

C11.01.03. Vice President (currently Jim Elsenbeck)

Serve as the Vice President of the congregation and a member of the Leadership Team for a three-year term with the opportunity for a second consecutive term.

C11.01.04. Responsibilities:

- a. Attend all Leadership Team meetings.
- b. Work with the President to organize and direct the Leadership Team's planning activities with the primary purpose of setting goals and objectives for the future and determine if any additional Ad-hoc teams are needed.
- c. Establish and coordinate any Ad-hoc teams needed to further the mission of the congregation, such as, but not limited to:
 - Capital Campaign Team
 - Call Committee
 - Constitutional Review
- d. Chair the Nominating Committee and present the nominees for the new leadership team positions each year to the Leadership Team.
- e. Chair any Leadership Team meetings or Congregation meetings that the President of the congregation is unable to attend.
- f. Coordinate with the Trinity staff Business/Facilities Coordinator to sign any necessary payments for the congregation on a timely basis.

C11.01.07. Operations Officer (currently Doug Shockley)

Serve as the Operations Officer of the congregation and a member of the Leadership Team for a three-year term with the opportunity for a second consecutive term.

C11.01.08. Responsibilities:

- a. Provide, maintain, manage and plan for adequate facilities and physical resources of Trinity Lutheran Church.
- b. Attend monthly Leadership Team meetings.
- c. Responsible for the objectives and goals of the Operations Teams - Facilities, Bus, Planning, and Finance - by recruiting and helping to equip leadership to meet team objectives.
- d. Work with Operations Teams to prepare annual budget proposal.
- e. Review and approve all payment requests for Operations Teams.
- f. Coordinate with the Trinity staff Business/Facilities Coordinator to sign any necessary payments for the congregation on a timely basis.

C12.03. Each Mission Coordinator shall be elected for a three-year term with the opportunity for a second consecutive term.

C12.03.03. Outreach Coordinator (currently David Wickert)

Serve as the Outreach Coordinator of the congregation and be a member of the Leadership Team.

C12.03.04. Responsibilities:

- a. Provide, manage and plan for outreach opportunities for Trinity Lutheran Church;
- b. Attend monthly Leadership Team meetings;
- c. Responsible for the objectives and goals of the Visitor, Community, Service and Special Events Teams by recruiting leadership and helping to equip those leaders to meet the teams' objectives;
- d. Work with the Outreach Teams to prepare the annual budget proposal;
- e. Review and approve all payment requests for the Outreach Teams;
- f. Represent Trinity on the Southeastern Synod Advocacy Network keeping the Leadership Team advised of proposed actions and requests.

C13.02. An Audit Committee of four voting members shall be elected by this Congregation.

Audit Committee members shall not be members of the Leadership Team and serve no more than one two-year term.