

Vestry Meeting NOTES, Dec 14, 2020

1. OPENING PRAYER

2. REVIEW OF PREVIOUS MEETING MINUTES: the October minutes were approved (the November meeting was deferred in lieu of rector nominating activities).

3. VESTRY CANDIDATES

The slate for our incoming vestry class was presented by Saralee, to be voted on by the parish at the annual meeting on Dec. 20. The candidates are Phil King, Katie Loadholtes, Victoria Patrick, and Greg Stevens. The slate was previously selected by the outgoing vestry class in a separate meeting.

4. STAFF HOLIDAY GIFTS

MOTION approved for gifts cards for Valerie, Monty, Campbell and Ashley as recommended by Saralee and Ann.

5. FINANCIAL REPORT

The new bookkeeper Ashley Brown is making good progress and we have excellent feedback from Brook. Scott referred the vestry to the .pdf document "Consolidating Statements of Changes in Net Assets" with data through November 30th.

- As of November 30th, pledge income is approximately \$387,000, about \$51,000 below budget through Nov 30th or 91,600 below full year budget.
- Non-pledge income is approximately \$36,000 or about \$14,000 below full year budget.
- Expenses are running almost \$136,000 under budget through Nov 30th, or almost \$185,000 below full-year budget.

Cash reserves are up to approximately \$585,000. Our pandemic PPP money has been spent.

MOTION approved to roll forward the 2020 budget into 2021 until the final 2021 budget is approved. This motion is typically passed at the end of each year.

6. STEWARDSHIP UPDATE

As of December 14th we have 57 pledges for approximately \$264,000. Ann outlined the strategy for following up with parishioners who have not yet pledged. The vestry is not permitted to see individual pledge amounts but can see who has pledged and who hasn't compared with previous years.

1. a letter will be mailed to those who pledged last year but haven't yet this year
2. followed by an e-mail / text message to those who have not responded to the mailing
3. followed by a phone call to those who have still not responded

The vestry discussed the response so far this year. In addition to the above steps, vestry members who personally know people who haven't yet pledged will immediately contact those people prior to the mailings, and/or will personalize the mailings. The vestry discussed how to compete for attention with election and Christmas mailings, texts and e-mails.

Ann is offering her phone number in the weekly bulletin for any parishioner who wants to call and discuss stewardship.

7. CHURCH BUSINESS

Rector's Office: Saralee asked for ideas about how to relocate the library, which originally occupied the 2nd floor room at the top of the stairs in the school staff wing and then, when the school occupied that room, was moved to the unused rector's office while the Interim rector used the corner office. The books and shelving will need to be moved and thinned. Additional work is needed to fix up the office and Rachel is helping with décor.

Transition Committee: consists so far of Saralee, Ann, Kate Wiley, Mitch and Lynn Strickland, and others may join. Rev. Jenna won't be active with our parish until January 10th.

8. CLOSING PRAYER