



## **2019 USHJA ZONE CHAMPIONSHIP** **CHEF D'EQUIPE APPLICATION**

Thank you for your interest in serving as a USHJA Zone Championship Chef d'Equipe. This exciting and rewarding role will assist in the development of equestrian athletes through several zone team championships held throughout the competition year. The role of the Chef d'Equipe is not to be a trainer, coach or competition manager. The role of the Chef d'Equipe is to understand the specifications and format of the competition and be available to team members and their trainers to answer any questions concerning the event.

The job of the Chef d'Equipe also includes handling all interactions with licensed officials, competition management/staff, and USHJA representatives as it pertains to the team. The Chef d'Equipe is the overall leader and manager of athlete/horse combinations that are participating on a zone team at a championship.

In order to be considered for the position of Chef d'Equipe, a member must meet the requirements, complete an application and submit it to USHJA no later than **April 8, 2019**.

### **APPLICANT REQUIREMENTS**

1. Current Active Senior member in good standing with USHJA and USEF.
2. Declared Professional with USEF (**Hunters Only**).
3. Reside within the zone for which you are applying to serve as the Chef d'Equipe (**Hunters Only**).
4. Agree to attend the designated USHJA Zone Jumper Team Championship, USHJA Platinum Jumper Championships, USEF Pony Jumper Championship, USEF National Junior Jumper Championships (Prix de States), North American Youth Championships (NAYC), or USHJA Children's and Adult Amateur Hunter Championship.
5. Individuals selected to serve as team Chefs d'Equipe must have completed the Safe Sport training from the United States Olympic Committee within the past five (5) years.

### **RESPONSIBILITIES TO INCLUDE**

1. Act as team leader and liaison to officials and USHJA program manager.
2. Understand format of competition and educate team members.
3. Answer questions from team members and their trainers.
4. Encourage team spirit.
5. Make strategic decisions and select order in which team members will compete.
6. Organize and coordinate team attire and turnout.
7. Track all expenses in the event that the Zone Committee allocates funds to support the Chef d'Equipe. Receipts will be required for reimbursement.

*Please keep in mind that the number of Chef d'Equipe positions available may vary by Zone.*

**\*\* PLEASE FOLLOW THESE DIRECTIONS CAREFULLY. APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.**



**2019 ZONE CHAMPIONSHIP CHEF D'EQUIPE APPLICATION**  
**Application Deadline: April 8, 2019**

Name \_\_\_\_\_ USHJA# \_\_\_\_\_ Zone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (cell) \_\_\_\_\_ (home or business) \_\_\_\_\_

Email \_\_\_\_\_

**Please select the championship for which you are applying to serve as Chef d'Equipe:**

- USHJA Ch/AA Hunter Championships \_\_\_\_\_
- USHJA Zone Jumper Team Championships \_\_\_\_\_
- USHJA Platinum Jumper Championships \_\_\_\_\_
- USEF Pony Jumper Championship \_\_\_\_\_
- USEF National Junior Jumper Championships (Prix de States) \_\_\_\_\_
- North American Youth Championships:

*If additional space is needed please attach a maximum of three typewritten pages.*

1. Please describe your experience within the hunter/jumper discipline.

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2. What experience do you have with team competition?

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3. What do you think is the most important component of Zone Team Championships?

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4. Please explain why you would be the best candidate to serve as Chef d'Equipe for your zone.

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5. Why is serving as Chef d'Equipe important to you?

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*I verify that the information contained in this application is true and correct and I acknowledge and understand that any misstatements may result in my application being eliminated from consideration. I acknowledge and understand that the acceptance of this application for consideration for chef d'equipe remains the sole discretion of USHJA.*

*Further, I verify that I have read and understand the responsibilities associated with becoming a zone chef d'equipe and agree to fulfill all of the duties outlined.*

***Please be advised:*** *The typing of your name below shall be considered an electronic signature and shall be considered to have the same legal effect and validity as your handwritten signature. Therefore, in so typing your name in the fields below, you are confirming this verification statement and the truth of the contents of the application.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**COMPLETED APPLICATIONS MUST BE RECEIVED BY USHJA NO LATER THAN**

**April 8, 2019**

**Please return completed application to:**

United States Hunter Jumper Association

Attn: Morgan Thibodeaux

3870 Cigar Lane

Lexington, KY 40511

[hunterdept@ushja.org](mailto:hunterdept@ushja.org) or [jumperdept@ushja.org](mailto:jumperdept@ushja.org)