	\$600.00	\$3,140.00
Total The Table Part Time Staff Exp	\$16,047.42	\$8,552.82	53%	\$19,000.00	\$9,618.53	51%	\$915.03	\$9,381.47
Total The Table Com. Personnel Exp.	\$122,831.47	\$70,740.80	58%	\$126,592.00	\$75,857.18	60%	\$10,374.19	\$50,734.82
The Table Com Ch Oper. Expense								
9500 - Table Com CoWork Office Rent	\$320.00	\$320.00	100%	\$0.00	\$0.00		\$0.00	\$0.00
9501 - Table Com Ch Marketing Exp.	\$2,122.73	\$1,930.27	91%	\$2,000.00	\$705.69	35%	\$0.00	\$1,294.31
9502 - Table Com Ch Worship Space F	\$2,678.21	\$1,777.10	66%	\$16,000.00	\$8,000.00	50%	\$1,600.00	\$8,000.00
9503 - Table Com Ch Subscriptions	\$1,293.76	\$1,052.79	81%	\$1,400.00	\$901.14	64%	(\$132.00)	\$498.86
9504 - Table Com Outreach/Meals	\$3,702.77	\$1,231.05	33%	\$3,000.00	\$2,266.89	76%	\$218.08	\$733.11
9505 - Table Com Tech/AV/Live Stream	\$1,200.01	\$1,200.01	100%	\$1,000.00	\$0.00	0%	\$0.00	\$1,000.00
9506 - Table Com Home Group Resour	\$775.14	\$569.37	73%	\$500.00	\$35.45	7%	\$0.00	\$464.55
9507 - Table Com Hospitality	\$813.68	\$785.11	96%	\$2,000.00	\$0.00	0%	\$0.00	\$2,000.00
9508 - Table Com Pastor Supply	\$200.00	\$200.00	100%	\$400.00	\$0.00	0%	\$0.00	\$400.00
9509 - Table Com Worship Supplies	\$0.00	\$0.00		\$6,000.00	\$5,615.70	94%	\$144.14	\$384.30
9510 - Table Com Musician Fees	\$0.00	\$0.00		\$2,500.00	\$2,800.00	112%	\$750.00	(\$300.00)
Total The Table Com Ch Oper. Expense	\$13,106.30	\$9,065.70	69%	\$34,800.00	\$20,324.87	58%	\$2,580.22	\$14,475.13
Total The Table Community Ch Expense	\$135,937.77	\$79,806.50	59%	\$161,392.00	\$96,182.05	60%	\$12,954.41	\$65,209.95
Total NWC EXPENSE	\$135,937.77	\$79,806.50	59%	\$161,392.00	\$96,182.05	60%	\$12,954.41	\$65,209.95
Net Total	\$0.00	\$19,680.37		\$0.00	\$82.11		(\$146.23)	(\$82.11)

Report of the Coordinating Team (CT)

Presbytery of Tampa Bay

March 18, 2023

Ruling Elder Paula Salter, Chair

Motions for Presbytery

1. **Approve renewal of the two-year covenant among Presbyterian Disaster Assistance (PDA), Florida Presbyterian Disaster Assistance Network (FLAPDAN), and the six presbyteries in Florida as proposed in the July 17, 2023, amended draft.**
2. **Elect the following nominee to serve on the Committee on Nominations and Representation in the class indicated:**

	<u>Church or Ministry</u>	<u>Region</u>	<u>Demographics</u>	<u>Class</u>
Kris Marone	Hope, Winter Haven	E	WFE	2025

Items for information

1. The FLAPDAN item is a two-year renewal of the original Covenant Agreement dated January 1, 2021. The revised draft (following this report) contains two important changes - denoted by red type on pages 3 and 4 of the draft. This updated document has been approved by Presbyterian Disaster Assistance and the FLAPDAN Board of Directors, and the FLAPDAN Board asks that each presbytery approve the document with the noted changes at its earliest convenience.
2. CT is open to suggestions for additional nominees for the Committee on Nominations and Representation.

Actions Taken on behalf of Presbytery

1. CT approved hiring a new office manager to start the day after Labor Day. (8-10-2023)
2. Approved the minutes of the special meeting of the presbytery held on June 1, 2023. (7-13-2023)
3. Reallocated a portion of unused funds from the budgeted positions for office admin, assoc. presbyter for emerging ministries, and bookkeeper to cover the office manager position for the rest of the year. (6-8-2023)
4. Approved payment received from Victory Tabernacle in the amount of \$376,028.04 as full and final payment of the remaining mortgage balance held by the Presbytery on the Kelly Road property (formerly the Presbytery's office and Chapel in the Pines). (6-8-2023)

COVENANT AGREEMENT

WITHIN THE PRESBYTERIAN CHURCH (U.S.A.)

AMONG

**PRESBYTERIAN DISASTER ASSISTANCE, operating for corporate purposes via
Presbyterian Church (U.S.A.), A Corporation**

AND

FLORIDA PRESBYTERIAN DISASTER ASSISTANCE NETWORK, INC.

AND

THE SIX PRESBYTERIES IN FLORIDA

INTRODUCTION

This document describes a covenant, not a contract. This Covenant Agreement (“Covenant”) recognizes the connectional and relational nature of the church and the importance of serving the denomination, presbyteries, and their constituent churches to strengthen the entire body of Christ. A covenant is rooted in relationships and trust with specific responsibilities for each covenant partner. It is agreed each covenant partner will assume sole responsibility for its own actions and inactions. It is also agreed the creation and signing of this covenant does not hold the partners legally liable for the actions of the other. Presbyterian Disaster Assistance, **operating for corporate purposes via Presbyterian Church (U.S.A.), A Corporation** (hereinafter referred to as “PDA”), Florida Presbyterian Disaster Assistance Network, Inc. (“FLAPDAN”), and the presbyteries of the Presbyterian Church (U.S.A.) in Florida (Florida, St. Augustine, Tampa Bay, Central Florida, Peace River, Tropical Florida, hereinafter “the six presbyteries”), are distinct entities. They are independent, neither are they being controlled by the other. They are not in a legal partnership, joint venture, or similar legal relationship. PDA, FLAPDAN and the six presbyteries may be referred to in this Covenant as a “Party” and collectively as “Parties.”

1. PARTNERS

The partners of this agreement are PDA, FLAPDAN, and the six presbyteries.

PDA is the emergency disaster response and refugee program of the Presbyterian Church (U.S.A.), A Corporation. It enables congregations and mission partners of the Presbyterian Church (U.S.A.) to witness to the healing love of Christ through caring for communities adversely affected by crisis and catastrophic event. PDA:

- focuses on the long-term recovery of disaster impacted communities. Provides training and disaster preparedness for presbyteries and synods
- works collaboratively with church partners and members of the ACT Alliance (Action by Churches Together) internationally, and nationally with other faith-based responders
- connects partners locally and internationally with key organizations active in the response — United Nations, NVOAD (National Voluntary Organizations Active in Disaster), World Food Program, Red Cross, FEMA and others.

FLAPDAN connects the ongoing need for the six presbyteries and their congregations to be better organized and prepared to respond to traumatic events within their bounds during times of disaster. FLAPDAN:

- provides a communication link between the six presbyteries, Synod of South Atlantic, and PDA
- communicates and coordinates with other disaster organizations, including community and faith-based organizations; local, state and federal government; and the private sector
- addresses common issues of preparedness, response and long-term recovery following a disaster event
- advocates for specific needs in affected presbyteries
- identifies and develops resources

- develops and recommends protocols to be used by presbyteries in times of disaster
- supports training for disaster preparedness and response for presbyteries and their member congregations.

The **six presbyteries** work together, along with their congregations, to prepare for and respond to disasters in the state of Florida. The six presbyteries:

- Develop and promote generosity, stewardship and service for the ministries of PDA and FLAPDAN
- Participate in the mission of the church in disaster preparedness and response
- Communicate regularly with partners about the needs, opportunities and challenges of disaster ministries.

2. PURPOSE

This Covenant provides a framework within which the partners will cooperate, communicate, coordinate, and collaborate in carrying out their respective ministries in disaster mitigation, preparedness, response and long-term recovery operations due to disasters in the State of Florida.

3. COMMITMENTS

PDA AGREES TO:

- Recognize FLAPDAN and the six presbyteries as co-equal covenant partners in effecting PDA's mission in Florida
- ~~Make, at minimum, a one-to-one dollar match~~ **an annual \$41,750 contribution to FLAPDAN. in the amount equal to the sum of the annual membership contributions of the six Florida presbyteries. PDA will consider additional grant request(s) above PDA's annual contribution of \$41,750. Such grant request(s) will be used to build the capacity of FLAPDAN in preparing for and responding to disasters within Florida. The maximum additional grant(s) is \$40,000 per year. It is expressly understood and agreed that PDA shall have no obligation to provide such additional grant funding, and its decision to do so shall be entirely voluntary and non-binding.**
- Provide church-wide visibility for FLAPDAN through PDA's website, "Mosaic" magazine, and emergency appeals
- Promote the FLAPDAN model for consideration to other mid councils in high disaster impact areas
- Make available PDA's Associate for Disaster Response, U.S. (or designee) to serve as ex-officio voting member of the FLAPDAN board of directors
- Make available PDA's Associate for Disaster Response, U.S. (or designee) to serve as ex-officio member of a committee or group charged with recruitment, recommendation, and evaluation of FLAPDAN executive director
- Include FLAPDAN executive director in all organizational, operational, and communication decisions pertaining to FLAPDAN's partnership with PDA as detailed in the executive director's position description

FLAPDAN AGREES TO:

- Recognize PDA and the six presbyteries as co-equal covenant partners in effecting FLAPDAN's mission
- Develop robust relationships, policies and practices that inspire presbyteries to make annual membership contributions to its general operating budget
- Keep presbyteries informed and engaged in the long-term disaster recovery taking place within their bounds
- Provide state-wide visibility for PDA within its Presbyterian and external partnerships through dual-branding marketing communications and disaster-related attire, internal and external written and oral reports, and serving as state disaster liaison and incident coordinator for FLAPDAN and PDA in disasters
- Encourage congregations, presbyteries and individuals to support the One Great Hour of Sharing and promote special PDA appeals
- ~~Provide full financial accountability and transparency to PDA and the six presbyteries via an annual budget, quarterly revenue and expense reports, and an at least bi-annual, audited end of year report / or financial review by an independent auditor~~
- **Provide full financial accountability per Book of Order G-3.0113. A financial review shall be conducted annually by two members of the board of directors, or two members of churches in the member presbyteries, approved by the board of directors. Reviewers should not have any conflict of interest with the treasurer(s). The review shall, on a sample basis, determine that policies and procedures with respect to FLAPDAN's finances were being adhered to in the period subject to review. At a minimum, the review shall determine whether proper segregation of duties is in place and operating effectively; that bank accounts are being reconciled monthly; that FLAPDAN is in compliance with Federal payroll reporting requirements; and that annual reporting to Internal Revenue Service and Florida Division of Corporations is current. This financial review does not require the engagement of professionals for the purpose of conducting a Review as described by the American Institute of Certified Public Accountants.**
- Include PDA's Associate for Disaster Response, U.S. (or designee) to serve as an ex-officio voting member of the FLAPDAN board of directors
- Include PDA's Associate for Disaster Response, U.S. (or designee) to serve as an ex-officio member of a committee or group charged with recruitment, recommendation, and evaluation of FLAPDAN executive director
- Include PDA's Associate for Disaster Response, U.S. (or designee) in all organizational, operational, and communication decisions pertaining to FLAPDAN's partnership with PDA as detailed in FLAPDAN's executive director position description
- Be available to consult with other mid councils in high disaster impact areas in their deliberations of developing a disaster network.

THE SIX PRESBYTERIES AGREE TO:

- Recognize FLAPDAN and PDA as co-equal covenant partners in effecting their respective, disaster-related missions
- Encourage congregations and individuals to make special contributions to FLAPDAN

- Include FLAPDAN membership in their annual budgets
- Encourage congregations, presbyteries and individuals to support the One Great Hour of Sharing and promote special PDA appeals
- Recommend people for the FLAPDAN board who are passionate about and committed to disaster preparedness, response, recovery, and mitigation
- Create with FLAPDAN two-way quarterly reporting protocols between the presbytery and FLAPDAN
- Provide presbytery-wide visibility for PDA within congregations through effective communication such as testimonials from volunteers, short videos, pastors' commendations from the pulpit, PDA board members' experiential reports and invitations to volunteer, etc.
- Include FLAPDAN board members and/or representatives on the agenda of regular meetings of the presbyteries
- The Executive Presbyter or equivalent will attend FLAPDAN's Annual Meeting and participate in special meetings as may be requested throughout the year

4. ACCOUNTABILITY AND DOCUMENTATION

FLAPDAN will make annual financial and programmatic as well as periodic reports to the other partners as requested, using Presbyterian Disaster Assistance's format. There will be systematic acknowledgement of gratitude for gifts received. All Parties in this will be intentional in fulfilling the intent of this Covenant.

5. MODIFICATION

This Covenant may be modified upon the mutual written consent of all the Parties.

6. EFFECTIVE DATE

The terms of this Covenant will be effective from January 1, ~~2021~~ 2023 to December 31, ~~2022~~ 2024.

7. REVIEW AND RENEWAL

This Covenant will be effective beginning January 1, 2021 (renewals are based on the two-year budget cycle of the Presbyterian Mission Agency) through the calendar year 2022. The Parties shall meet at least annually for consultation and to review the progress and success of the Covenant and determine how the Covenant should continue. As part of the review process, consideration shall be given to the frequency and severity of disasters in Florida, to the continued interest of volunteer work teams, and to the progress being made to mitigate future losses.

APPROVED BY:

Central Florida Presbytery

Printed Name / Position: Daniel S. Williams, Executive Presbyter/Stated Clerk

Signature: _____

Date: ____ / ____ / ____

Peace River Presbytery

Printed Name / Position: Randy Moody, Stated Clerk

Signature: _____

Date: ____ / ____ / ____

Presbytery of Florida

Printed Name / Position: Jeannie Dixon, Stated Clerk

Signature: _____

Date: ____ / ____ / ____

Presbytery of St. Augustine

Printed Name / Position: ~~Alexandra Hedrick~~, ~~Charlie Evans~~, Stated Clerk

Signature: _____

Date: ____ / ____ / ____

Presbytery of Tampa Bay

Printed Name / Position: W. A. Wildhack III, Stated Clerk

Signature: _____

Date: ____ / ____ / ____

Presbytery of Tropical Florida

Printed Name / Position: Daris Bultena, General Presbyter/Stated Clerk

Signature: _____

Date: ____ / ____ / ____

Florida Presbyterian Disaster Assistance Network

Printed Name / Position: ~~Charles Perkins~~ Barbara Hassall, Interim Chair

Signature: _____

Date: ____ / ____ / ____

Presbyterian Church (U.S.A.), A Corporation ~~Presbyterian Disaster Assistance~~

Printed Name / Position: ~~Laurie Kraus,~~ Edwin González-Castillo, Director

Signature: _____

Date: ____ / ____ / ____

Other Meeting Information

- Information for First-Time Commissioners and Guests
- PTB Special Rules for Zoom Meetings
- Zoom “Expertise” for PTB Meetings
- Meeting Evaluation Form (with links to online form)

Helpful Information for First-Time Commissioners and Guests Attending a Meeting of the Presbytery of Tampa Bay

Presbytery Meeting Basics

As a Presbyterian, you probably already know the basics of our system of government, so let me share a few tips you may not realize:

- You are a “Commissioner,” *not* a “Representative.”
 - This means that no one—not your session, not your pastor, not your spouse—can tell you how to vote on a matter before the presbytery. That’s between you and the Holy Spirit. As it says in the **Foundations of Presbyterian Polity** in our **Book of Order**, “Presbyters are not simply to reflect the will of the people, but rather to seek together to find and represent the will of Christ.” (F-3.0204) (*You can download a copy of the Book of Order from the Office of the General Assembly at pcusa.org/constitution*).
- You may not know who all these people are and what their jobs are, so here’s a brief introduction:
 - Moderator

Rev. Dr. Haemin Lee will be the person at the podium at the start of the meeting. The moderator is responsible to make sure the meeting runs well and is the elected leader of the Presbytery.
 - Vice Moderator
 - Ruling Elder Ann Marshall is our vice moderator. The vice moderator sometimes moderates part of each Presbytery meeting and can fill in for the moderator in other duties when necessary.
 - General Presbyter
 - Rev. Dr. Holly Dillon became our general presbyter in the fall of 2022. She serves as head of staff for the Presbytery of Tampa Bay and has a variety of responsibilities throughout the Presbytery and in service to the larger church. She also brings fresh eyes and ideas from outside our presbytery as she gets to know us better.
 - Stated Clerk and Manager of Communications
 - Rev. Bill Wildhack is the Presbytery’s Stated Clerk and lead writer/organizer of the eNews. In his primary role, he’s responsible to

help plan presbytery meetings, prepare the presbytery packet, and help the moderator keep the meeting running “decently and in order” as the Presbytery’s parliamentarian. He’s also responsible for official records of the presbytery.

- Treasurer
 - Ruling Elder Terry Dennis is our elected volunteer treasurer and usually reports on how giving to and through the presbytery is being handled and advises us on financial policies, practices, and budget recommendations.
- We often use and hear a lot of acronyms at a Presbytery meeting. Mostly these refer to our Committees and Commissions. Some translations:
 - GA (General Assembly) and OGA (Office of the General Assembly)
 - The General Assembly is the most inclusive governing body in the church, made up of commissioners from every presbytery, and the Office of the General Assembly manages day to day affairs of the church in support of all of us.
 - COM (Commission on Ministry)
 - The Commission on Ministry is the primary body responsible for making decisions about relationships between pastors and churches, whether a particular minister may become a member of the Presbytery, etc. It does some of its work in regional groupings. Rev. Susan Hill is the chair of COM.
 - CPM (Commission on Preparation for Ministry)
 - The Commission on Preparation for Ministry is the primary body responsible for those seeking to become ministers, also known as Inquirers and Candidates, and those interested in serving as commissioned ruling elders in the role of a commissioned pastor in certain situations. Rev. Lou Ellen Hartley chairs CPM.
 - CCV (Commission on Church Vitality)
 - CCV works with ministers, elders, churches, and new worshipping communities to bring vitality to ministries. CCV is chaired by Rev. Bob Hill.

- BoT (Board of Trustees)
 - The Board of Trustees is a commission of the Presbytery responsible for the civil side of Presbytery business, implementing decisions of the presbytery but also acting with delegated authority to approve requests from churches for things like leasing their sanctuary, selling property, etc. Rev. Rebecca Harrison chairs the Board and serves as the president of PRESBYTERY OF TAMPA BAY, INC., a Florida not for profit corporation.
- CNR (Committee on Nominating and Representation)
 - CNR is responsible for nominating ministers and Ruling Elders to most committees and commissions, and for advising the presbytery regarding the implementation of principles of unity and diversity in the Foundations of Presbyterian Polity and the Form of Government in the Book of Order. Be sure to share your gifts and talents with Chair Rev. Peg Roy!
- CT (Coordinating Team)
 - As the leadership group of the Presbytery, the Coordinating Team is a commission made up of the chairs of each group above as well as the Moderator and Vice-Moderator. The outgoing Moderator acts as the chair of the CT, while the Treasurer, Stated Clerk, and Presbytery Coach and Coordinator all serve as ex officio members of the Team. Former Moderator Paula Salter became chair of CT at our last meeting in 2022.
- Presbytery meetings are guided by the most recent edition of **Robert's Rules of Order: Newly Revised** (RONR) – and that's been the **12th Edition** since September 1, 2020.
 - The **Form of Government** in the **Book of Order** directs (G-3.0105) that Presbyterian councils (such as the session, presbytery, and general assembly) are governed by RONR whenever it doesn't conflict with the Book of Order. That doesn't mean you have to be a parliamentary expert to attend meetings, but you should probably learn the basics below if you want the meeting to make sense once business begins.

Robert's Rules Quick Guide

Here's a quick summary of your rights and responsibilities under Robert's Rules. Generally, these rules are intended to reduce tension, protect the rights and voice of anyone who might find themselves in the minority on something and, of course, keep us doing things "decently and in order" (1 Cor. 14:40, ESV).

- Always address your comments to the Moderator first (not “Madam Moderator” or “Mr. Moderator,” just “Moderator”), and then to the presenter or speaker only after being recognized by the moderator and given permission to speak.
- Generally, don’t interrupt another speaker, but wait until you’re recognized by the Moderator, but there are some exceptions:
 - You can’t hear what’s going on or you’re so uncomfortable over the room temperature, etc. you can’t stay in the meeting (say, “Point of Privilege” then explain the problem when the moderator recognizes you)
 - You think something was wrong with what just happened (say, “Point of Order” then state your objection when the moderator recognizes you. The moderator will then decide if you’re right or not.)
- Some motions it may be useful to know about:
 - Move the Previous Question (a.k.a. Call the Question)
 - Typically, this motion is made when someone thinks we’ve hit the limit of productive discussion and we’re running in circles. It is NOT appropriate to use this to shut down debate prematurely.
 - Requires a second, isn’t debatable, and can only be made after the Moderator recognizes you; *no one should ever just shout it out*.
 - When you hear “Move the Question” or “Call the Question,” the next vote is *not* on whatever it is we’ve been talking about, but on whether to end discussion. An affirmative vote ends discussion, and the next vote is on the main motion.
 - To protect the rights of others to be heard, this motion requires a 2/3 majority to pass.
 - Amendments to Main Motions
 - If you want to slightly modify the language of a motion, to add, delete or replace some language, you’ll want to seek recognition and say “I move to amend the motion...” when the Moderator recognizes you. This requires a second and will then be discussed and voted on.
 - Please provide a written copy of the text of your amendment to the Stated Clerk if it’s more than just a couple of words.
 - Substitute Motions
 - If you want to substantially modify a motion on the floor, changing the intent or most of the language, you need to use a Substitute Motion

instead of amending the current motion. When the Moderator recognizes you, you'll say, "I move the following substitute motion" and read your alternative suggestion. You will need to provide a written copy of the substitute motion to the Stated Clerk, *and if possible please let the clerk know in advance if you plan to propose a substitute.*

- Division of the House
 - If you think that a voice vote was too close to call, any member of the Presbytery may request a "Division of the House," vote by raised hands, or a ballot. Since the default in Robert's Rules is a voice vote, voting by another method may require a motion and a voice vote to change the method.
- Order of the Day
 - This is not a motion, but something you'll sometimes see on the agenda. All "Order of the Day" means is that we need to drop whatever it is we're doing when the time for that item arrives and start doing the "Order of the Day."
- Not necessarily in Robert's, but please follow these conventions of our Presbytery regardless:
 - **When you want to speak, please raise your "Zoom hand" and wait to be recognized by the moderator.**
 - Please read the Presbytery Packet thoroughly *before* the meeting and take another look when we get to a specific item. The answers to many questions may already be in the written reports. You can also reach out to Stated Clerk Bill Wildhack or the chair of the commission or committee proposing an action before the meeting if you have questions.

SPECIAL RULES OF ORDER AND STANDING RULES

for Electronic Meetings of the Presbytery of Tampa Bay

Approved at the August 27, 2020, Stated Meeting of the Presbytery of Tampa Bay

For the purpose of any electronic meetings of the Presbytery of Tampa Bay conducted before a regular or special meeting may be convened in person to formally adopt rules for future electronic meetings, the Presbytery approves these special rules of order and suspends any standing rules that interfere with them:

1. All business of the meeting will be conducted using Zoom and features of that platform for simultaneous visual and aural communication, seeking recognition, and vote taking.
 - a. Dialing in by phone alone without using the Zoom client for laptop/desktop computers or the Zoom app for tablets or smartphones is not be permitted because of the limited tools available to interact meaningfully with the other participants in the meeting.
 - b. Additional technical guidance will be provided separately by the Coordinating Team, and the Stated Clerk will offer opportunities to practice using Zoom in advance of any online meeting of the Presbytery.
2. The presence of a quorum shall be established by sign-in to Zoom and joining the meeting. The continued presence of a quorum shall be determined by the online list of participating members.
3. While every effort will be made to provide stable access to the platform, participants are responsible for their own audio and internet connections; no action shall be invalidated on the grounds that the loss of, or poor quality of, a member's individual connection prevented participation in the meeting.
4. Greetings, reports, ceremonies, worship services, and other elements ordinarily included in meetings of the Presbytery but unrelated to items of business may be included, altered, or omitted at the discretion of the Coordinating Team.
5. To be enrolled as participants with voice and/or vote, minister members, commissioners, and corresponding members must use the free Zoom software appropriate for their device.
6. All voting participants are required to join the meeting on individual devices (one person, one device). This preserves the right of each voting member to vote individually. (If more than one device is being used in the same room, the microphone and speaker on all but one device must be muted to prevent feedback.)
7. Upon entering the meeting, all participants must ensure that the participant's name displayed by Zoom conforms to the following examples so that the moderator and stated clerk can verify the status of each participant with voice and vote or voice only:
 - Minister/Teaching Elder member: "Firstname Lastname /TE"
 - Ruling Elder Commissioner from congregations: "Firstname Lastname /REC/ Church Name"
 - Ruling Elder PTB Staff, Officer, Commission/Committee Chair: "Firstname Lastname /RE/PTB"
 - Ruling Elder member of the Permanent Judicial Commission: "Firstname Lastname /RE/PJC"

- Ruling Elder former Moderator of PTB: “Firstname Lastname /RE/FmrMod”
- Ruling Elder Commissioner to 225th GA (2022): “Firstname Lastname /RE/GA225”
- Ruling Elder Certified Christian Educator: “Firstname Lastname /RE/CCE”
- Commissioned Pastor currently serving a church: “Firstname Lastname /CP/ Church Name”
- Non-Ruling Elder Certified Christian Educator in educational ministry: “ZCE-Firstname Lastname /CCE/ Church Name”
- Corresponding Member: “ZCM- Firstname Lastname /CM/Organization”
- Guests: “ZZG- Firstname Lastname /Guest/ Church or Organization”

Use of “Z” prefixes for those with voice but not vote will help to ensure the integrity of any votes taken if any inadvertent votes are cast by any participants not authorized to vote.

- Participants will ensure their own microphones remain muted unless recognized by the moderator to speak.
- The “raise hand” feature on the ~~participant list~~reactions button in Zoom will be used both for seeking recognition from the moderator and for voting when directed by the moderator. Participants will be recognized only using the “raise hand” feature, not by waving at the computer or device camera.
- Zoom’s “chat” feature in a meeting of the presbytery will be limited to communicating only with the Stated Clerk and electronic hosts of the Zoom meeting, like passing a note to the Stated Clerk during a meeting.
- Any motion other than a procedural one should be entered in writing into the participant “chat” if possible before seeking recognition using the “raise hand” feature. When recognized by the moderator, participants should state that the text of the motion is in the chat, and then make the motion. No motion will be brought before the meeting from chat until after the speaker is recognized by the moderator. Submitting a motion in chat *does not* jump the line waiting to be recognized.
- A vote taken by means of raising hands is a “division,” not a “counted vote” – meaning that the moderator will quickly scroll through the list of participants for a sense of how many have voted first in favor, and then against the motion, and then rule which side has prevailed.
 - When the moderator seeks unanimous consent, only those who object to unanimous consent will be asked to indicate that by a raised hand (🙋) or a red “x” (❌) on the ~~participants list~~reactions button; to avoid confusion, no one who consents should take any action to indicate consent.
 - If the moderator is uncertain, the moderator may order a counted vote—or a member may move that a counted vote be taken (a motion for a counted vote must be seconded, is not debatable, and requires a majority vote).
 - At the discretion of the moderator, votes may also be done by using the green “check” (✅) button for “yes” and the red “x” (❌) button for “no” on the ~~participants screen~~reactions button or by using Zoom’s “poll” feature.

Definition of “ZOOM EXPERTISE”

For Presbytery of Tampa Bay ZOOM Meetings

1. You have already downloaded **ZOOM** onto your computer or device and will make sure the program is **updated**, if needed, no later than the day before the meeting.
2. You can launch **ZOOM** and, when entering, initiate both audio and video with ease.
3. You can **rename** yourself, using your first and last name, your role initials (below), and your church or ministry.
 - **/TE/(church or ministry or HR)** - Minister/Teaching Elder member
 - **/REC/Church** - Ruling Elder Commissioner from a congregation
 - **/RE/PTB** - Ruling Elder PTB Staff, Officer, Commission/Committee Chair
 - **/RE/PJC** - Ruling Elder member of the Permanent Judicial Commission
 - **/RE/FmrMod** - Ruling Elder former Moderator of PTB
 - **/RE/GA225** - Ruling Elder Commissioner to 225th GA (2022)
 - **/RE/CCE** - Ruling Elder Certified Christian Educator
 - **/CP/Church** - Ruling Elder Commissioned Pastor currently serving a congregation
 - **/CCE/Church** - Non-Ruling Elder Certified Christian Educator in educational ministry
 - **ZCM - (name)/CM/Organization”** - Corresponding Member:
 - **ZZG - (name)/Guest/(Church or Organization)** - Guest
4. You can go back and forth between **GALLERY** and **SPEAKER** views.
5. You can access the **REACTIONS** button and can **RAISE** your **ZOOM HAND**
6. You can access the **REACTIONS** button and vote “**YES**” or “**NO.**”
7. You can participate in a **POLL**.
8. You can **MUTE** and **UNMUTE** with ease by either clicking the **MUTE** and **UNMUTE** button or by holding down the space bar while muted in order to speak.

[Click here to complete the form online](#)



EVALUATION FORM

Presbytery of Tampa Bay
August 17, 2023, Stated Meeting
presbyteryoftampabay.com/eval
Online via Zoom

Name (Optional): _____ Congregation or ministry: _____

1. How easy was it for you to pre-register for the meeting?

1 2 3 4 5

Easy ☐ ☐ ☐ ☐ ☐ Difficult *Mark only one oval.*

2. Please add any comments or suggestions about pre-registration and check-in here:

3. I found the worship service meaningful. *Mark only one oval.*

1 2 3 4 5

Definitely ☐ ☐ ☐ ☐ ☐ Not really *Mark only one oval.*

4. The meeting was:

1 2 3 4 5

Too short ☐ ☐ ☐ ☐ ☐ Too long *Mark only one oval.*

5. What did you think was done well during this meeting?

6. What would you suggest for upcoming meetings?

7. Based on your experience with this meeting, how would you feel about participating in future ****ON SITE**** meetings of the Presbytery?

1 2 3 4 5

Very positive ☐ ☐ ☐ ☐ ☐ Very negative *Mark only one oval.*

8. Please tell us more about your response to the last question:

9. Based on your experience with this meeting, how would you feel about participating in future ****ONLINE**** meetings of the Presbytery?

	1	2	3	4	5	
Very positive	☐	☐	☐	☐	☐	Very negative

Mark only one oval.

10. Please tell us more about your response to the last question:

11. What is your overall view of this Presbytery meeting?

	1	2	3	4	5	
Worthwhile	☐	☐	☐	☐	☐	Not worthwhile

Mark only one oval

12. What **one word** best describes your experience of today's Presbytery meeting?

13. What is the first thing you will do to implement something you learned at today's Presbytery meeting?

14. Additional Feedback on your experience today:

THANK YOU FOR YOUR FEEDBACK!

If you have additional feedback to offer, please contact Stated Clerk Bill Wildhack. Thanks!

Forms can be sent to:

Presbytery of Tampa Bay, 455 Scotland Street, Suite 1, Dunedin, FL 34698

Fax: (813) 200-1054

or filled out online by [clicking here](#) or visiting <https://presbyteryoftampabay.com/eval/>

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