



HEALTHY CATTARAUGUS COUNTY: A DRUG FREE COALITION
COALITION MEETING
10/4/2018 12:30 P.M.
The Inn at Holiday Valley

ATTENDEES: **Tara Estright:** *Community Coalition Coordinator*; **Ashley Hawley:** *Youth Serving Organization*; **Robyn Stanley:** *School*; **Peter Wilson:** *State, Local or Tribal Agency w/ Expertise in Substance Abuse Field*; **Rachel Linderman:** *Other Organization w/Expertise in Substance Abuse*; **Michelle Waterman;** *Youth Serving Organization*; **Alison Crosson;** *Youth Serving Organization*; **Tara Leonard:** *Healthcare Professional*; **Ken Dahlgren;** *Youth Serving Organization*; **Jeff Ciminesi;** *Other Organization w/ Expertise in Substance Abuse*; **Erica Sebastian;** *Other Organization w/ Expertise in Substance Abuse*; **Justin Chernogorec;** *Other Organization w/ Expertise in Substance Abuse*; **Eric Perry;** *Other Organization w/ Expertise in Substance Abuse*; **Liz Threehouse;** *Media*; **Jennifer Schwenkebeck;** *Healthcare Professional*; **Seneca Ray:** *Guest*; **Emily Barton:** *Guest*

WELCOME AND INTRODUCTIONS

- T. Estright welcomed the group at 12:30 pm.

REVIEW OF AGENDA AND PREVIOUS MEETING MINUTES

- Approval of the September minutes was moved by Peter Wilson and seconded by Robyn Stanley.

MEMBER NEWS AND UPDATES

- Sharps & Medication Drop Box Locations: Originating from a discussion in the September meeting, it was reported that community members often inquire as to where they can dispose of their Sharps. A list of drop-off locations was created and distributed to all members.
- As part of the new grant year, it was discussed that the coalition would like to be more proactive in recognizing members for all of the great work that they do. To begin, there will be a new recognition section in the HCC newsletter that will feature a new member or group of members each month. It is suggested that further recognition initiatives could involve requesting the involvement of a local government official and request that they sign and present certificates to members during a recognition ceremony.
- Members were also provided with additional Youth Summit flyers to distribute. To date, only one school (Hinsdale) has signed up for the event. Additionally, the Youth Prevention Committee was also awarded a \$500 mini grant through the Youth Bureau, and will be using that toward the purchase of the giveaway and other supplies that may be needed. Members were also encouraged to place a request to set up informational tables at the Summit.
- The November HCC meeting will be dedicated to Kathy Roach from Strategy Solutions who will be conducting a focus group to gather information for the Cattaraugus County Community Health Needs Assessment. Additionally, R. Linderman will be sending a link to T. Estright to distribute to the coalition membership of a preliminary survey regarding the community health needs.
- The Video Contest Committee is still collecting prizes. Currently there are (2) \$25 Sports Locker Gift Cards, Gift Certificate for a free pizza, \$40 Amazon Gift Card, and K. Dahlgren mentioned that his agency may be

able to donate \$150 toward a gift card as well. Members were asked to continue requesting donations as these are to be used as an incentive to participate.

- The YDC will be sponsoring (2) upcoming mini lock-ins for 2nd – 4th grades, and 5th – 8th grades. They will be focusing on areas such as team building and communication.

GRANT GOALS AND OBJECTIVES

- **12 Sectors & Involvement Agreements:** The meeting packet contained a list of the 12 Sectors. All members in attendance were asked to review the list and identify their sector to complete their new Coalition Involvement Agreement for the year. Members were also asked to identify any additional people outside of the coalition who may be interested in representing one of the sectors. A goal for the final grant year is to have at least (4) member representatives for each sector.
- **Roles & Responsibilities:** Members were asked to volunteer to represent (1) of (3) positions on a revolving monthly basis. The (3) positions include meeting Chair, Co-Chair, and Secretary. The position responsibilities were outlined as follows:
 - General Committee Chair: Working with the Coordinator, assist in development of the agenda for the monthly meeting and facilitation of the monthly meeting with assistance by the Coordinator as needed.
 - General Committee Co-Chair: Serve as back up to the Chair should they be unavailable, and assist Coordinator and Chair in meeting preparations.
 - Secretary: Take minutes at the monthly General Committee Meeting, will also type Agenda as well as the Minutes and prepare/distribute meeting packets for the upcoming meeting (after review by the Coordinator).
 - Time commitment for all three roles is approximately 1-2 hours outside of the monthly meeting for preparation and 1 ½ - 2 hours during the meeting. Members will be able to rotate positions to have the opportunity to experience each role.

STRATEGIC PLANNING COMMITTEE

- An update was provided regarding the accomplishments of the Strategic Planning Committee:
 - A new **Mission Statement and Vision** were presented to the group and approved. These will be updated on the website, in brochures, and other media outlets to help the community to better understand the coalition's purpose.
 - **(2) infographics and (1) information sheet** regarding the county marijuana PNA data were presented. It was discussed that these documents were created specifically for a meeting that occurred with Senator Young in reference to the possibility that NY State is considering legalization of recreational marijuana use. It was also discussed that these could potentially be used to distribute in other areas as informational material to the community. However, consideration must also be made to add the county data regarding alcohol as it is also a coalition goal and objective for the grant. Several suggestions were made in reference to revising the documents. A. Hawley and T. Leonard volunteered to create a sub-committee to make the revisions to provide to the group for approval.
 - During the last Strategic Planning Committee the group participated in a brainstorming session for the creation of a new **Logic Model**. The three main problems identified are marijuana, alcohol, and nicotine. A presentation of the results was provided to the group for discussion.
 - Based on the results from the Logic Model discussion, two videos were presented to the group in reference to a **potential future coalition initiative**. The first video contained a newscast reporting on an initiative called a "Reality Party" and the second video was an actual "Reality Party" that was

recorded. After the videos, the group discussed their thoughts and whether they felt this may be a potential initiative that HCC could conduct.

ADJOURNMENT

- The meeting was adjourned at 2:00 pm.