

Vestry Meeting Notes, Sept 21, 2020

1. OPENING PRAYER

2. REVIEW OF PREVIOUS MEETING MINUTES

3. TREASURER'S REPORT

Our audit for financial year 2019 was clean. The auditors recommended adopting two policies proposed several years ago. These policies were described in documents reviewed by the vestry:

a. Whistleblower Policy: requires a compliance officer; someone other than the rector, not necessarily a vestry member. MOTION approved to adopt the whistleblower policy and to appoint Junior Warden Ann as compliance officer.

b. Document Retention Policy. MOTION approved to adopt the Document Retention policy.

4. FINANCIAL REPORT

- Total income including pledge and non-pledge is about \$254K; should be \$358,500 at this time of year, about \$104K below budget.
- Expenses are roughly \$100K below trend
- Operating cash reserve is up to approx. \$550,000.

Pledge reminder letters that went out to the parish have not yielded a significant response. There are reports that some information in the letters was incorrect. A notice will be put in the e-newsletter asking parishioners to contact Monty if this is the case.

New Accountant Search: we have a candidate and interviews are underway. We are using a mix of accounting formats with which the present accountant was not comfortable, but our auditor believes our method is a good one.

5. VESTRY REPORTS:

Stewardship meetings are underway, and Ann outlined the challenges for this year.

6. CHURCH BUSINESS

- Annual Council Delegates: this year it will be virtual, on Fri-Sat Nov 13-14. Volunteers invited.
- MOTION approved to nominate our former seminarian Zachary Jones for participation in the Diocese of Atlanta's Vocational Discernment Program for the Priesthood.
- Annual Meeting Date: will be via Zoom. The tentative date is November 15th, with commitment Sunday November 29th.
- The vestry discussed the new Vestry member nominating process
- Rector's Office: will need to be cleaned and repainted, may require some expense.
- Transition Task Force: the Nave open for scheduled visits for families on Saturdays and Sundays.

7. DEACON REPORT:

- Pet Blessing Service: outdoors at church on October 4th; registration required.
- The Pastoral Care Team is very active. Kerry Thomas has agreed to chair the committee when Edith leaves.
- The Outreach committee is also meeting and Phil King has agreed to lead this team in the short term.
- Edith is working on succession plans for Compline and Women's Bible Study.

7. CLOSING PRAYER