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Admin/General

- Added Internal Affairs security option. This option works very similar to the existing Narcotics security option. To set this option on a record, just click the Secured button at the top of the module and select Internal Affairs on the "Security Access Options For This Report" section of the Set Security screen. To allow a user to access these secured reports, enable the Internal Affairs option found on the Security page in the User Settings screen within the Personnel section.
- Changed the name HRMS to Quarter Master on the Main Menu screen.
- Made the setting for the path to the Quarter Master executable "machine specific" because install locations may differ from machine to machine.

Master Name

- Added ability to retrieve booking information from JMS for Jail Booking histories. To view booking details, select the Jail Booking history desired on the Involvement History page and click View Details. The Jail Properties screen will display showing confinement status and reason, up to 3 offenses, bond information, and release information.
- Added JMS booking charges to the Criminal History screen and to the Criminal History report. Also added booking details to the Criminal History Details report which includes charges along with confinement information, release information and bonds.
- Added ability to retrieve JMS booking information from the Cautions/Warnings screen that displays when a name is being inserted that has an "active" booking.
- JMS connection information was added to the Application Settings screen on the General page. In order to enable access to the JMS booking information, check the "Enable Jail Connection?" setting and enter the connection information to the jail server.

Incident

- Created the "Property Update Obtained Information" feature which will enable updating multiple property items at once with the same obtained information. This will be useful when recovering multiple pieces of property by limiting data entry. To access this feature, click on the File -> Property -> Update Obtained Information menu option when on the Property page.
- The "Copy Property Item" feature menu option was moved to the new File -> Property menu.
- Added ability to edit assignment records in Case Management. To access this feature, click the Edit Assignment button found on the Assignment page on the

Case Management screen which then will enable updating Due Date/Due Time and assignment notes.

- Changed Offense Description field to provide a lookup list of all descriptions based on the statute lookup. The offense description is not limited to the list, but will autofill when typing a value that matches an item in the list. When choosing a value from the list, the offense code and statute will autofill when applicable.
- Increased the font size of the Officer Case Notes report for the notes section.
- Added ability to import Arrestee data into the offender section. To access this feature, choose File->Import Arrestee when on the offender page. The Import Arrestee screen will be displayed with any Arrests that match this incident number.

Arrest

- Added ability to edit assignment records in Case Management. To access this feature, click the Edit Assignment button found on the Assignment page on the Case Management screen which then will enable updating Due Date/Due Time and assignment notes.
- Changed Offense Description field to provide a lookup list of all descriptions based on the statute lookup. The offense description is not limited to the list, but will autofill when typing a value that matches an item in the list. When choosing a value from the list, the offense code and statute will autofill when applicable.
- Added court information to the offense section. Docket Number, Trial Date, Failed To Appear, Disposition, Sentence, and Court Charge were all added. To access these fields, click the Court Information button on the Offense page after selecting the desired offense.

Evidence

- Changed Offense Description field to provide a lookup list of all descriptions based on the statute lookup. The offense description is not limited to the list, but will autofill when typing a value that matches an item in the list. When choosing a value from the list, the offense code and statute will autofill when applicable.

User Inbox

- A refresh option was added to the inbox screen to prevent the need for closing the form in order to get the list refreshed. Clicking the Refresh button will query the server and update the inbox with all active notifications.

Accident

- New code '33 - Autocycle' was added to field (41) Vehicle Style on the Vehicle page for the unit.
- Added ability to edit assignment records in Case Management. To access this feature, click the Edit Assignment button found on the Assignment page on the

Case Management screen which then will enable updating Due Date/Due Time and assignment notes.
- Adjusted existing validations due to new state requirement requiring insurance for mopeds.

Citation

- Revised uniform citation to reflect change to charge 7.

Officer's Activity Log

- Added Driver's License Number and Driver's License State to the victim, complainant, accused and others involved sections. Also added these fields to the Operations Report and Search feature.
- Added the ability to enter images for individual events and added reports for printing the images.

Criminal Papers

- A new field "Assigned Zone" was added to track the zone the criminal paper is assigned to. This field is based on a customizable lookup and appears next to the "Officer With Paper" control on the General page. The field was also added to the module search, the "main" criminal paper report, and the service attempts report.
- A new feature was added providing the ability to inventory criminal papers. It is intended to help track all active criminal papers using a barcode system. The inventory screen is accessed via the File -> Inventory menu option found within the criminal papers screen. The inventory screen allows for narrowing down the papers to be inventoried, then these can be scanned with the barcode scanner. Once the scans are completed then the verification should be performed which will print the verification report showing any missing papers.
- Also as part of the new inventory feature Print Barcode and Print All Barcodes menu options were added to the File menu in order to print barcode labels. These will print either a single barcode of the displayed criminal paper or all papers that are currently open respectively. These barcodes then can be attached to the paper for future tracking with the inventory feature.

Civil Papers

- A new field "Assigned Zone" was added to track the zone the civil paper is assigned to. This field is based on a customizable lookup and appears next to the "Officer With Paper" control on the General page. The field was also added to the module search, the "main" civil paper report, and the service attempts report.

- A new feature was added providing the ability to inventory civil papers. It is intended to help track all active civil papers using a barcode system. The inventory screen is accessed via the File -> Inventory menu option found within the civil papers screen. The inventory screen allows for narrowing down the papers to be inventoried, then these can be scanned with the barcode scanner. Once the scans are completed then the verification should be performed which will print the verification report showing any missing papers.
- Also as part of the new inventory feature Print Barcode and Print All Barcodes menu options were added to the File menu in order to print barcode labels. These will print either a single barcode of the displayed civil paper or all papers that are currently open respectively. These barcodes then can be attached to the paper for future tracking with the inventory feature.
- Added ability to print the "Care Of" person on the "Affidavit of Service" report when not personally served.
- Increased the size of the "Property Levied On" field on the Levy Info screen in order to accommodate much more information. Also adjusted the "Civil Paper Service Receipt" report in order to allow for the size increase.

Gun Permit Applications

- Revised the handgun purchase permit to reflect the changes made by the state. This includes adding Township and County to the Applicant Personal Info page. Also on the Gun Permit Application Settings screen on the Default Values page within the General section, County was added so that a default could be set if desired.
- Added feature to enable changing the date expires more easily. Buttons for increasing and decreasing the year were added next to the date expires field on the Permit(s) Issued page. Each button press will increase or decrease the year by one.

Summary Reports

- Renamed "Gun Permit Service Fee Summary" as "Gun Permit Application Service Fee Details" to more accurately reflect its purpose.
- Added an option to print the incident base narrative for the "Incident Media Log Details" report.

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Admin/General

- Added the server minor version to the about screen to more accurately show the application version.

- The ability to search by day of week was added to each individual module's search feature. Each date field now has a separate day of week search option.
- Text size for narratives within the modules can now be increased. Most multi-line text boxes can be affected, which includes narratives, comments and other note type fields. For this to take affect adjust the Text Size option on the Appearance page located on the application settings screen.
- The attachment notification feature was added. This will show a small notification icon in the shape of an exclamation point near the top of the screen whenever the opened record has any files, images, or scanned documents attached. In addition to these, notifications for case notes and statements apply to incident as well. Clicking the exclamation icon will open a summary showing the counts and types of attachments. This feature is available in all modules that have potential for attachments.
- The MDIS name/vehicle interface is now available. Name and vehicle NCIC returns can now be 'pushed' from MDIS to RMS for use in reports. Modules with this feature include incident, accident, citation, warning tickets, ordinance tickets, activity log and processing. In order to use this feature, the latest version of MDIS must be installed. Please contact Southern Software support to assist in enabling this feature.
- The Two Factor Authentication feature has been added. When this feature is enabled users will be required to use a secondary authentication method to log into RMS in addition to the standard user/password requirement. One of three authentication methods can be chosen. Choices include: Google Authenticator or similar application, SMS text messaging, and YubiKey. Please contact Southern Software support to assist in enabling this feature.
- There is now the ability to have user passwords expire. To enable this feature check the "Require Users To Change Passwords?" setting on the "General (cont)" page in the Application Settings screen found in the Administration section. There is also a setting to indicate the desired expiration timeframe and a setting to control notifications to the user.
- An option has been added to allow requiring strong passwords. To enable this feature check the "Require Strong Password?" setting on the "General (cont)" page in the Application Settings screen. Strong passwords are based on the following policy:
    - Must be at least 8 characters in length
    - Must contain at least 3 of the following
        - Lower case characters (i.e. a-z)
        - Upper case characters (i.e. A-Z)
        - Numbers (i.e. 0-9)
        - Special characters (e.g. !@#$%^&*()_+|~-=\‘{}[]:";'<>?,./)
- A feature has been added that will enable requiring a user to change their password at next login. To use this feature check the "Require Password Change At Next Login?" setting found on the Personnel Records screen in the Administration section. Once this is set for a specific user, then they will be required to change their password before their next login. Also added near this same setting is a display showing the date and time of the last password change.

Incident

- Added the ability to show "Approved" on the incident report along with the approving officer's name when a report has been approved in case management. To enable this feature check the appropriate setting on the Case Management page found on the incident settings screen.
- The “Copy Incident” feature was added to the File menu. This feature allows for copying the currently open incident. Once the menu option “Copy Incident” is clicked the user is presented with a screen that allows for specifying what sections of the incident should be copied. Once the sections are chosen and the copy is made, the user is then presented with the option to immediately open the newly created incident record for editing.

Case Management

- Added settings to incident and accident that allow changing the default behavior of the “assigned to” list of officers when making an assignment for investigation. It can now be defaulted to list all officers if preferred.
- Added the ability to print the approval log history. This was added in incident, arrest and accident.

Inbox

- There is now an option to have overdue assigned cases show highlighted in the warning color (red). To enable this feature for either accident or incident check the “Highlight Overdue Cases In User Inbox For Assigned Users” that is found in both the accident and incident settings screens respectively.

Accident

- Changes were made due to new state reporting requirements. The validation and electronic submission features were updated to allow for mopeds to be reported as vehicles. The new field “Insured” was added to the Unit section on the Vehicle page.

Evidence

- The item description on the item report was increased to allow for printing a longer description.
- The item’s sequence number was added to the numerous item search result lists next to the tag number and to the reports based on these lists.
- The Open Evidence screen now contains the ability to scan and navigate directly to an item on any evidence record. To use this feature choose to open an evidence record and then place the cursor in the supplied "Scanned Tag Number" box. Scan a barcode and then the feature will perform a search and automatically navigate to the item scanned.
- Item status can now be searched in the module search. Searches can now more easily be created to determine items that are disposed, in custody or released.

Criminal Papers

- A "Warrant Shuck" report was created which can be accessed from the file menu. It contains defendant, charge, and mugshot information. It is designed to print on an envelope for easy access to an officer. The printed envelope could contain the official warrant to be served.
- "Paper Location" was added to the Serve Criminal Papers screen in order to allow setting this when multiple papers are served.
- New service fields "Time Served", "Service Location" and "Reason For Non-Service" were added to the General page on the Criminal Papers screen. "Reason For Non-Service" is based on a lookup that can be customized if desired. These fields were also added to the Serve Criminal Papers screen, the module search, and the appropriate Criminal Paper printed reports.

Civil Papers

- "Paper Location" was added to the Serve Civil Papers screen in order to allow setting this when multiple papers are served.
- "Affidavit Of Service", "Affidavit Of Non-Service", and "Affidavit Of Execution" reports were added. These can be found under the new Service option located under the File menu.
- Additional fields were added to the Civil Papers screen. "DSS Number" was added for use with family court papers near the existing "File Number" field and was also added to the Open Civil Papers screen to assist in searching for papers. New service fields "Time Served", "Service Location" and "Reason For Non-Service" were added on the General page. "Reason For Non-Service" is based on a lookup that can be customized if desired. These new service fields were also added to the Serve Civil Papers screen. "Nulla Bona Reason" was added to the Levy Info screen and it is also based on a customizable lookup. Each of these new fields were added to the appropriate Civil Paper printed reports and the module search.

Officer Activity Log

- The "Create Report" feature was added to the Event Details screen. This is accessed by clicking the "Create Report" button and from there the desired report can be selected. Accident, citation, incident, ordinance ticket, warning ticket or arrest reports can be created. The report created will contain the data entered from the event details that is pertinent and then can be edited further.
- The "Others Involved" page was added to the "Event Details" screen. This section is intended to hold additional persons involved beyond the primary victim, complainant, or accused. A person type field was also added to allow for indicating the type of person involved. An additional section was added to the Operations Report to enable printing these additional people when needed.

Concealed Carry Applications

- Updated the printed application to reflect the state revisions. The application changed from a single page to a total of three pages. The third page

"Disqualifying Criminal Offenses" is optional and is controlled by a setting in the module.

Master Name Index

- New warning was added for master name warning feature for individuals that have concealed carry or gun permit applications entered. This warning is controlled by a setting found on the Master Index page on the Application Settings screen found in the Administration section.

Master Vehicle Index

- Master Vehicle feature was improved throughout RMS. Feature includes numerous enhancements such as a new maintenance screen for combining and deleting vehicles, the ability to add caution indicators, file attachments and images to a vehicle. Reports were added for printing a master vehicle record and any involvement histories.
- VIN and license plate number fields now have separate search capabilities for controlling vehicle insert behavior. A nonintrusive popup screen will appear below the VIN/LPN fields when the data entered matches an existing vehicle. This works very much like the first and last name searches for master name.
- An automatic warnings feature was added which allows for a warning to show when an existing vehicle is being entered that contains outstanding criminal paper involvements, caution indicators or is stolen.
- The master vehicle update feature was added to allow for updating an existing master vehicle record from the modules where it is being entered. This works very much like the master name update feature and can be accessed from the edit menu or by using a key stroke combination (Ctrl + F10).
- The ability to directly navigate from a module to the Master Vehicle screen was added to the edit menu in each module that contains vehicles.
- New settings were added to the Master Index page on the Application Settings screen found in the Administration section. These settings allow for controlling certain master vehicle behavior such as the warnings and auto-search features.

Summary Reports

- Added Driver's License Number to the three "outstanding" criminal paper reports.
- "Incident Crime Summary Year To Year Comparison" report was created to show crime differences with percentages of increase/decrease with an option to specify a range of months and two different years.
- “Arrest Details” report was added that lists arrest date, arrestee, age, arrest address, arresting officer, and offense for all arrests occurring within the specified date range.
- Added Court Date to the three “outstanding” civil paper reports.
- “Civil Papers Service/Non-Service Detail By Officer” and “Civil Papers Service/Non-Service Detail By Status” reports were added. These show details of the papers that were served or returned during the specified date range. The

former groups by the serving/returning officer and the later groups by the status of the paper.

- "Criminal Papers Service/Non-Service Detail By Officer" and "Criminal Papers Service/Non-Service Detail By Status" reports were added. These show details of the papers that were served or returned during the specified date range. The former groups by the serving/returning officer and the later groups by the status of the paper.