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## Communiqué

**TO: TransForm, Hospital Staff and Other Agencies**

**DATE:** February 12, 2020

**FROM:** Bob Swiatoschik, Director of IT

**RE: New Storefront (Citrix) Update**

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Over the next few weeks, TransForm will be upgrading Storefront (Citrix). Starting February 17 through to the end of March, applications and systems will be migrated to the new Citrix environment. The new update will have the look and feel of Windows 10.

As a result of the upgrade, you may notice some changes to the applications you use, including appearance and how they operate. All your applications will remain accessible, however you may need to complete an initial setup of your applications such as entering your login credentials, server connection information, etc.

Some changes to note include:

- In Outlook, your current email signature will be removed and you will be required to create a new signature.
- In Microsoft Word and Excel, your recent document and workbook lists will be empty but will begin to populate again moving forward.
- If you are running XenApp Desktop, the start menu will look slightly different and you will need to replace icons such as Google Chrome, Outlook, etc. on the taskbar.

For more information on application changes in the new environment, please review the resource document, by clicking the link below.

[Citrix Upgrade Application Changes](#)

For more information on appearance changes, please review the resource document by clicking the link below.

[Citrix Upgrade Appearance Changes](#)

For information on using Citrix XenApp Desktop 2016, please review the resource document by clicking the link below.

[Using Citrix XenApp Desktop Changes](#)