



ST. ALOYSIUS SCHOOL
33 SOUTH AVENUE - NEW CANAAN, CT 06840

*Mission Statement: St. Aloysius School is a community rooted in Catholic teachings and values,
devoted to academic excellence, and committed to serving others.*



Bardhyl Gjoka
Principal

Tel: (203) 966-0786
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December 20, 2017

Dear Parents,

Attached you will find a letter from the Superintendent of Schools that summarizes the recent observations regarding the arrival and dismissal procedures of our school.

Beginning January 8th, we will be implementing new dismissal procedures. The goal will be to stagger the dismissal, by time and grade, for safety purposes.

St. A's Dismissal Procedure

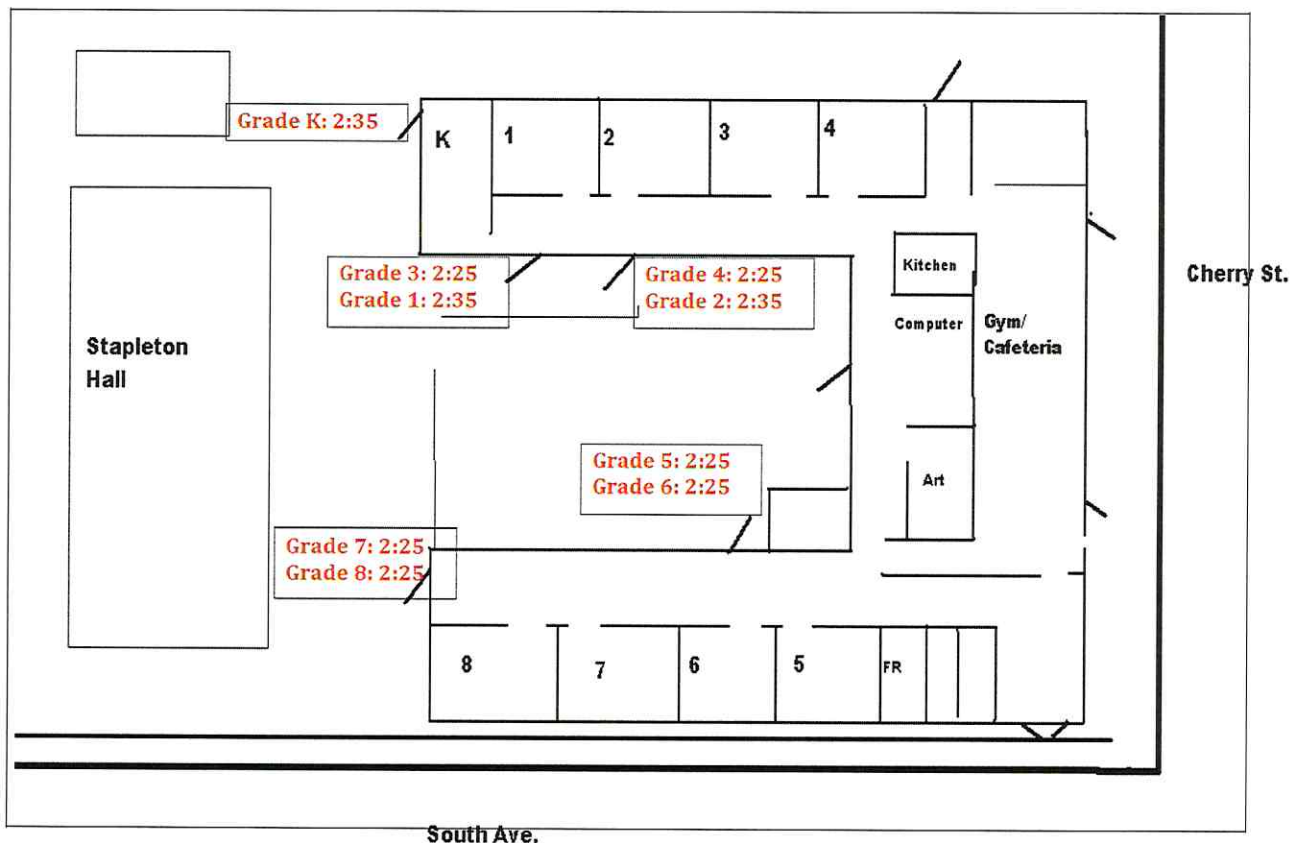
Grade	Dismissal Time	Designated Dismissal Door
Kindergarten	2:35 pm	Kindergarten exterior door to sidewalk
First Grade	2:35 pm	Playground door directly across from the first grade classroom
Second Grade	2:35 pm	Playground door directly across from second grade classroom
Third Grade	2:25 pm	Playground door directly across from the third grade classroom
Fourth Grade	2:25 pm	Playground door directly across from the second grade classroom
Fifth Grade	2:25 pm	Playground door directly across from the fifth grade classroom
Sixth Grade	2:25 pm	Playground door directly across from the fifth grade classroom
Seventh Grade	2:25 pm	8 th Grade Entrance
Eighth Grade	2:25 pm	8 th Grade Entrance

End of Day Procedures:

At dismissal time, the oldest child will dismiss at the designated time listed above and gather his/her younger siblings from each of their classrooms and then exit out the door of the youngest sibling. For example, if an 8th grader has a sibling in 6th and 3rd grade, he/she will gather them and exit out the 3rd grade exit door.

Any parent who arrives after 2:45 pm will enter the school at the 8th grade entrance and Office Lance Brevard will assist in the child's dismissal.

Parents who will be picking up from Homework Club or any other After School Club should enter at the gym door entrance. Once a student has been dismissed to a parent or guardian, the safety of the student is the responsibility of the parent or guardian. If you choose to stay on the school grounds, please watch your children. Children are not permitted on the parish patio or property.



Day-to-Day admittance to the building:

With the exception of picking up sick children, all entry to the building needs to be made by appointment with the main office prior to your arrival. Meetings with teachers are always welcome, but should be made by appointment at a mutually convenient time. Event-related visits to the school need to be arranged through the HSA by emailing hsa@sasncct.org. The information will be given to the security guard so he is aware of your visit to the school. The HSA plans to implement a new online process to pay for events and activities. All checks that need to be submitted should be left with Security Officer Lance Brevard at drop-off and will be delivered to the main office a.s.a.p.

Strengthening our sense of community:

It is of deep importance to preserve the strong sense of community at St. Aloysius School. The HSA is planning new event opportunities for parents to be in the school and stay connected with the community. These new events, which may take place on a weekly or monthly basis, will be in addition to the opportunities already in place; for example the Praying of the Rosary on Wednesday mornings in the chapel and first Friday Masses. All parents are welcome to coffee in the school gym following first Friday Masses. If there are any questions or suggestions about this topic, please email hsa@sasncct.org.

For any general questions, please email jbearden@sasncct.org.

Thank you,

A handwritten signature in cursive script that reads "Bardhyl Gjoka".

Bardhyl Gjoka
Principal