



Helping People with Developmental Disabilities Reach Their Maximum Potential

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### Amador, Calaveras, and Tuolumne Counties

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704 Mountain Ranch Rd #203  
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## Request for Proposal/Letter of Intent To Interested / Qualified Providers

*Project Type:* **Specialized Residential Care Facility for the Elderly (RCFE)  
In Tuolumne or Calaveras County**

*Deadline for Submission:* **Friday June 24, 2022**

**Background:** Valley Mountain Regional Center (VMRC) is a private, non-profit corporation that contracts with the State of California to provide diagnostic, evaluation, case management, and early intervention services to people with developmental disabilities. VMRC purchases essential services for people with developmental disabilities. Additional background information about VMRC is available on our website located at <http://www.vmrc.net/index.htm>

### **Description of Project:**

Valley Mountain Regional Center (VMRC) has a need for one licensed **Specialized Residential Care Facility for the Elderly** to provide four private bedrooms to persons 59 years of age or older who would benefit from awake night staffing supports and consultation supports to reduce the risk for placement in a more restrictive setting.

Interested parties are invited to submit a letter of Intent and an application packet for the development and operation of the proposed service to VMRC by **June 24, 2022 no later than 5:00 P.M.**

**VMRC's Resource Development team will host an informational Question and Answer session via Zoom on Friday June 17, 2022 at 2:00 pm.**

<https://us06web.zoom.us/j/88508954035>

There are **\$150,000** Start Up Funds with this project

Targeted start date for service is **July 1, 2023**

**Scope of Service:**

- The selected service provider will be required to develop and operate a licensed Specialized RCFE to serve up to 4 male/ female consumers with mild to moderate behavior deficits and mild to moderate self-care deficits who would benefit from receiving a minimum of 20 consultation support hours every six months.
- The residential setting must be located in either Tuolumne or Calaveras County
- The selected service provider must provide a systematic approach to supporting consumers served with ongoing medical / dental support. The service provider should pay attention to common health conditions that effect this target population, including but not limited to: mood changes, anxiety, and depression, sensitivity to environmental stimuli in an effort to support the consumer's emotional and psychiatric well-being.
- The service delivery strategies must demonstrate a highly structured program, specifically tailored to promote and support consumer independence in accordance with Person Centered Planning philosophies.
- Consultants should include any combination of the following that best meets the residents behavior and medical support needs (Physician, Psychiatrist, Dietician, Recreational Therapist, Registered Nurse, and Behavior Analyst Consultant (BCBA) The consultant supports must be at a minimum, 20 hours (combined) of support to each consumer every six months.
- The physical setting must accommodate up to two persons who are non-ambulatory.
- Staffing ratios and supervision shall meet consumer needs; no less than 252 hours of additional weekly direct care staffing above the required 24 hour staff person; one awake-night staff.
- Residential services provided by the RCFE must comply with all applicable regulations contained in Title 17, Division 2 and Title 22, Division 6, of the California Code of Regulations (CCR). The services must also comply with VMRC's Best Practices in Licensed Residential Care. All service Level rates, median rates and negotiated rates are set by the State Department of Developmental Services (DDS).
- The service provider will be required to agree to a 10-year contract of services to assure the longevity of the residential setting.
- Services and supports must be consistent with the regulatory policies and procedures in Title 22, Division 6 , Chapter 8 of the California Code of Regulations

**Qualifications/ Eligibility of Applicants:**

Applicants must have, at minimum, three years of prior experience providing direct supervision or special services to elderly persons with intellectual and / or developmental disabilities.

Applicant must be eligible for Vendorization (Title 17 Section 54310) and eligible to be Licensed by Community Care Licensing to operate a Residential Care Facility for the Elderly (RCFE)

Responses to the Request for Proposal will not be considered if any of the following conditions exist:

- A. Fails to demonstrate understanding of the intent of service, and how supports are deployed to achieve expected service outcomes.
- B. The facility, parent organization, Licensee, or Administrator has been subject to a licensing administrative action within the last three years.
- C. The facility, parent organization, Licensee, or Administrator has been subject to written notification of an “Immediate Danger” situation within the last three years.
- D. The facility, parent organization, Licensee, or Administrator has been subject to sanctions issued by a California Regional Center as required by Title 17, CCR, and Section 56057 within the last three years.
- E. The facility, parent organization, Licensee or Administrator is currently part of any ongoing investigation by Community Care Licensing or VMRC which if substantiated would result in the issuance of Substantial Inadequacies or Immediate Danger per Title 17 Section 56053 and Section 56054.

**Application Package:**

All applicants must include the following in their application:

- 1. Letter of Intent, in English, including:
  - A) Applicant’s philosophy and values.
  - B) Statement of qualifications and business history.
  - C) A detailed description of the proposed services and treatment strategies to be provided (clinical strategies, consultant’s to be used, recreation and leisure activities, behavior management strategies) and maintenance of a home like setting in accordance with person centered thinking.
- 2. A section on equity and diversity that shall include, but shall not be limited to:
  - A) A statement outlining the applicant’s plan to serve diverse populations, including, but not limited to, culturally and linguistically diverse populations;

- B) Examples of the applicant's commitment to addressing the needs of those diverse populations; and
  - C) Any additional information that the applicant deems relevant to issues of equity and diversity.
3. Qualifications of all applicants (Resume for Licensee and proposed Administrator)
  4. Strategic Plan and Timeline for meeting essential development milestones
  5. Start-Up budget proposal

**Criteria for Selection:**

A Review Committee will evaluate each applicant's RFP Application Packet and may request an interview prior to making its final selection. Applicants should be prepared to answer questions about the contents of the Application Packet and details regarding the proposed service before a panel of Review Committee members. The applicant's demonstrated commitment to serving people with developmental disabilities will be given special consideration.

**Reservation of Rights:**

VMRC reserves the right to select a provider for the services described in this Request for Proposal without further negotiations. VMRC may, at its sole discretion, select no applicant for these services if, in its determination, no applicant is sufficiently responsive to the need.

**Costs for Proposal Submission:**

Applicants responding to this Request for Proposal shall bear all costs associated with the development and submission of their RFP Application Packet. No costs shall be charged to VMRC, the Department of Developmental Services, or the State of California.

**Deadline:**

RFP Application Packets must be received no later than **June 24, 2022, at 5:00 P.M.** Application Packets will be stamped with the date and time of receipt. RFP Application Packets with time/date stamps and postmarks after **June 24, 2022 at 5:00 P.M.** will not be accepted and will be returned to the applicant. Emailed submissions will be accepted.

**Submit to:**

bbennett@vmrc.net or Mail to:  
 Brian L. Bennett  
 Assistant Director of Consumer  
 Services/ Resource Development  
 Valley Mountain Regional Center  
 PO Box 692290  
 Stockton, CA 95269-2290

