



I-81 Project Manager
Full-Time, Two-Year Contract with Possibility of Renewal
Syracuse, New York

Position: I-81 Project Manager

Location: Syracuse New York, NY

Applications will be reviewed until the position is filled

The NYCLU seeks to employ a highly qualified individual to manage and execute our work related to the replacement of the I-81 viaduct in Syracuse, New York. This position is based in Syracuse and reports to the Advocacy Director in the New York City office, and the Chapter Director in Syracuse.

The NYCLU seeks to influence the I-81 viaduct project to protect and expand the civil rights and liberties of people in Syracuse who will be most heavily impacted. This project implicates many areas of our work including racial and economic justice, due process of law, government transparency, democratic participation, and school and housing segregation. The Project Manager will be responsible for advising our strategy by issue spotting and interpreting relevant laws and regulations, drafting external-facing materials, coordinating with staff and volunteers in New York City and Syracuse, executing a public education strategy and representing the NYCLU to lawmakers and community groups as needed.

The ideal candidate for this role will have ties to the Syracuse community, knowledge of urban planning, project management experience, a grounding in racial justice, and familiarity with civil rights and liberties.

ROLES AND RESPONSIBILITIES.

- Draft memoranda based on research and analysis of federal, state and local legislation, rules, and regulations.
- Identify opportunities for interagency collaboration to address education inequity (school segregation, disparities in funding between urban and suburban schools) and fair housing issues across Onondaga County.
- Advise senior staff on strategy, and identify opportunities for multi-disciplinary tactics within the organization.
- Work with CNY Chapter Director to engage communities and build power within Onondaga County around school and housing desegregation.
- Organize and manage tasks and workflow for the I-81 campaign, particularly around the DEIS process.
- Draft public education materials and conduct outreach workshops.

- Plan and implement tactics that will help us succeed in meeting strategic goals.
- Represent the NYCLU in lobby visits, to the media, and at community events, coalition meetings, panels and rallies.
- Prepare and deliver testimony at public hearings.
- Assist in coordination of public events.

POSITION REQUIREMENTS:

- JD or advanced policy degree required, some study or background in urban planning a plus.
- Outstanding research, writing, and communication skills.
- Excellent attention to detail.
- Demonstrated experience in one of the following fields: public policy, community organizing, political organizing, or urban/community planning.
- Demonstrated ability to work collaboratively, as part of a team, and to learn from colleagues and peers.
- Self-initiative and the capacity to work effectively under time constraints.
- Strong grounding in racial justice and equity principles.
- Commitment to NYCLU mission and strategic plan.

PREFERRED QUALIFICATIONS (please highlight in your cover letter):

- Personal, professional, or family ties to the Syracuse area.
- Experience or familiarity with the NYS Department of Transportation, the Syracuse City School District, or elected officials in the Syracuse area.
- Experience or familiarity with issues of school and housing segregation.
- A passion for civil liberties and civil rights.

HOW TO APPLY

Applicants should email a cover letter (with salary requirements), resume, and writing samples such as a research memo, article, or brief by email to **jobs@nyclu.org** with **“I-81 Project Manager”** in the subject line.

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The NYCLU is proud to be an affirmative action/equal opportunity employer and encourages all applicants regardless of race, sex, gender identity, age, disability, religion, national origin, sexual orientation, veteran status or record of arrest or conviction. We are committed to diversity, equity and inclusion, and having a workforce that reflects the population that we serve.