



## **AV Technician**

### **Job Summary:**

The AV Technician will set up and operate equipment such as microphones, speakers, video screens, projectors, lights; connecting wires and cables. Perform warehouse duties before and after events. This candidate must maintain a professional and presentable appearance and be capable of interacting with clients. The technician will work independently and with a team of techs to complete jobs per customer and CAV specifications.

### **Job Duties and Responsibilities:**

- Setup and operate audio visual equipment for trainings, presentations, meetings and conferences.
- Perform inventory management of equipment, wirings, and accessories to avoid any shortages.
- Coordinates with AV Project Manager to ensure productivity, job completion and compliance with project budget.
- Serve as main on-site customer contact for questions and/or concerns during event.
- Perform work consistently demonstrating a detailed level of technical knowledge; troubleshoot and resolve technical issues as they arise.
- Perform equipment storage and transportation activities in safe and secure manner.
- Complete other responsibilities as assigned.

### **Physical and Mental Requirements:**

- Must have the ability to sit, stand, stoop and bend for extended periods of time
- Must be self-motivated, positive in approach, professional and help create, develop and implement project process improvement(s).
- Must promote the Company culture and mission to all employees, vendors, clients and business partners.
- Must be able to act as the Company liaison for interface with customer representative(s).
- Must possess proven problem-solving skills, critical thinking skills and the ability to effectively read, write and give oral presentation(s).
- Must be able to work at heights, on a ladder and in confined spaces, lift up to 50 pounds and move up to 75 pounds.
- Must be able to see and distinguish different colors, read small print and hear and recognize audible signals such as dial tones.
- Must be able to travel within the local territory and/or regional territory as needed.

- Problem solving and trouble-shooting skills; creative thinking.
- Interact with employees, customers and colleagues effectively on a professional-level.
- PC & Networking proficient (must already know your way around a computer)
- Proficient with MS Office Suite

**Education, Certification, License, and Skill Requirements:**

- Must possess at least a high school diploma or GED equivalency
- A formal education in electronics or a related field preferred.
- Excellent experience with audio visual or other electro-mechanical installation techniques, or field servicing.
- Must possess valid Driver License and reliable transportation
- CTS Certification (desired but not mandatory)

**Minimum Years of Experience**

- 1-2 years' experience preferred in audiovisual field of live event or theater work including a background in one of the following areas: Audio, Lighting design, or Video.

**Please submit resume to:**

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