

NEW YORK CITY DEPARTMENT OF BUILDINGS

Notice of Public Hearing and Opportunity to Comment on Proposed Rules

What are we proposing? The Department of Buildings (“DOB” or “Department”) is amending section 103-14 to establish penalties for noncompliance with Article 320 of Chapter 3 of Title 28 of the New York City Administrative Code requiring annual greenhouse gas (GHG) emissions limits for buildings.

- **When and where is the hearing?** DOB will hold a public hearing on the proposed rule online. The public hearing will take place at 11:00 AM on 10/24/2023.
- Join through Internet-Desktop app:

To join the hearing via your browser either click on the following URL link or copy and paste it into your browser’s address bar. Then follow the prompts to either continue using the browser or download/open the Teams desktop app.

<https://tinyurl.com/LL97Art320Meeting>

Enter your name when prompted and click the “**Join now**” button. If you don’t have computer audio or prefer to phone in for audio, select “**Phone audio**” under “**Other join options**” then click the “**Join now**” button. You will first be placed in a waiting status in the virtual lobby, then be admitted when the hearing begins. If you are using phone audio then follow the dial-in instructions when prompted.

If you have low bandwidth or inconsistent Internet connection, we suggest you use the Phone audio option for the hearing. This will reduce the possibility of dropped audio and stutters.

- Join through Internet-Smartphone app:

To join using the Microsoft Teams app on your smartphone, click on the following URL link from your phone to automatically open the Teams app. Note that the Microsoft Teams app must already be installed on your smartphone. It is available for free both in the Apple Store and Google Play.

<https://tinyurl.com/LL97Art320Meeting>

When prompted select “**Join meeting**”. Type your name and then select “**Join meeting**” again. You will first be placed in a waiting status in the virtual lobby, then be admitted when the hearing begins.

Alternatively, open the Teams app and select “**Join a meeting**”. Signing in with an account is not required. Type your name, the following Meeting ID and Passcode, then select “**Join meeting**”.

Meeting ID: 299 701 874 255
Passcode: EYRB7U (Code is case Sensitive)

- Join via phone only:

To join the meeting only by phone, use the following information to connect:

Phone: 1 (646) 893-7101
Phone conference ID: 989 942 637#

You will first be placed in a waiting status in the virtual lobby, then be admitted when the hearing begins.

How do I comment on the proposed rules? Anyone can comment on the proposed rules by:

- **Website.** You can submit comments to the DOB through the NYC rules website at <http://rules.cityofnewyork.us>.
- **Email.** You can email comments to dobrules@buildings.nyc.gov.
- **Mail.** You can mail comments to the New York City Department of Buildings, Office of the General Counsel, 280 Broadway, 7th floor, New York, NY 10007.
- **Fax.** You can fax comments to the New York City Department of Buildings, Office of the General Counsel, at 212-566-3843.
- **Speaking at the hearing.** Anyone who wants to comment on the proposed rule at the public hearing must sign up to speak. You can sign up by emailing dobrules@buildings.nyc.gov by 10/17/2023 and including your name and affiliation. While you will be given the opportunity during the hearing to indicate that you would like to provide comments, we prefer that you sign up in advance. You can speak for up to three minutes.

Is there a deadline to submit comments? Yes, you must submit comments by 10/24/2023.

What if I need assistance to participate in the hearing? You must tell the Office of the General Counsel if you need a reasonable accommodation of a disability at the hearing. You can tell us by email at dobrules@buildings.nyc.gov. Advance notice is requested to allow sufficient time to arrange the accommodation. You must tell us by 10/19/2023.

This location has the following accessibility option(s) available: Simultaneous transcription for people who are hearing impaired, and audio only access for those who are visually impaired.

Can I review the comments made on the proposed rules? You can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us/>. Copies of all comments submitted online, copies of all written comments and a summary of oral

comments concerning the proposed rule will be available to the public at the Office of the General Counsel and may be requested by email at dobrules@buildings.nyc.gov.

What authorizes DOB to make this rule? Sections 643 and 1043(a) of the New York City Charter and Article 320 of Chapter 3 of Title 28 of the Administrative Code of the City of New York authorize DOB to make this proposed rule. This proposed rule was included in DOB's regulatory agenda for this Fiscal Year.

Where can I find DOB's rules? DOB's rules are in Title 1 of the Rules of the City of New York.

What rules govern the rulemaking process? DOB must meet the requirements of Section 1043 of the City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043(b) of the City Charter.

Statement of Basis and Purpose of Proposed Rule

The Department of Buildings ("DOB" or "Department") is amending section 103-14 to establish penalties for noncompliance with Article 320 of Chapter 3 of Title 28 of the New York City Administrative Code requiring annual greenhouse gas (GHG) emissions limits for buildings and to establish a credit for beneficial electrification.

Background and Overview of Proposed Rule

This proposed rule implements Article 320 of Title 28 of the Administrative Code of the City of New York. First, it sets forth the framework for assessing penalties and issuing mediated resolutions under Article 320. Second, it establishes credits for owners who undertake beneficial electrification. Third, it establishes the emission factor for certain natural gas fuel cells, and makes various technical amendments.

Article 320 Penalties

Local Law No. 97 of 2019 ("Local Law No. 97" or the "Law") was enacted in 2019 to achieve New York City's urgent goal of reducing GHG emissions from the city's largest buildings (25,000 gross square feet or more). The law establishes annual GHG emissions limits for each type of building and requires the owners of such buildings to report the building's actual GHG emissions to the Department each year for the preceding calendar year beginning on May 1, 2025. If a building exceeds applicable annual GHG emissions limits, an owner may be subject to civil penalties. To achieve compliance with the law, owners of buildings subject to the law must calculate their building emissions during the calendar year; identify when the building will exceed the emissions limit; plan any work that is necessary to achieve emissions reductions; assemble service providers to perform the work; finance the work by identifying and attaining available funding; and implement the work.

The Law directs that "good faith efforts" undertaken to comply with the law be considered when determining the appropriate penalty for non-compliance. This provision reflects the Law's recognition that compliance with the emissions limits requires significant investments of time and other resources. While nearly half of all buildings that were projected in 2019 to be out of

compliance with the Law's 2024 emissions limit are now in compliance based on recent benchmarking data submitted pursuant to Local Law 84 of 2009, DOB also recognizes that buildings that remain out of compliance vary greatly in terms of the kinds of work that will be necessary to comply with the Law. Further, DOB recognizes that the years since the enactment of Local Law 97 included the pandemic and a period of necessary implementation activity by the Department.

In line with the Law's direction to consider "good faith efforts," this proposed rule provides a definition of "good faith efforts" for the 2024-2029 compliance period. Owners who have not yet accomplished the level of work necessary to comply with the emissions limit, may submit a decarbonization plan no later than May 1, 2025, setting forth a path for compliance, provided they meet the additional eligibility criteria set forth in the rule. In addition, owners who have received approval from the Department for the work necessary to comply with the emissions limit and owners that demonstrate that the building is undergoing work to achieve electric readiness are eligible for a mitigated penalty. The proposed rule sets forth additional efforts and circumstances that qualify as "good faith efforts" for the purposes of a mitigated penalty. It also provides a mechanism for the Department to enter into a mediated resolution with a building owner prior to issuance of an administrative summons.

While this proposed rule defines "good faith efforts" for the purposes of the 2024-2029 compliance period, future rulemaking will lay out a definition of "good faith efforts" for subsequent periods that will be different. In general, compliance with Local Law 97 requires multiple years of planning and implementation, which means that any good faith effort to comply with the 2030-2034 emissions limits will require owners to take steps to comply with such limit well in advance of 2030. This also applies to the many buildings that are estimated today to be in compliance with the 2024 – 2029 emissions limit, but with current energy patterns will fall out of compliance with the more stringent limits in 2030.

Accordingly, while the decarbonization plan described in this proposed rule provides a mechanism for obtaining a mitigated penalty in the 2024-2029 compliance period, it may also serve as a roadmap outlining the necessary steps that buildings currently in compliance with the 2024-2029 emissions limits should take to work toward compliance with the 2030-2034 emissions limits. This means, for example, a building owner should be working on a decarbonization plan, seeking relevant financing and incorporating the work into its budgets, and engaging contractors and seeking permit approvals. The timing for these actions, however, must be well in advance of the 2030 deadline, with appropriate time allowed to reasonably achieve compliance with the new limits. Furthermore, a building that needs to undergo electrification readiness should already be engaged in such work with a utility company.

This proposed rule addresses penalties for noncompliance with the Law, including the following:

- Establishes the penalty for failure to file the annual building emissions report by May 1 of each year set to the maximum amount allowed by the Law;

- Establishes the penalty for exceeding building emissions limits set to the maximum amount allowed by the Law;
- Details factors that may mitigate a building owner's penalty amount during the 2024-2029 compliance period, including an unforeseeable event and good faith efforts;
- Defines requirements for "Good Faith Efforts" for the 2024-2029 compliance period, which include:
 - Submitting the annual building emissions report and maintaining compliance with any adjustment DOB has granted,
 - Complying with LL 84 of 2009, as amended – Energy Benchmarking,
 - Complying with LL 88 of 2009, as amended – Lighting Upgrades and Sub-meter Installation,
 - AND any of the following:
 - Demonstrating that work necessary to achieve compliance is currently underway by having a fully approved application and a permit issued for such work;
 - Demonstrating that electrification readiness work is underway by securing an approved alteration application and a letter from a utility attesting to the work;
 - Demonstrating that the building was previously under the emissions limit for the previous reporting year;
 - Demonstrating that the building is a critical facility like a hospital whose services would be significantly impacted if they have to pay the full penalty;
 - Demonstrating that the building has applied for or been granted an Adjustment pursuant to section 28-320.7 of the Administrative Code; or
 - Providing a Decarbonization Plan by May 1, 2025 that will bring the building into compliance with its 2024 limits no later than 2026 and with its 2030 limits no later than 2030, and demonstrating each year through 2030 that the work is proceeding on schedule.
- Establishes a 100% limitation on the purchase of renewable energy credits (RECs) for building owners who pursue the Decarbonization Plan path;
- Details the enforcement framework for resolution of penalties for building owners who don't comply with the law; and
- Provides a framework for mediated resolutions.

Beneficial Electrification

Section 28-320.2 of the Administrative Code directs the Advisory Board to develop a methodology that includes a credit for beneficial electrification. This proposed rule implements the Advisory Board's recommendation by adopting such a credit that will incentivize covered buildings to undertake electrification efforts early.

This proposed rule addresses compliance with the Law, including the following:

- Defines beneficial electrification; and
- Provides a formula for calculating emissions from qualifying equipment for beneficial electrification.

Additional Changes

This proposed rule makes additional changes to enhance compliance with the Law, including the following:

- Clarifies Energy Star Portfolio Manager (ESPM) property types to include successor names of property types listed in the rule and prohibits the use of certain ESPM property types;
- Clarifies that one method must be applied for calculating building emissions;
- Requires that distributed energy resources be submetered;
- Establishes a coefficient for natural gas fuel cells in operation prior to January 19, 2023; and
- Updates the title of certain equations in the rule to keep such equations sequential.

The Department's authority for these rules is found in sections 643 and 1043(a) of the New York City Charter, Article 320 of Chapter 3 of Title 28 of the New York City Administrative Code, and Article 208 of Chapter 2 of Title 28.

New material is underlined.

[Deleted material is in brackets.]

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of the Department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Subdivision (a) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to add new definitions in alphabetical order to read as follows:

Beneficial electrification: “Beneficial electrification” means the installation and use of energy efficient electric-based heating, cooling and domestic hot water systems to displace the use of fossil fuel sources (e.g., fuel oil, natural gas, district steam) and/or less efficient electric-based heating systems. Qualifying equipment shall have a minimum efficiency as determined based on the reference test procedure associated with the equipment as follows:

<u>Equipment Type</u>	<u>Minimum Efficiency</u>	<u>Test Procedure</u>
<u>Service hot water heat pumps with max current 24A at 250 V</u>	<u>NA</u>	<u>10 CFR Part 430, Subpart B, Appendix E; or other test procedure approved by the Department.</u>
<u>Service hot water heat pumps with Input capacity > 12kW and ≤ 50kW</u>	<u>NA</u>	<u>AHRI 1300-2013; or ASHRAE 118.1-2012; or</u>

		<u>10 CFR Part 431.106, Subpart G, Appendix E; or other test procedure approved by the Department.</u>
<u>Unitary heat pump equipment – air source only</u>		<u>AHRI 210/240-2023, or AHRI 340/360-2022, as applicable</u>
<u>Variable refrigerant flow (VRF) multi-split heat pump – air source only</u>	<u>> 1.5 COP @ 5°F outdoor dry bulb (maximum heating capacity)</u>	<u>AHRI 1230-2021</u>
<u>Packaged terminal heat pumps</u>		<u>AHRI 310/380-2017</u>
<u>Single package vertical heat pumps</u>		<u>AHRI 310/380-2017, or AHRI 390-2021, as applicable</u>

Note: Equipment and systems not listed in the table that otherwise meet the definition of beneficial electrification shall have a coefficient of performance (COP) for the system equivalent to greater than 1.5 when the outdoor dry bulb temperature is 5°F or lower, where the COP of the system is calculated based on the energy required for all parts of the system to deliver the peak capacity.

Critical facility. A critical facility means a facility the operation of which is critical to human life or safety, such as a hospital, dialysis clinic, or a facility that manufactures vaccines.

Energy audit. An energy audit is a systematic process of identifying and developing modifications and improvements of the base building systems, including but not limited to alterations of such systems and the installation of new equipment, insulation, or other generally recognized energy efficiency technologies to optimize energy performance of the building and achieve energy savings.

For buildings 50,000 square feet and greater, such process shall not be less stringent than the Level II Energy Survey and Engineering Analysis of the 2018 edition of Procedures for Commercial Building Energy Audits published by the American Society of Heating, Refrigerating and Air-conditioning Engineers Inc. (ASHRAE).

For buildings below 50,000 square feet, such process shall not be less stringent than the Level I Energy Survey and Engineering Analysis of the 2018 edition of Procedures for Commercial Building Energy Audits published by the American Society of Heating, Refrigerating and Air-conditioning Engineers Inc. (ASHRAE).

Qualified energy auditor. The term qualified energy auditor means a person who holds one of the following credentials in good standing:

- (i) Certified Energy Manager (CEM), certified by the Association of Energy Engineers (AEE);
- (ii) Certified Energy Auditor (CEA), certified by AEE;
- (iii) Certified Measurement and Verification Professional (CMVP), certified by AEE;
- (iv) High Performance Building Design Professional (HBDP), certified by ASHRAE;
- (v) Building Energy Assessment Professional (BEAP), certified by ASHRAE;
- (vi) Multifamily Building Analyst (MFBA), certified by the Building Performance Institute (BPI), for portions of a covered building that are classified by the US EPA's Energy Star Portfolio Manager as a multifamily property type; or
- (vii) Registered Design Professional (RDP).

§ 2. The opening paragraph of subdivision (b) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended, and a new paragraph 8 of such subdivision is added, all to read as follows:

(b) Reporting. By May 1, 2025, a building emissions report for calendar year 2024, and by May 1 of every year thereafter, except as provided in paragraph 8 of this subdivision, a building emissions report for the previous calendar year is required to be submitted to the Department by the owner of a covered building and must be submitted in accordance with the requirements of this section.

* * *

(8) Extension for certain income-restricted housing and other covered buildings. The reporting requirement described in the opening paragraph of subdivision b of this section is modified for certain covered buildings as follows:

(A) For a covered building that has at least 1 but fewer than 35% of dwelling units required by law or by an agreement with a governmental entity to be regulated in accordance with the emergency tenant protection act of 1974, the rent stabilization law of 1969, or the local emergency housing rent control act of 1962, as set forth in section 28-320.3.10.1 of the Administrative Code, the initial report must be submitted by May 1, 2027;

(B) For a covered building that is owned by a limited-profit housing company organized under article 2 of the private housing finance law, as set forth in section 28-320.3.9 of the Administrative Code, the initial report must be submitted by May 1, 2035;

(C) For a covered building that has at least 1 dwelling unit for which occupancy or initial occupancy is restricted based upon the income of the occupant or prospective occupant thereof as a condition of a loan, grant, tax exemption, tax abatement, or conveyance of property from any state or local governmental agency or instrumentality pursuant to the private housing finance law, the general municipal law, or section 420-c of the real property tax law, as set forth in section 28-320.3.9 of the Administrative Code, the initial report must be submitted by May 1, 2035.

§ 3. Paragraph (2) of subdivision (c) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

(2) The occupancy group for each space in a covered building must be determined according to the [property type in] Energy Star Portfolio Manager (ESPM) property type as set out in this rule, or any successor ESPM name for such property type, that most accurately describes the use of such space during the year for which building emissions are reported, provided that the ESPM property types “Other” and “Mixed Use” may not be assigned to any portion of a covered building. Such determination must be made by the registered design professional preparing the building emissions report.

§ 4. The opening paragraph of subparagraph (i) of paragraph (3) of subdivision (c) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

(i) Except as provided in subparagraph (ii) of this paragraph, for the purposes of reporting for calendar years 2024 – 2029, the following emissions factors apply to the following Energy Star Portfolio Manager [(EPSM)] (ESPM) property types:

§ 5. Subparagraph (ii) of paragraph (3) of subdivision (c) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

(ii) For purposes of reporting for calendar years 2024 and 2025, an owner may utilize a building emissions intensity limit for an occupancy group set forth in section 28-320.3.1 of the Administrative Code, provided such building emissions intensity limit is greater than the emissions factor assigned pursuant to subparagraph (i) for the ESPM property type that most accurately describes the use of the building or space, as determined in accordance with paragraph (2) of this subdivision. Building emissions must be calculated in accordance with either this subparagraph or subparagraph i of this paragraph, and may not be calculated by using a combination of such provisions.

§ 6. The opening paragraph of subparagraph (vi) of paragraph (3) of subdivision (d) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

(vi) *GHG coefficients for distributed energy resources.* For the purposes of this subparagraph, all distributed energy resources must be separately metered or sub-metered in a manner that produces data for the year being reported.

Notwithstanding any other provision of this section, the GHG coefficient for the distributed energy resources described in this subparagraph may be determined as follows:

§ 7. Clause a of subparagraph (vi) of paragraph (3) of subdivision (d) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

a. *GHG coefficient for certain distributed energy resources.* Except as provided in clause b [or c], c or d of this subparagraph, the GHG coefficient for energy generated by distributed energy resources, such as microturbines, combined heat and power generation, and fuel cells, including natural gas-powered fuel cells that commenced operation on or after January 19, 2023, shall be determined in accordance with subparagraph (i) or (ii) of this paragraph, for the energy source used to generate the energy for such distributed energy resource and the calendar year being reported.

Where an owner chooses to utilize a utility electricity GHG coefficient based on TOU to account for operation of distributed energy resources, such owner must use a TOU coefficient for all utility electricity consumption for their reporting.

§ 8. The title of the equation in item 2 of clause b of subparagraph (v) of paragraph (3) of subdivision (d) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

$$g_x = \frac{(m_{ux} \cdot g_{ux}) + (m_{cx} \cdot g_{cx})}{m_{ux} + m_{cx}} \quad (\text{Equation [103-14.10] } \underline{103-14.11})$$

§ 9. Subparagraph (vi) of paragraph (3) of subdivision (d) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended by adding a new clause d to read as follows:

d. *GHG emissions differential for certain natural gas-powered fuel cells.* In reporting annual building emissions, an owner of a covered building that utilizes natural gas-powered fuel cells that commenced operation prior to January 19, 2023 may account for the differential emissions to be added to their annual building emissions, in accordance

with this clause. An owner of a covered building must submit to the Department documentation of the natural gas consumed annually by the fuel cell, and the electricity generated by the natural gas-powered fuel cell annually during the calendar year for which emissions are being reported. Records for natural gas consumed and electricity generated by the fuel cell must be made available to the Department upon request.

The differential emissions shall be calculated as follows for the calendar year being reported:

$$FCEM = (FCNG \times NGC) - (FCEL \times MGC) \quad (\text{Equation 103-14.12})$$

Where:

FCEM = the annual natural gas-powered fuel cell differential emissions in tCO₂e.
FCNG = the annual natural gas consumed by the natural gas-powered fuel cell, in kBtu.
NGC = the natural gas coefficient per this paragraph in units of tCO₂e per kBtu.
MGC = the annual average marginal grid coefficient per Table 103-14.1.
FCEL = the annual electricity generated by the natural gas-powered fuel cell, in kWh.

Table 103-14.1

<u>Year</u>	<u>MGC</u> (tCO ₂ e/kWh)
<u>2024</u>	<u>0.000247038</u>
<u>2025</u>	<u>0.000237178</u>
<u>2026</u>	<u>0.000191739</u>
<u>2027</u>	<u>0.000167898</u>
<u>2028</u>	<u>0.000129971</u>
<u>2029</u>	<u>0.000113712</u>

§ 10. Paragraph (3) of subdivision (d) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to add a new sub-paragraph (vii) to read as follows:

(vii) GHG Coefficient for beneficial electrification. For each building emissions report required pursuant to section 28-320.3.7 of the Administrative Code of the City of New York, the beneficial electrification coefficient for qualifying electrical equipment and systems meeting the definition of beneficial electrification shall be as established herein. Such coefficient may be modified by the department as necessary.

a. Equipment installed and operating between January 1, 2027, and December 31, 2029, shall be -0.00065 tCO₂e/kWh.

b. Equipment installed and operating between January 1, 2021, and December 31, 2026, shall be -0.0013 tCO₂e/kWh.

§ 11. The title of the equation in subparagraph (i) of paragraph (4) of subdivision (d) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

$$X = \sum_n m_n \cdot g_n \quad (\text{Equation [103-14.11] } \underline{103-14.13})$$

§ 12. Paragraph (4) of subdivision (d) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to add a new subparagraph (iii) to read as follows:

(iii) GHG emissions generated under beneficial electrification. An owner may utilize the beneficial electrification coefficient in calculating GHG emissions resulting from the use of qualifying electric equipment as set forth in subparagraph (vii) of paragraph 3 of this subdivision. The annual electric energy use for beneficial electrification shall be determined based on either (a) Metered Electric Use or (b) Deemed Electric Use approach as described in this subparagraph. GHG emission savings accrued from beneficial electrification may be banked for future use for the covered building in which the qualifying equipment was installed as described herein.

a. Metered electric use. An owner may calculate electricity emissions based on the measured annual electricity use of the qualifying installed electric equipment using the coefficients for beneficial electrification as established in paragraph (3) of this

subdivision. Such owner must be able to document hourly records and total annual electricity consumption for such equipment. Such documentation may be requested by the Department. Records should be retained for a minimum of six years. The installation must meet at least one of the following to qualify for use of a beneficial electrification coefficient for metered electric use:

- i. must be separately metered by the utility; or
- ii. must be separately metered or sub-metered by the owner in a manner that produces auditable data aligned with the reporting year; or
- iii. must be capable of and configured to produce data that records the electricity supplied to the equipment over the course of the reporting year by means of hardware and software integrated with the equipment.

b. Deemed Electric Use: For installed electric equipment, qualifying as beneficial electrification, with a rated heating capacity of less than 1,200,000 btu/h, an owner may calculate electricity emissions based on the installed capacity of the equipment and using the coefficients for beneficial electrification as established in paragraph (3) of this subdivision. Only equipment that meets the requirements of the test procedures listed in the definition of beneficial electrification are eligible to calculate using deemed electric use; other equipment or systems whose test procedures are not listed in the definition of beneficial electrification shall determine beneficial electric use based on the requirements for Metered Electric Use. The deemed electric use shall be calculated based on the following:

$$AS_{de} = \left(\frac{HC}{3,412} \right) \times \left(\frac{1}{1.51} \times EFLH \times SF \right) \quad (\text{Equation 103-14.14})$$

Where:

AS_{de} = Annual electric energy use associated with beneficial electrification for an air source heat pump (ASHP) used for space heating in units of kWh.

HC = Heating capacity of ASHP equipment rated at an outside air temperature of 5°F, in units of kBtu per hour.

EFLH = Equivalent full loaded hours for the occupancy type served by the ASHP pursuant to guidance issued by the Department.

$$WH_{de} = (GPD) \times (14.2 \times CF) \quad (\text{Equation 103-14.15})$$

Where:

WH_{de} = Annual electric energy use associated with beneficial electrification for a heat pump water heater (HPWH) used for water heating in units of kWh.

GPD = Daily hot water usage in gallons per day (GPD) based on heat pump water heater usage rates pursuant to guidance issued by the Department.

CF = Heating capacity of HPWH as per Equation 103-14.16.

$$CF = (C/PL) \quad (\text{Equation 103-14.16})$$

Where:

CF = HPWH Capacity Factor. The ratio of installed HPWH capacity to peak service hot water load.

C = The aggregate capacity of HPWH equipment in units of kBtu/h.

PL = Peak load factor multiplied by the associated occupancy metric (i.e., 1,000 square feet, number of people, number of dwelling units, number of students, etc.) from Peak Service Hot Water Load Table

Peak Service Hot Water Load

<u>Occupancy</u>	<u>Peak Load factor</u>	<u>Occupancy Metric</u>
Assembly	0.310	per 1,000 square feet
Community College	0.084	per person
Dormitory	0.759	per resident

<u>Elementary School</u>	<u>0.022</u>	<u>per student</u>
<u>Fast Food Restaurant</u>	<u>22.07</u>	<u>per restaurant</u>
<u>Full-Service Restaurant</u>	<u>110.4</u>	<u>per restaurant</u>
<u>Grocery</u>	<u>0.151</u>	<u>per 1,000 square feet</u>
<u>High School & Middle School</u>	<u>0.084</u>	<u>per person</u>
<u>Hospital</u>	<u>2.403</u>	<u>per 1,000 square feet</u>
<u>Hotel/Motel</u>	<u>2.010</u>	<u>per 1,000 square feet</u>
<u>Office</u>	<u>0.049</u>	<u>per person</u>
<u>Multifamily</u>	<u>2.031</u>	<u>per dwelling unit</u>
<u>Religious</u>	<u>0.310</u>	<u>per 1,000 square feet</u>
<u>Retail</u>	<u>0.151</u>	<u>per 1,000 square feet</u>
<u>University</u>	<u>0.022</u>	<u>per student</u>
<u>Warehouse</u>	<u>0.041</u>	<u>per 1,000 square feet</u>
<u>Other</u>	<u>0.216</u>	<u>per 1,000 square feet</u>

c. Applying and reserving beneficial electrification GHG savings. Owners who have qualifying equipment that is installed and remains in operation in the covered building, may apply GHG emissions savings or accrue savings for future use in reporting emissions for such building, provided that in any reporting year between 2024 and 2036 in which such covered building's emissions are not below the emissions limit set forth in section 28-320.3 of the Administrative Code of the City of New York, any such savings must be applied. Beneficial electrification savings from a calendar year may be applied in whole to reporting for that calendar year or in whole to another future calendar year but may not be combined with accrued savings from other years. Such savings may be accrued as follows:

<u>Year equipment was operated</u>	<u>Years eligible for application of the GHG savings</u>
<u>2024 and prior</u>	<u>Any 6 calendar years between 2024 and 2036</u>
<u>2025</u>	<u>Any 5 years between 2025 - 2035</u>
<u>2026</u>	<u>Any 4 years between 2026 - 2034</u>

<u>2027</u>	<u>Any 3 years between 2027 - 2034</u>
<u>2028</u>	<u>Any 2 years between 2028 - 2034</u>
<u>2029</u>	<u>Any 1 year between 2029 - 2034</u>

d. When submitting a building emissions report in which an owner applies the beneficial electrification coefficient to a portion of their annual energy consumption, such owner must document installation of the equipment with the letter of completion for such equipment along with the DOB job number.

§ 13. The title of the equation in subparagraph (ii) of paragraph (2) of subdivision (e) of section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to read as follows:

$$ESS = CAP \cdot TES \cdot Eff \quad (\text{Equation [103-14.12] } \underline{103-14.17})$$

§ 14. Section 103-14 of Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended to add new subdivisions (g), (h), (i), and (j) to read as follows:

(g) *Penalty for failing to file a building emissions report.* An owner of a covered building shall be liable for a civil penalty for failing to file a building emissions report within 60 days of the reporting deadline or by the date of any extension deadline granted by the Department pursuant to this rule.

(1) *Calculation.* Such penalty shall be an amount equal to the gross floor area of such building, multiplied by \$0.50, for each month such report is not submitted within the 12 months following May 1 of each year, including the 60 days following the deadline.

(2) *Extension of time to file.* An owner who is unable to file the building emissions report by the reporting deadline despite such owner's good faith efforts may apply for an extension in accordance with section 28-320.3.7.1 of the Administrative Code and this paragraph. An application for an extension must be filed with accompanying documentation no earlier than 30 days before and no later than 60 days after May 1 of each year. For purposes of this subdivision, an owner demonstrates good faith efforts for consideration of an extension where:

(i) The registered design professional hired for purposes of completing the building emissions report could not complete such report by the reporting deadline. For purposes of this paragraph, acceptable documentation in support of such extension request includes a contract between the owner and the registered design professional executed no later than February 1 of the year such report is required to be filed and an affidavit signed by the owner and the registered design professional stating that such professional was unable to complete the report on time and that the report will be completed and filed within 120 days of the reporting deadline; or

(ii) The owner has challenged a determination by the Department of Finance regarding whether the square footage of the building qualifies such building as a covered building, provided that such owner must file the building emissions report within 120 days of the first determination by the Department of Finance that such building qualifies as a covered building following the commencement of such challenge. For purposes of this paragraph, acceptable documentation in support of such extension request includes an attestation signed by the owner indicating why the square footage of the building does not qualify such building as a covered building and all correspondence between the Department of Finance and such building owner related to such dispute.

(h) Penalty for exceeding building emissions limits. An owner of a covered building shall be liable for a civil penalty for exceeding the building emissions limits established for a calendar year pursuant to Article 320 of Chapter 3 of Title 28 of the Administrative Code and rules promulgated thereunder. Such penalty shall be an amount equal to the difference between the building emissions limit established for a calendar year and the actual emissions reported for such calendar year in the building emissions report, multiplied by \$268.

(i) Mitigating factors during the 2024-2029 compliance period. Notwithstanding any other provision of the Department's rules, an owner not in compliance with such emissions limits may be eligible for a mitigated penalty based on mitigating factors as specified in this subdivision. Any such

mitigating factors must be filed with the building emissions report and must be documented in a form and manner established by the Department.

(1) *Unexpected or unforeseeable event.* An owner may demonstrate that an unexpected or unforeseeable event or condition outside of their control precluded compliance during a calendar year where a building was damaged as a result of a disaster, including but not limited to a hurricane, severe flooding, or fire. Such owner must provide photographs demonstrating the nature and extent of any such damage, and a description of how such damage precluded compliance in such calendar year. Demonstration of such an unexpected or unforeseeable event or condition may result in a penalty of zero dollars for such calendar year for which such demonstration is claimed.

(2) *Good faith efforts.* An owner may demonstrate they made good faith efforts to comply with Article 320 of Chapter 3 of Title 28 of the Administrative Code and rules promulgated thereunder. Demonstration of good faith efforts may result in a mitigated penalty for the calendar year for which such demonstration is claimed. An owner may demonstrate good faith efforts by meeting all of the following criteria:

- i. Such owner submits the annual building emissions report for the previous calendar year pursuant to Article 320 of Chapter 3 of Title 28 of the Administrative Code and rules promulgated thereunder, and is in compliance with any adjustment granted in accordance with section 28-320.7, 28-320.8, or 28-320.9 of the Administrative Code and rules promulgated thereunder; and
- ii. Such owner uploads benchmarking information for the previous calendar year to the benchmarking tool in accordance with section 28-309.4 of Article 309 of Chapter 3 of Title 28 of the Administrative Code and rules promulgated thereunder as applicable, or the data required by section 28-309.4 of the Administrative Code for the prior calendar year; and
- iii. Such owner submits an attestation in a form and manner determined by the Department that upgrades have been made to lighting systems as required by Article 310 of Chapter 3 of Title 28 of the Administrative Code and rules promulgated thereunder, and electrical sub-meters in tenant spaces have been installed as required by Article 311 of Chapter 3 of Title 28 of the Administrative Code and rules promulgated thereunder; and

iv. In addition to the information required by subparagraphs (i) through (iii) of this paragraph, a demonstration of good faith efforts includes one or more of the following:

(a) No later than May 1, 2025, an owner submits a copy of a decarbonization plan to the Department that is being implemented at such covered building. Such plan must include:

(1) An energy audit prepared by a qualified energy auditor; and

(2) An inventory of all HVAC equipment, domestic hot water equipment, electrical equipment, lighting, and conveyance equipment serving the building, including the date of installation of such equipment and, where applicable, whether such equipment serves multiple buildings; and

(3) A description of any work that received a certificate of completion or temporary certification of occupancy on January 1, 2013 or later, that resulted in no less than a 10% emissions reduction for the building as compared to the emissions measured the year prior to the completion of such work; and

(4) A list of alterations and changes to operations and maintenance that will result in the building achieving emissions reductions required by Article 320 of Chapter 3 of Title 28 of the Administrative Code and rules promulgated thereunder and resulting in net zero carbon emissions in 2050, including energy conservation measures to be undertaken during the current and future compliance periods, and the complete schedule for retrofit strategies necessary to reach net zero carbon emissions. Compliance strategies may not include the removal of a tenant. Each item on the list of alterations and changes must include:

i. A timeline for each alteration or change to operations that demonstrates when the work will be completed in order to

meet required emissions reductions during each compliance period;

ii. A capital plan for such work, including financing and incentives; and

iii. The corresponding emissions reductions estimated to result from each alteration or change to operations; and

(5) An owner who files a decarbonization plan in accordance with this clause must additionally demonstrate all of the following:

i. Within 24 months of the submission of such plan, demonstrate that the work necessary to bring the building into compliance with such building's emissions limit for calendar year 2024 is completed; and

ii. By May 1, 2028, provide evidence that a complete application has been approved by the Department for the work necessary to comply with such building's 2030 emissions limit;

(6) An owner who files a decarbonization plan in accordance with this clause may not claim emissions deductions associated with the purchase of renewable energy credits (RECs) for the 2024-2029 compliance period.

(b) An owner provides evidence that a complete application has been approved by the Department for the work necessary to comply with the 2024-2029 emissions limit, along with a timeline for completion of the project and the corresponding emissions reductions estimated to result from the alteration; or

(c) An owner provides evidence that the covered building is undergoing work to achieve electric readiness by submitting:

(1) An approved electrical alteration application to make upgrades to the building's electric service for the purposes of future

replacement of fossil fuel-based equipment with electric equipment;
and

(2) Certification that the electric utility has received the contractor
work request and/or has approved a load letter for service increase;
and

(3) An anticipated timeline for completion of the work; or

(d) An owner submitted an annual building emissions report during the
2024-2029 compliance period that demonstrated such building was under
the established emissions limits for the calendar year that such report was
submitted; or

(e) An owner of a critical facility provides a description with documentation
in a form and manner determined by the Department of how payment of a
penalty would impact the operations of such facility; or

(f) An owner attests in a form and manner determined by the Department
that such owner has applied for or been granted an adjustment by the
Department in accordance with section 28-320.7 of the Administrative
Code and rules promulgated thereunder.

(j) Enforcement. Notwithstanding any other provision of the Department's rules, an owner not in compliance with the requirements of Article 320 of Chapter 3 of Title 28 of the Administrative Code and rules promulgated thereunder will be liable for a penalty calculated as described herein that may be recovered in a proceeding before the Office of Administrative Trials and Hearings (OATH) governed by OATH's rules of practice and procedure pursuant to Title 48 of the Rules of the City of New York.

(1) Notice. The Department shall issue administrative summonses pursuant to this subdivision which shall contain at minimum the following information:

i. A description of the nature of the violation sufficient to inform the respondent of the prohibited conduct, including a citation to the rule or section of the Administrative Code alleged to have been violated; and

- ii. The maximum penalty amount calculated by the Department; and
- iii. Instructions to the Respondent for how to pay such penalty; and
- iv. The date, time, and location of the scheduled adjudication on such penalty, or instructions to the Respondent for how to schedule an adjudication.

(2) Resolving the administrative summons prior to adjudication. A Respondent may resolve the summons prior to adjudication by:

- i. Paying the penalty amount calculated by the Department; or
- ii. Submitting proof to the Department that the condition has been corrected prior to the scheduled adjudication.

(3) Mediated resolution. i. The Department may offer a mediated resolution to an owner not in compliance with the annual building emissions limits, provided that the Department shall offer such resolution only where (i) such owner has filed a report pursuant to section 28-320.3.7; (ii) such owner has demonstrated good faith efforts to meet such emissions limits, including but not limited to the criteria set forth in paragraph 2 of subdivision i of this section or other demonstrated effort to meet such limits; and (iii) such resolution would facilitate the building meeting such building's annual emissions limit.

ii. A mediated resolution is an agreement between the owner and the Department not to bring an enforcement proceeding and may provide for terms and conditions determined by the Department, including but not limited to a plan to achieve compliance with the building emissions limit set forth in section 28-320.3.1 of the Administrative Code of the City of New York. The terms of such agreement may contain such provisions as may be agreed upon by the Department and the owner. The Department shall provide guidance with respect to such plan, including examples of appropriate compliance plans.

iii. Such agreement shall provide that an enforcement proceeding will be commenced and civil penalties may be imposed for the violation of Article 320 of Title 28 of the Administrative Code of the City of New York where the owner fails to comply with the terms of such mediated resolution. Where such agreement covers more than one year, the owner may be subject to an enforcement proceeding and civil penalty pursuant to

subdivision h of this section for each calendar year that such owner is not in compliance with the annual building emissions limit during that time period.

**NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS
253 BROADWAY, 10th FLOOR
NEW YORK, NY 10007
212-788-1400**

**CERTIFICATION / ANALYSIS
PURSUANT TO CHARTER SECTION 1043(d)**

RULE TITLE: Penalties for Violation of Greenhouse Gas Emission Limits for Certain Buildings

REFERENCE NUMBER: DOB-163

RULEMAKING AGENCY: Department of Buildings

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) A respondent may resolve a summons prior to adjudication by submitting proof to the department that the condition has been corrected prior to the scheduled adjudication.

/s/ Francisco X. Navarro
Mayor's Office of Operations

September 5, 2023
Date

**NEW YORK CITY LAW DEPARTMENT
DIVISION OF LEGAL COUNSEL
100 CHURCH STREET
NEW YORK, NY 10007
212-356-4028**

**CERTIFICATION PURSUANT TO
CHARTER §1043(d)**

RULE TITLE: Penalties for Violation of Greenhouse Gas Emission Limits for Certain Buildings

REFERENCE NUMBER: 2023 RG 043

RULEMAKING AGENCY: Department of Buildings

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN
Senior Counsel

Date: September 5, 2023

NEW YORK CITY DEPARTMENT OF BUILDINGS

Notice of Public Hearing and Opportunity to Comment on Proposed Rules

What are we proposing? The Department of Buildings (“DOB” or “Department”) is adding a new section 103-17 to implement Article 321 of Title 28 of the New York City Administrative Code establishing energy conservation measure requirements for certain buildings.

- **When and where is the hearing?** DOB will hold a public hearing on the proposed rule online. The public hearing will take place at 11:00 AM on 10/24/2023.
- Join through Internet-Desktop app:

To join the hearing via your browser either click on the following URL link or copy and paste it into your browser’s address bar. Then follow the prompts to either continue using the browser or download/open the Teams desktop app.

<https://tinyurl.com/LL97Art320Meeting>

Enter your name when prompted and click the “**Join now**” button. If you don’t have computer audio or prefer to phone in for audio, select “**Phone audio**” under “**Other join options**” then click the “**Join now**” button. You will first be placed in a waiting status in the virtual lobby, then be admitted when the hearing begins. If you are using phone audio then follow the dial-in instructions when prompted.

If you have low bandwidth or inconsistent Internet connection, we suggest you use the Phone audio option for the hearing. This will reduce the possibility of dropped audio and stutters.

- Join through Internet-Smartphone app:

To join using the Microsoft Teams app on your smartphone, click on the following URL link from your phone to automatically open the Teams app. Note that the Microsoft Teams app must already be installed on your smartphone. It is available for free both in the Apple Store and Google Play.

<https://tinyurl.com/LL97Art320Meeting>

When prompted select “**Join meeting**”. Type your name and then select “**Join meeting**” again. You will first be placed in a waiting status in the virtual lobby, then be admitted when the hearing begins.

Alternatively, open the Teams app and select “**Join a meeting**”. Signing in with an account is not required. Type your name, the following Meeting ID and Passcode, then select “**Join meeting**”.

Meeting ID: 299 701 874 255

Passcode: EYRB7U (Code is case Sensitive)

- Join via phone only:

To join the meeting only by phone, use the following information to connect:

Phone: 1 (646) 893-7101
Phone conference ID: 989 942 637#

You will first be placed in a waiting status in the virtual lobby, then be admitted when the hearing begins.

How do I comment on the proposed rules? Anyone can comment on the proposed rules by:

- **Website.** You can submit comments to the DOB through the NYC rules website at <http://rules.cityofnewyork.us>.
- **Email.** You can email comments to dobrules@buildings.nyc.gov.
- **Mail.** You can mail comments to the New York City Department of Buildings, Office of the General Counsel, 280 Broadway, 7th floor, New York, NY 10007.
- **Fax.** You can fax comments to the New York City Department of Buildings, Office of the General Counsel, at 212-566-3843.
- **Speaking at the hearing.** Anyone who wants to comment on the proposed rule at the public hearing must sign up to speak. You can sign up by emailing dobrules@buildings.nyc.gov by 10/17/2023 and including your name and affiliation. While you will be given the opportunity during the hearing to indicate that you would like to provide comments, we prefer that you sign up in advance. You can speak for up to three minutes.

Is there a deadline to submit comments? Yes, you must submit comments by 10/24/2023.

What if I need assistance to participate in the hearing? You must tell the Office of the General Counsel if you need a reasonable accommodation of a disability at the hearing. You can tell us by email at dobrules@buildings.nyc.gov. Advance notice is requested to allow sufficient time to arrange the accommodation. You must tell us by 10/19/2023.

This location has the following accessibility option(s) available: Simultaneous transcription for people who are hearing impaired, and audio only access for those who are visually impaired.

Can I review the comments made on the proposed rules? You can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us/>. Copies of all comments submitted online, copies of all written comments and a summary of oral comments concerning the proposed rule will be available to the public at the Office of the General Counsel and may be requested by email at dobrules@buildings.nyc.gov.

What authorizes DOB to make this rule? Sections 643 and 1043(a) of the New York City Charter and Article 321 of Chapter 3 of Title 28 of the Administrative Code of the City of New York authorize DOB to make this proposed rule. This proposed rule was included in DOB's regulatory agenda for this Fiscal Year.

Where can I find DOB's rules? DOB's rules are in Title 1 of the Rules of the City of New York.

What rules govern the rulemaking process? DOB must meet the requirements of Section 1043 of the City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043(b) of the City Charter.

Statement of Basis and Purpose of Proposed Rule

The Department of Buildings ("DOB" or "Department") is adding a new section 103-17 to implement Article 321 of Title 28 of the New York City Administrative Code establishing energy conservation measure requirements for certain buildings.

Background and Overview of Proposed Rule

Local Law No. 97 of 2019 ("Local Law No. 97" or the "Law") was enacted on May 19, 2019 and took effect on November 15, 2019. Local Law No. 97 and its amendments amended Chapter 3 of Title 28 of the Administrative Code of the City of New York ("Administrative Code") to require owners of a "covered building," as such term is defined in Article 321, to report to the Department whether their covered building complied with applicable energy conservation measure requirements.

This proposed rule addresses compliance with the Law, including the following:

- Establishes reporting requirements for Article 321 compliance, including inspection and documentation requirements for the prescriptive energy measures; and
- Establishes penalties for non-compliance with Article 321 including a framework to allow for mitigation of penalties and mediated resolutions.

The Department's authority for these rules is found in sections 643 and 1043(a) of the New York City Charter and Article 321 of Chapter 3 of Title 28 of the New York City Administrative Code.

New material is underlined.

[Deleted material is in brackets.]

Asterisks (**) indicate ellipses, i.e., unamended text.

"Shall" and "must" denote mandatory requirements and may be used interchangeably in the rules of the Department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended by adding a new section 103-17 to read as follows:

§ 103-17 Energy Conservation Measure Requirements for Certain Buildings.

(a) Definitions. Terms defined in Article 321 of Title 28 of the Administrative Code of the City of New York have the same meanings in this section. For the purposes of this section, the following terms have the following meanings:

Energy service. Energy service is the delivery of energy from the energy supply or energy distribution system to or throughout a building, including any equipment used for such delivery. Two or more buildings may share energy service. Two or more buildings share energy service if such buildings share a meter or other point of connection to the energy supply or energy distribution system.

Qualified retro-commissioning (RCx) agent. A qualified RCx agent is a retro-commissioning agent who is not on the staff of the building being inspected and who holds one of the following credentials in good standing:

- (1) Certified Commissioning Professional certified by the Building Commissioning Association;
- (2) Certified Building Commissioning Professional certified by the Association of Energy Engineers (AEE);
- (3) Existing Building Commissioning Professional as certified by the AEE;
- (4) Commissioning Process Management Professional certified by American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE);
- (5) Accredited Commissioning Process Authority Professional approved by the University of Wisconsin;
- (6) Certified Commissioning Authority certified by the Associated Air Balance Council Commissioning Group;
- (7) Building Commissioning Professional certified by ASHRAE;
- (8) Commissioning Process Professional certified by National Environmental Balancing Bureau (NEBB);
- (9) Technical Retro-Commissioning Certified Professional certified by NEBB;

- (10) Building Systems Commissioning Professional certified by NEBB; or
- (11) Registered Design Professional.

(b) Required report for certain buildings. No later than May 1, 2025, the owner of a covered building must submit a report, in a form and manner determined by the Department, in accordance with section 28-321.3 of the Administrative Code, demonstrating compliance with either paragraph (1) or paragraph (2) of this subdivision. Where an owner has multiple covered buildings on a lot, such owner may choose to provide a report for each building in accordance with either paragraph (1) of this subdivision and section 28-321.3.1 of the Administrative Code or paragraph (2) of this subdivision and section 28-321.3.2 of the Administrative Code, provided that where buildings share an energy system, such buildings must be reported in a single report pursuant to the same section of the Administrative Code. Two or more covered buildings located on adjacent but separate tax lots may be included in an aggregated report, provided all such covered buildings share energy service.

(1) Energy compliant buildings report. To demonstrate compliance with this subdivision the owner of a covered building may submit a building emissions report, certified by a registered design professional, in accordance with section 28-321.3.1 of the Administrative Code, this paragraph, and section 103-14 of these rules, that for calendar year 2024 such covered building was in compliance with the applicable building emissions limit established pursuant to section 28-320.3.2 of the Administrative Code. The report must include:

- (i) Building address(es);
- (ii) Building owner and contact information;
- (iii) Name of the registered design professional certifying the report; and
- (iv) Energy use and emissions information for such covered building calculated as if such building were a covered building as defined in Article 320 of Title 28 of the Administrative Code and section 103-14 of these rules.

(2) Prescriptive energy conservation measures (PECMs) report. To demonstrate compliance with this subdivision the owner of a covered building may submit a report, certified by a qualified RCx agent, in accordance with this section and Section 28-321.3.2 of the Administrative Code, demonstrating that each applicable PECM identified in section 28-321.2.2 of the Administrative Code was fully implemented at the covered building prior to January 1, 2025. The RCx agent must maintain all documentation and information used in preparing such report, including records of inspections conducted, for a minimum of 6 years. Such documentation and information must be submitted to the Department upon request. The report required by this paragraph must include:

(i) Building address(es);

(ii) Building owner and contact information;

(iii) Name, affiliation, contact information, experience, and relevant certifications for the qualified RCx agent and supervised staff performing the PECM inspections;

(iv) Name, affiliation, and contact information for the facility manager for the building;

(v) For each building, an inventory of all HVAC equipment, domestic hot water equipment, electrical equipment, lighting, and conveyance equipment serving the building, including the date of installation of such equipment. Where applicable, the report must indicate where equipment serves multiple buildings; and

(vi) For each PECM, documentation as required in subdivision (c) of this section.

(c) Inspection and documentation for prescriptive energy conservation measures. PECMs must be inspected and documented by the RCx agent in accordance with this subdivision.

Documentation of such inspection required by this subdivision must be included with the PECM report required by subdivision (b) of this section.

(1) Temperature set points.

- (i) Inspection: The RCx agent must examine the temperature set points for heat and hot water systems in the building. All systems serving multifamily dwelling units must be set to the requirements of the Housing Maintenance Code.
- (ii) Documentation: An attestation by the RCx agent certifying completion of such PECM.

(2) Repair heating system leaks.

- (i) Inspection: The RCx agent must conduct a visual inspection of all heating equipment for water, steam, oil, refrigerant, and air leaks in systems. Leaks identified must be repaired by January 1, 2025. Exception: Inspection of forced-air and electric-resistance heating systems is not required.
- (ii) Documentation: An attestation by the RCx agent certifying completion of such PECM.

(3) Heating system function.

- (i) Inspection: The RCx agent must confirm that each heating system in the covered building is functioning in good working order.
- (ii) Documentation: An attestation to the Department certifying completion of such PECM.

(4) Temperature controls or enclosures for radiators.

- (i) Inspection: The RCx agent must confirm that each dwelling unit has at least one thermostat to control the heating system or that each radiator is installed with an individual temperature control or an insulated radiator enclosure with temperature controls, where applicable. Proper inspection for a thermostatic radiator valve (TRV) or a radiator enclosure survey must include radiators in the covered building that have over- or underheating issues, as reported by testing, facility manager or occupant. Such inspections must be conducted as follows:

(A) One-pipe and two-pipe steam systems. For one-pipe and two-pipe steam distribution systems, the RCx agent must confirm that either a TRV or an insulated radiator enclosure with temperature controls has been installed at each radiator and is in good working order.

(B) Hydronic systems. For hydronic distribution systems, the RCx agent must confirm that temperature controls are functioning on radiators where present. If controls are found to not be functioning properly, such controls must be repaired or replaced.

(C) Electric-resistance systems. For buildings served by electric resistance radiators, the RCx agent must confirm that each dwelling unit has at least one thermostat to control the radiators in the unit.

(ii) Documentation: For each covered building in a report, the RCx agent must provide one of the following completed on or after November 15, 2019:

- (A) Proof of a completed utility TRV or orifice plate incentive program; or
- (B) The results of a TRV/radiator enclosure or other temperature control survey by a qualified RCx agent as described herein.

(5) Piping insulation.

(i) Inspection: The RCx agent must verify that all exposed and readily accessible piping that is part of the heating and service hot water system supply is insulated to the extent possible in accordance with section C403.11.3 of the New York City Energy Conservation Code. Where existing insulation is degraded, such insulation must be replaced.

(ii) Documentation: An attestation to the Department certifying completion of such PECM.

(6) Steam and hot water tank insulation.

(i) Inspection: The RCx agent must inspect hot water tanks to confirm that they are insulated. Exception: Vacuum units are not required to be inspected.

(ii) Documentation: An attestation to the Department certifying completion of such PECM.

(7) Indoor/outdoor temperature sensors.

(i) Inspection: The RCx agent must inspect and confirm the presence of indoor/outdoor temperature systems in accordance with section C403.4.1.5 of the New York City Energy Conservation Code. Where such sensors or controls are not present, they must be installed. For steam distribution systems, this requirement may be satisfied by the use of wireless temperature sensors that provide feedback to the boiler or heating system control, provided that such sensors have been installed in a minimum of 25% of dwelling units and are in good working order.

(ii) Documentation:

- (A) A screenshot or other output from a digital control system showing that sensors are connected and in good working order and showing sufficient information to identify the covered building; or,
- (B) Proof of completion of a utility program to install such indoor/outdoor temperature sensors and/or controls; or,
- (C) The location of such temperature sensors and controls, attestation that they were in good working order at the time of inspection, and the date of completion of the inspection.

(8) Functioning steam traps.

(i) Inspection: The RCx agent must inspect radiators to confirm that each has a steam trap or orifice plate in good working order no earlier than January 1, 2022, and no later than December 31, 2024. Proper inspection of steam traps must include the RCx agent surveying the major equipment and distribution lines for each heating system serving a covered building and confirming the presence of properly functioning steam traps, in accordance with the following requirements for each distribution system type:

- (A) Two-pipe steam systems. For two-pipe steam distribution systems, all steam traps must be inspected, or tested to identify areas where the system is not functioning properly. The Department shall provide guidance with respect to such testing. All steam traps found to be functioning improperly must be replaced, repaired, or rebuilt. Steam traps are not required on

radiators where functioning TRVs are installed with orifice plates and both are found to be in good working order.

(B) High-pressure steam systems. For high-pressure steam distribution systems, all high-pressure steam traps operating above 15 PSI of pressure must be tested using ultrasonic leak detection to verify proper operations. All steam traps found to be functioning improperly must be replaced, repaired, or rebuilt.

(ii) Documentation: For each covered building in a report, the RCx agent must provide one of the following:

- (A) Proof of a completed utility orifice plate and/or steam trap incentive program; or
- (B) Results of a steam trap survey by a qualified RCx agent as described herein.

(9) Steam system venting.

(i) Inspection: For one-pipe steam systems and for atmospheric (non-vacuum) two-pipe steam systems, the RCx agent must confirm that master venting is installed at the ends of mains, at large horizontal pipe runs, at the tops of all risers, and at vertical pipes branching off a main where appropriate. Testing, pursuant to guidance issued by the Department, may be employed to identify loops that are not functioning properly.

(ii) Documentation:

- (A) Proof of a completed utility program that included installation, repair, or replacement of master venting; or
- (B) Schematic diagrams of the steam loops in the covered building identifying the installed vents with a schedule indicating the date of testing of each loop found to be in compliance with this subparagraph or the inspection date of each vent indicating whether the vent was in good working order, repaired, replaced, or rebuilt.

(10) Upgrade lighting.

(i) Inspection: Lighting and lighting controls installed after July 1, 2010 must be compliant with the New York City Energy Conservation Code in effect at the time of installation. Lighting and lighting controls installed prior to July 1, 2010 must be compliant with the New York City Energy Conservation Code in effect on July 1, 2010 or must be replaced. Compliance must be confirmed through examination of installation records or visual inspection.

(ii) Documentation: Documentation of this requirement must be submitted to the Department in accordance with Article 310 of Chapter 3 of Title 28 of the Administrative Code and the Department's rules.

(11) Building envelope.

(i) Inspection: The RCx agent must perform a visual inspection of the envelope to confirm that required air barriers at fenestration, doors, and other penetrations are in good working order. Where major sources of leakage are identified, these seals must be repaired or replaced.

(ii) Documentation: An attestation to the Department certifying completion of such PECM.

(12) Exhaust fan timers.

(i) Inspection: The RCx agent must inspect exhaust fans intended for intermittent operation to confirm that timers or other controls automatically turn the fan off are installed and are in good working order. The RCx agent must confirm that fans intended for continuous use are in good working order.

(ii) Documentation: An attestation to the Department certifying completion of such PECM.

(13) Radiant barriers.

(i) Inspection: The RCx agent must inspect radiators to confirm that foil-faced radiant barriers or radiator reflectors are installed where applicable prescriptive measures include the installation or replacement of TRVs or installation of thermostatic radiator covers.

(ii) Documentation: An attestation to the Department certifying completion of such PECM.

(d) Penalty for failure to file a report. An owner of a covered building shall be liable for a civil penalty for failing to file a report in accordance with section 28-321.3 of the Administrative Code and subdivision (b) of this section within 60 days of the reporting deadline or by any extension deadline granted by the Department.

(1) Penalty amount. An owner who fails to file such report shall be liable for a civil penalty of \$10,000 per covered building.

(2) Extension of time to file. An owner who is unable to file such report by the reporting deadline may apply for an extension in accordance with this paragraph. Such extension application must be filed with accompanying documentation no sooner than 30 days before and no later than 60 days after the reporting deadline. For purposes of this provision, an owner may receive an extension where:

(i) The registered design professional or qualified RCx agent, as applicable, hired for purposes of completing such report could not finish completing such report by the reporting deadline. For purposes of this paragraph, acceptable documentation in support of such extension request includes a contract executed no later than February 1, 2025 and an affidavit signed by the owner and the registered design professional or qualified RCx agent stating that such professional or agent was unable to complete such report on time and that such report will be completed and filed within 120 days of the reporting deadline; or

(ii) Such owner has challenged a determination by the Department of Finance regarding whether the square footage of the building qualifies such building as a covered building, or a determination by the Department regarding whether the building qualifies as a covered building under Article 320 or Article 321, provided that such owner must file the report within 120 days of the first determination by either Department that such building qualifies as a covered building under this rule following such a dispute. For purposes of this paragraph, acceptable documentation in support of such extension request is an attestation signed by the owner indicating why the building does not qualify as a covered building and all correspondence between the applicable agency and the building owner related to such dispute.

(e) Penalty for failure to demonstrate energy conservation measures as required in section 28-321.2 of the Administrative Code. An owner of a covered building shall be liable for a civil penalty of \$10,000 per covered building for failing to demonstrate either:

- (1) Pursuant to section 28-321.2.1 of the Administrative Code, for calendar year 2024, the annual building emissions of such covered building did not exceed what the applicable annual building emissions limit would be in 2030 pursuant to Article 320 of Chapter 3 of Title 28 of the Administrative Code and rules promulgated thereunder if such building were a covered building as defined in such Article 320; or
- (2) Pursuant to section 28-321.2.2 of the Administrative Code, the prescriptive energy conservation measures, as applicable, were fully implemented by December 31, 2024.

(f) Mitigated penalties. An owner not in compliance with this section may be eligible for a mitigated penalty as specified in section 102-01 of these rules and this subdivision.

- (1) Unexpected or unforeseeable event. An owner may demonstrate that an unexpected or unforeseeable event or condition outside of their control precluded compliance where a building was damaged as a result of a disaster, including but not limited to a hurricane, severe flooding, or fire. Such owner must provide photographs demonstrating the nature and extent of any such damage, and a description of how such damage precluded compliance. Demonstration of such an unexpected or unforeseeable event or condition may result in zero penalty.
- (2) Eligible energy conservation rehabilitation projects. An owner may demonstrate no later than May 1, 2025, in accordance with guidance issued by the Department that such building received a commitment from a state or local agency or instrumentality no earlier than November 15, 2019 to receive governmental assistance to engage in an eligible energy conservation rehabilitation project with a state or local agency or instrumentality that achieves compliance with the annual building emissions limit described in section 28-321.2.1 of the Administrative Code or the energy conservation measures identified in section 28-321.2.2 of such Code. Such owner must provide a letter from such agency or instrumentality detailing such project and demonstrating that the building will meet the applicable compliance requirements. Demonstration of such eligible emissions reduction rehabilitation project may result in zero penalty.

(g) Mediated resolution.

(1) The Department may offer a mediated resolution to an owner not in compliance with section 28-321.2.1 or section 28-321.2.2 of the Administrative Code of the City of New York, provided that the Department shall offer such resolution only where, by May 1, 2025:

- i. Such owner submits an attestation in a form and manner determined by the Department that such owner is not in compliance with section 28-321.2.1 or section 28-321.2.2 of the Administrative Code; and
- ii. Such owner uploads benchmarking information for the previous calendar year to the benchmarking tool in accordance with Article 309 of Chapter 3 of Title 28 of the Administrative Code and rules promulgated thereunder as applicable, or the data required by section 28-309.4 of the Administrative Code for the prior calendar year; and
- iii. Such resolution would facilitate the building owner achieving compliance with Article 321 of Chapter 3 of Title 28 of the Administrative Code.

(2) A mediated resolution is an agreement between the owner and the Department not to bring an enforcement proceeding and may provide for terms and conditions determined by the Department, including but not limited to requiring the owner to submit a plan for compliance with section 28-321.2 of the Administrative Code. The Department shall provide guidance with respect to such plans, including examples of appropriate compliance plans.

(3) Such mediated resolution shall provide that an enforcement proceeding will be commenced and civil penalties may be imposed for the violation of Article 321 of Title 28 of the Administrative Code of the City of New York where the owner fails to comply with the terms of such agreement, pursuant to subdivision d and subdivision e of this section.

§ 2. Table 1 of subdivision (k) of section 102-01 of the Rules of the City of New York is amended by adding a new line in numerical order to read as follows:

Section of Law	Classification	Violation Description	Cure	Stipulation	Standard	Mitigated	Default	Aggravated I Penalty	Aggravated I	Aggravated II Penalty	Aggravated II Default
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					Penalt y	Penalt y	Penalt y		Default Penalty		- Max Penalty
1 <u>RCN</u> Y 103- 17(d) (1)	<u>Class 2</u>	Failure to file report per 28- 321.3	Ye s	<u>Yes</u>	\$10.00 0	<u>Yes</u>	\$10.0 00	\$10,000	\$10,000	\$10,000	\$10,000
1 <u>RCN</u> Y 103- 17(e) (1)	<u>Class 2</u>	Failure to demonstr ate complian ce with energy complian t buildings requirem ents per 28-321.2	Ye s	<u>Yes</u>	\$10.00 0	<u>Yes</u>	\$10.0 00	\$10,000	\$10,000	\$10,000	\$10,000
1 <u>RCN</u> Y 103- 17(e) (2)	<u>Class 2</u>	Failure to demonstr ate complian ce with energy conserva tion measure s per 28- 321.2	Ye s	<u>Yes</u>	\$10.00 0	<u>Yes</u>	\$10.0 00	\$10,000	\$10,000	\$10,000	\$10,000

**NEW YORK CITY MAYOR'S OFFICE OF OPERATIONS
253 BROADWAY, 10th FLOOR
NEW YORK, NY 10007
212-788-1400**

**CERTIFICATION / ANALYSIS
PURSUANT TO CHARTER SECTION 1043(d)**

RULE TITLE: Energy Conservation Requirements for Certain Buildings

REFERENCE NUMBER: DOB-166

RULEMAKING AGENCY: Department of Buildings

I certify that this office has analyzed the proposed rule referenced above as required by Section 1043(d) of the New York City Charter, and that the proposed rule referenced above:

- (i) Is understandable and written in plain language for the discrete regulated community or communities;
- (ii) Minimizes compliance costs for the discrete regulated community or communities consistent with achieving the stated purpose of the rule; and
- (iii) Violations are curable.

/s/ Francisco X. Navarro
Mayor's Office of Operations

September 5, 2023
Date

**NEW YORK CITY LAW DEPARTMENT
DIVISION OF LEGAL COUNSEL
100 CHURCH STREET
NEW YORK, NY 10007
212-356-4028**

**CERTIFICATION PURSUANT TO
CHARTER §1043(d)**

RULE TITLE: Energy Conservation Requirements for Certain Buildings

REFERENCE NUMBER: 2023 RG 067

RULEMAKING AGENCY: Department of Buildings

I certify that this office has reviewed the above-referenced proposed rule as required by section 1043(d) of the New York City Charter, and that the above-referenced proposed rule:

- (i) is drafted so as to accomplish the purpose of the authorizing provisions of law;
- (ii) is not in conflict with other applicable rules;
- (iii) to the extent practicable and appropriate, is narrowly drawn to achieve its stated purpose; and
- (iv) to the extent practicable and appropriate, contains a statement of basis and purpose that provides a clear explanation of the rule and the requirements imposed by the rule.

/s/ STEVEN GOULDEN
Senior Counsel

Date: September 5, 2023

NEW YORK CITY DEPARTMENT OF BUILDINGS

Notice of Public Hearing and Opportunity to Comment on Proposed Rules

What are we proposing? The Department of Buildings (“DOB” or “Department”) is proposing to add a new section 103-18 of Chapter 100 of Title 1 of the Rules of the City of New York to establish procedures for required reporting of lighting upgrades and the installation of sub-meters in certain buildings for compliance with Article 310 and Article 311 of Chapter 3 of Title 28 of the New York City Administrative Code.

- **When and where is the hearing?** DOB will hold a public hearing on the proposed rule online. The public hearing will take place at 11:00 AM on 10/26/2023.
- Join through Internet-Desktop app:

To join the hearing via your browser either click on the following URL link or copy and paste it into your browser’s address bar. Then follow the prompts to either continue using the browser or download/open the Teams desktop app.

<https://tinyurl.com/LL88proceduresMeeting>

Enter your name when prompted and click the “**Join now**” button. If you don’t have computer audio or prefer to phone in for audio, select “**Phone audio**” under “**Other join options**” then click the “**Join now**” button. You will first be placed in a waiting status in the virtual lobby, then be admitted when the hearing begins. If you are using phone audio then follow the dial-in instructions when prompted.

If you have low bandwidth or inconsistent Internet connection, we suggest you use the Phone audio option for the hearing. This will reduce the possibility of dropped audio and stutters.

- Join through Internet-Smartphone app:

To join using the Microsoft Teams app on your smartphone, click on the following URL link from your phone to automatically open the Teams app. Note that the Microsoft Teams app must already be installed on your smartphone. It is available for free both in the Apple Store and Google Play.

<https://tinyurl.com/LL88proceduresMeeting>

When prompted select “**Join meeting**”. Type your name and then select “**Join meeting**” again. You will first be placed in a waiting status in the virtual lobby, then be admitted when the hearing begins.

Alternatively, open the Teams app and select “**Join a meeting**”. Signing in with an account is not required. Type your name, the following Meeting ID and Passcode, then select “**Join meeting**”.

Meeting ID: 249 662 174 316
Passcode: 9sJxJy (Code is case Sensitive)

- Join via phone only:

To join the meeting only by phone, use the following information to connect:

Phone: 1 (646) 893-7101
Phone conference ID: 532 336 285#

You will first be placed in a waiting status in the virtual lobby, then be admitted when the hearing begins.

How do I comment on the proposed rules? Anyone can comment on the proposed rules by:

- **Website.** You can submit comments to the DOB through the NYC rules website at <http://rules.cityofnewyork.us>.
- **Email.** You can email comments to dobrules@buildings.nyc.gov.
- **Mail.** You can mail comments to the New York City Department of Buildings, Office of the General Counsel, 280 Broadway, 7th floor, New York, NY 10007.
- **Fax.** You can fax comments to the New York City Department of Buildings, Office of the General Counsel, at 212-566-3843.
- **Speaking at the hearing.** Anyone who wants to comment on the proposed rule at the public hearing must sign up to speak. You can sign up by emailing dobrules@buildings.nyc.gov by 10/19/2023 and including your name and affiliation. While you will be given the opportunity during the hearing to indicate that you would like to provide comments, we prefer that you sign up in advance. You can speak for up to three minutes.

Is there a deadline to submit comments? Yes, you must submit comments by 10/26/2023.

What if I need assistance to participate in the hearing? You must tell the Office of the General Counsel if you need a reasonable accommodation of a disability at the hearing. You can tell us by email at dobrules@buildings.nyc.gov. Advance notice is requested to allow sufficient time to arrange the accommodation. You must tell us by 10/21/2023.

This location has the following accessibility option(s) available: Simultaneous transcription for people who are hearing impaired, and audio only access for those who are visually impaired.

Can I review the comments made on the proposed rules? You can review the comments made online on the proposed rules by going to the website at <http://rules.cityofnewyork.us/>. Copies of all comments submitted online, copies of all written comments and a summary of oral

comments concerning the proposed rule will be available to the public at the Office of the General Counsel and may be requested by email at dobrules@buildings.nyc.gov.

What authorizes DOB to make this rule? Sections 643 and 1043(a) of the New York City Charter and Article 310 and Article 311 of Chapter 3 of Title 28 of the Administrative Code of the City of New York authorize DOB to make this proposed rule. This proposed rule was included in DOB's regulatory agenda for this Fiscal Year.

Where can I find DOB's rules? DOB's rules are in Title 1 of the Rules of the City of New York.

What rules govern the rulemaking process? DOB must meet the requirements of Section 1043 of the City Charter when creating or changing rules. This notice is made according to the requirements of Section 1043(b) of the City Charter.

The Department of Buildings ("DOB" or "Department") is amending section 103-14 to establish penalties for noncompliance with Article 320 of Chapter 3 of Title 28 of the New York City Administrative Code requiring annual greenhouse gas (GHG) emissions limits for buildings.

Statement of Basis and Purpose

Local Law No. 88 of 2009 (“Local Law No. 88” or the “Law”) was enacted on December 28, 2009, to require buildings greater than 50,000 square feet to upgrade lighting systems and install electrical sub-meters in tenant spaces by January 1, 2025, to promote energy efficiency in buildings. The law was subsequently amended to include buildings that are 25,000 square feet and larger.

This proposed rule addresses compliance with the Law, including the following:

- Details on how to report compliance with required lighting upgrades
- Penalties for failing to report compliance with required lighting upgrades
- Details on how to report compliance with sub-meter installation in tenant spaces
- Penalties for failing to report and failing to comply with sub-meter installation in tenant spaces

The Department’s authority for these rules is found in sections 643 and 1043(a) of the New York City Charter and Article 310 and 311 of Chapter 3 of Title 28 of the New York City Administrative Code.

New material is underlined.

[Deleted material is in brackets.]

Asterisks (****) indicate ellipses, i.e., unamended text.

“Shall” and “must” denote mandatory requirements and may be used interchangeably in the rules of the Department, unless otherwise specified or unless the context clearly indicates otherwise.

Section 1. Subchapter C of Chapter 100 of Title 1 of the Rules of the City of New York is amended by adding a new section 103-18 to read as follows:

§ 103-18 Upgrades of lighting systems and installation of electrical sub-meters in tenant spaces.

(a) Definitions. Terms defined in Article 310 and 311 of Title 28 of the Administrative Code have the same meanings in this section.

(b) Report for required upgrades of lighting systems. No later than May 1, 2025, the owner of a covered building must submit a report, in a form and manner determined by the Department, in accordance with section 28-310.3 of the Administrative Code. Such report must include an attestation by a registered design professional, a licensed master electrician, or a licensed special electrician certifying that the lighting system of the entire building has been inspected and upgrades have been implemented, pursuant to lighting power allowances and controls requirements for each of the spaces, in compliance with the New York City Energy Conservation

Code that was in effect at the time of such implementation, provided that the lighting system must comply with a version of the New York City Energy Conservation Code in effect on or after July 1, 2010.

(c) Penalty for failure to file a lighting upgrade report. An owner of a covered building shall be liable for a civil penalty in the amount of \$1,500 for failing to file a report in accordance with section 28-310.3 of the Administrative Code and subdivision (b) of this section. Such penalty will be assessed annually until the compliance report is filed.

(d) Report for required installation of electrical sub-meters in tenant spaces. No later than May 1, 2025, the owner of a covered building must submit a report, in a form and manner determined by the Department, in accordance with section 28-311.5 of the Administrative Code. Such report must include:

- (1) A list of all covered tenant spaces in such covered building; and
- (2) An attestation by a registered design professional, a licensed master electrician, or a licensed special electrician certifying that sub-meters have been installed for all covered tenant spaces in accordance with Article 311 of Title 28 of the Administrative Code; and
- (3) A sample monthly statement in accordance with section 28-311.4 of the Administrative Code.

(e) Penalty for failure to demonstrate installation of electrical sub-meters in tenant spaces.

(1) An owner of a covered building shall be liable for a civil penalty in the amount of \$1,500 for failing to file a report in accordance with section 28-311.5 of the Administrative Code and subdivision (d) of this section. Such penalty will be assessed annually until the compliance report is filed.

(2) Failing to install a sub-meter in a covered tenant space in accordance with section 28-311.3 of the Administrative Code and subdivision (d) of this section shall be classified as a lesser violation. An owner of a covered building shall be liable for a civil penalty for such violation. Such penalty will be in the amount of \$500 for each covered tenant space where a sub-meter has not been installed as required and will be assessed annually until all required sub-meters are installed.

(f) Procedures for penalties imposed under this section.

(1) Where a civil penalty is imposed for failure to file a report required by subdivision (b) or (d) of this section, the owner may request review of such determination by the department. A request for such review shall be submitted in writing within 30 days in a form and manner determined by the Department. The Department shall review such request and provide a response within 60 days.

(2) A civil penalty imposed for failing to install a sub-meter pursuant to paragraph (2) of subdivision (e) of this section will be processed in accordance with section 102-01.

§ 2. Table 1 of subdivision (k) of section 102-01 of the Rules of the City of New York is amended by adding a new line in numerical order to read as follows:

Section of Law	Classification	Violation Description	Cure	Stipulation	Standard Penalty	Mitigated Penalty	Default Penalty	Aggravated I Penalty	Aggravated I Default Penalty	Aggravated II Penalty	Aggravated II Default — Max Penalty
<u>1 RCNY</u> <u>103-</u> <u>18(e)(2)</u>	<u>Class 3</u>	<u>Failure to install a sub-meter</u>	<u>Yes</u>	<u>Yes</u>	<u>\$500</u>	<u>Yes</u>	<u>\$500</u>	<u>\$500</u>	<u>\$500</u>	<u>\$500</u>	<u>\$500</u>