

CAMPUS CONNECTIONS

WEEKLY UPDATE

November 16, 2022

TURKEY TOSS & ID PICTURE DAY



On behalf of Fr. Jack and Misericordia Home, all employees may pick up a turkey on November 17, 2022, between 6 AM - 4 PM.



Also on November 17th, all staff will be asked to pose for an updated ID picture upon arrival at HR. ID photos will have a blue backdrop, so please avoid wearing blue this day.

CURRENT JOB POSTINGS

- CILA PM Shift Supervisor (details [here](#))
- Marian Center QIDP Position(s) (details [here](#))
- Housekeeper (2 full-time positions available, details [here](#))
- Kitchen Aides
- DSPs (all shifts)
- CNAs (all shifts)
- Nurses (LPN, RN, BSN)

HOLIDAY PREMIUM PAY & HR CLOSURE

Employees working the following shifts will be paid time and a half for hours worked in the AM, PM, and overnight on Thursday, November 24th. Human Resources will apply the Holiday credit.

[Click here](#) to save the dates for personal reference.

Please note: In observance of Thanksgiving, HR will be closed on Thursday, November 24th and November 25th.

ON-CAMPUS COVID BOOSTER CLINIC

An employee booster clinic has been scheduled for 12/6/2022.

A sign-up of times will be given to you by your supervisor. In the meantime, please read the following guidance to know if you are up-to-date or qualify to receive a booster:

- Any staff working in direct care, kitchen services, housekeeping, CDS/DT, nursing, recreation/pool, and therapy must be "up-to-date" with their vaccines.
- You are eligible for the booster two months after your last Covid vaccination or 90 days after you had Covid.
- After you receive your booster, please give a copy of your updated card to your supervisor.

For additional information about booster eligibility, please [click here](#) to take a quick quiz, courtesy of CDC.gov.

PROTECTED PAY FOR COVID TO BE DISCONTINUED

As of January 1, 2023, Misericordia will only provide protected pay for employees who are up to date with COVID vaccines. If you become positive as of 1/1/2023 and you are not up to date, Misericordia will no longer cover the required time off.

HOW TO ACCESS FREE COVID HOME TESTS

Did you know that over-the-counter/at-home COVID tests are covered by most healthcare providers, including CareFirst Administrators? [Click here](#) to read the CareFirst Administrators' policy on reimbursements for at-home tests, and [click here](#) for an outline of federal undertakings toward making at-home tests accessible.

While at-home tests are encouraged for monitoring symptoms, Misericordia only accepts Covid results from PCRs and clinical rapid tests with identifiable employee information. To find clinics and additional Covid information, [click here](#) to visit Chicago.gov.

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BE SURE TO COMPLETE YOUR INDIVIDUAL DEVELOPMENT PLAN

An Individual Development Plan (IDP) is a plan to help employees reach the goals determined during the performance evaluation process. This plan helps employees stay on track with their goals. All self-raters will meet with their evaluators to discuss the IDP.

Click here to find the IDP form and a training video that will help you understand the form as a self-rater. These materials can also be located in the Performance Review folder on the home screen of all Mis devices.

COMMUNITY TRANSMISSION LEVELS

Please continue to be aware of the Community Transmission levels posted across campus week by week.

For a cheat sheet that includes masking and visitation guidance, **click here**.

ARTIST IN ALL RED CARPET

2023 BENEFIT ELECTIONS FRIENDLY REMINDER

Please review your 2023 Benefit Elections to ensure changes are correct and have been updated appropriately.

Login to ADP WorkForce Now > Myself > Benefits > Enrollments > Your Benefits > View Benefits > Select a date: 1/1/2023.

We would also ask that you review your current address and update as necessary to ensure proper receipt of Health Insurance ID cards.

Login to ADP WorkForce Now > Myself > Profile > Personal Info.

Any questions or concerns can be directed to HR at 773-273-3038 or **HRBenefits@misericordia.com**.



Don't miss your opportunity to be guaranteed a spot in the Chicago Marathon and go the extra mile for Misericordia! **Runners commit to raising \$1,250 if registered before November 17, 2022; \$1,750 after November 17, 2022.**

If you are interested in joining the team or need additional information, please contact Martha Floberg, Development Officer at 773-273-4125, **marthaf@misericordia.com**.

This year marks the 25th anniversary of Misericordia's Artist In All, and we rolled out the red carpet for everyone on campus participating in the annual showcase taking place tonight at the Artist Institute of Chicago from 6 PM to 9 PM! If you cannot attend in person, don't worry: you can take part in the auction!

To view the selection of works and place a bid, **click here**. Feel free to also share the link with friends and loved ones.

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NOMINATE YOUR COWORKERS FOR OUR ANNUAL EMPLOYEE SERVICE AWARD



Pictured: Our 2021 Employee Service Award Winners (pictured clockwise from top left): **Laera Benard** (QIDP, Shannon Apts), **Amy Johnston** (then Recreational Therapist, McAuley), **Bilel Dekhili** (then DSP, Mercy Glen), **Leisa Copeland** (Housekeeping), and **Karen Forester** (QIDP, Quinlan Terrace)

Each year we select from over a hundred nominations from employees who wish to recognize the work and goodness of their coworkers! As you look back on 2022, please take a moment to consider your fellow staff members whose consistent demonstration of Misericordia's core values and mission help bring peace and vitality to our community.

[Click here](#) to submit your nominations online. For a paper copy of the submission form, [click here](#). If you need assistance, please see your supervisor.

ORDER A HEARTS & FLOUR BAKERY THANKSGIVING PIE TODAY



Our Thanksgiving Pies serve up to eight to ten people!

Order your choice of nine-inch apple or pumpkin pies for \$18 with our employee discount. Pies can be paid for at the time of ordering during store hours and must be picked up no later than 4 PM on Wednesday, November 23rd. The Hearts & Flour Bakery will be closed on Thanksgiving Day.

GRATITUDE-GRAMS

"I want to sincerely appreciate all the staff of Miniat. We are more than just co-workers. I appreciate every one of you for your support over the years and I hope we will continue to work together as a family. We will continue to strive hard to make misericordia the community we all love."—**Oluwasegun Adebayo**

"A shout-out to the Pool & Fitness Team! I'm expressing appreciation and thanks—for all you do. Kevin always early, Danny always friendly, Frankie always willing and Jeanna always learning. The passion you show to all the residents is felt and known."—**MaryAnn Zielke-Allen**

"I want to give thanks to all the RECEPTIONIST. You are doing a great job keeping up with the new updates with the phones and all the alarms that are triggered and other duties that we do at reception."—**Santana Barr**

Tell someone you work with thank you by dropping a quick message [here](#), and we will post your shoutouts and others in Campus Connections for all of November!

SHARE YOUR HOLIDAY TRADITIONS WITH US



Pictured top to bottom: Kristina Lipsey from Staff Developments' family gathering at her grandmother's house; Erin Luboff from Main Nursing's fully-lit menorah and latkes in celebration of Hannah.



Whether it's your Thanksgiving dinner spread or you and your furry baby in matching antlers on Christmas Day, we invite you to share photos and/or descriptions of what you and your loved ones do in observance of the many festivities that happen in the latter months of the year. Past and present photos are welcomed and can be sent to tiffanyj@misericordia.com!

A MESSAGE FROM THE HEART



"No gesture is too small when done with gratitude."

—Oprah Winfrey