



USCCB FR Subrecipient Quarterly Network Call

FAMILY REUNIFICATION

July 12th, 2023

Roll Call

- At Promise Youth Solutions
- BCS – FL
- BCS – Maryland
- CC – Arlington, VA
- CC – Atlanta, GA
- CC – Baltimore, MD
- CC – Boston, MA
- CC – Cincinnati, Ohio
- CC – Houston, TX
- CC – Los Angeles, CA
- CC – Nashville, TN
- CC – Newark, NJ
- CC – New York, NY
- CC – San Antonio, TX
- CC – San Diego, CA
- CC – Trenton, NJ
- ICA – CA



Agenda

- Policy Updates
- ORR Updates
- USCCB/MRS Program Updates
- Reminders



Policy



Policy Updates

- UC Legislative Recommendations
- Protect Vulnerable Immigrant Youth Act
- HHS Audit Report
- Afghan Unaccompanied Children
- Senate Judiciary Committee Hearing/Upcoming hearings
- Influx Care Facilities Update
- Resources



ORR Updates



ORR Program Updates

- Cooperative Agreement for HS Expansion. [Still Pending]
- NOFO – 8/8/23
- TVPRA Case - Waitlist
- ORR Monitoring at USCCB
- New HS Time frame
 - Check in: Challenges and Successes
- CA/N Checks/ Waiver/ FBI Checks
- New NOC - ORR Project Officer
- Flagging Addresses and Sponsors in UC portal



New HS Time Frame: 10 Calendar Days

- Challenges
- Successes

What support do you need from us?



CA/N Checks and Background Checks

All New Staff MUST complete Child Abuse and Neglect Background Checks before serving children. These must be completed for every state the employee has lived in for the past 5 years.

- Please send your CSS the confirmation when their checks are complete.
 - Please do not send the actual documents just that it has been cleared.
- For staff that are recently hired or renewing - you may fill out this ORR waiver form while you wait for the results to come in.
- [Office of Refugee Resettlement \(ORR\) Waiver Request Form](#)
- Please see this [Write up Guide](#) for instructions on how to fill this out.



NOC Template and Email Guidance:

- NOC FY 23 [Template v2](#)
- New ORR Project Officer:
 - Rebecca Packer – Rebecca.Packer@acf.hhs.gov

NOC Submission: ORR Email Template

ORR has asked that we use a new template for all NOC email submissions. Please copy and paste the template information in all NOC emails that you submit to ORR.

The subject line of the email should continue to read "USCCB NOC: XX, XX (last 4 of A#)"

Email Body:

- NOC Synopsis
- UC's Initials and last 4 of A#
- New Address for Sponsor - YES or NO
- Flag Address - YES or NO
- Flag Sponsor- YES or NO
- Flag entered in portal by PRS Provider - YES or NO

****Standard password applies****

Subrecipient of USCCB

Flagging Address and Sponsors In the UC Portal

- ORR has asked PRS providers to add our own flags for sponsors/address in the UC Portal
- We can add flags where a flag does not already exist
- If flag already exists, please include a request in the NOC email for the flag to be edited
- Cannot flag new caregivers or HHMs that are not in the Portal, but can flag the official sponsor or address and include the name of the person we want to flag

USCCB Sub-Recipient Instructions [here](#)



USCCB/MRS Program Updates



USCCB/MRS Program Updates

- USCCB Staff Updates
- Leveling Assessment Tool
- New Employee Onboarding Requirements
- Recruitment, Capacity, and Referrals.
- PRS Reports – Review Observations
- Loss of Contact Procedure
- Children's Services Convening
- **Reminders:**
 - USCCB Closures
 - Upcoming Events and Calls



USCCB MRS Staff Updates

- Associate Director Foster Care Position
- Simy Leave
- Program Specialist – New Hire



PRS Level Down and Early Closure

If you have a case that you believe qualifies for L1 and/or a TVPRA case that can close early, reach out to your CSS:

- If a visit has occurred within the last 30 days, we will use your most recent report to assess
- If it has been more than 30 days since a visit occurred, fill out the Level Down/Early Closure Assessment

The USCCB PRS Level Down/Early Closure Assessment can be found in recent newsletters and [here](#)

New PRS Level Assessment Tool in the works

Level 1 Service Delivery requirements:

- PRS caseworker conduct 3 virtual check-ins with released child
 - Check-ins occur at 7 business days, 14 business days, and 30 business days after release or from the date a child is designated to receive Level One (1) PRS (This process starts from the day the case is leveled down to L1).
- Monitor the case closely and if it needs to escalate, let your CSS know ASAP so that we can level the case back up if needed
- A Case Closure Report will be due 30 days from when the case is leveled down to L1.



New Onboarding Requirements

- Email sent on 6/29/23 with [New Hire Checklist](#) and [Pre-Service Training Tracker](#)
- New Hire Checklist:
 - List of items required to be included in staff personnel file
 - Items that need to be confirmed with USCCB prior to serving cases
 - Please send this completed checklist to your CSS for all new hires moving forward
- Pre-Service Training Tracker:
 - Updated tracker, specific to ORR pre-service training requirements
 - Now requiring a statement on how knowledge has been assessed and supervisor signature
 - Please ensure this tracker is completed within **one month of hire** and send to your CSS
 - New staff may not have any access to children until AFTER 40 hours have been completed



USCCB Sub-recipient Recruitment, Capacity, and Case Referrals.

- USCCB Network Wide goal is 300HS and 1920 PRS
 - USCCB breaks this down quarterly network wide (16 Sub-recipient Programs) to ensure we meet our goal by the end of the FY
 - We strive to **hit 25%** of those two goals quarterly to ensure we meet our commitment to ORR.
- Program Staff Vacations – Coverage plans in place
 - Please send CSS email once leave approved
- TVPRA Cases



Reminders for PRS Report Review:

- Service areas should be marked as discussed and educated under assistance provided during the service period.
- We have seen reports where the only thing marked under the assistance provided section is "other".
 - If the service area is not applicable to the youth, then that service area should still be discussed and education given during the home visit/ phone call.
 - This conversation should then be reflected in the narrative.



Loss of Contact Procedure - Review

- No initial Contact
- Sponsor declines PRS
 - Declining before home visit
 - Declining after home visit
- Loss of contact after initiating PRS

No Initial Contact/Loss of Contact Procedure:

1. No contact letter – 2 weeks
2. Unannounced visit
3. Keep trying to make contact for 30 days (from release notification or date of last contact if contact established).
 - a) Contact shelter CW to try and find other contact information.
 - b) Call ACG
4. Submit NOC for **no initial contact** established and **loss of contact *with safety concerns***



Children Services Convening

- Please let your CSS know how many plan on attending.
- Would anyone like to present?
- If you have questions about the convening, reach out to Kailey Cano



Reminders

- USCCB closures
 - August 15th – USCCB Catholic Holiday
 - September 4th – Labor Day
 - October 9th – Indigenous Peoples Day
- USCCB will close early – 2pm EST on:
 - September 1st – Friday before Labor day
- 4th Quarterly Network Call – October 11th, 2023
- Community of Practice Call: August 18th. - Sub-recipient Host Needed!
 - We have two (CC-SA and CC-ATL)
- Children's Services Convening: November 1st - 3rd



MRS Connect is being updated:

- Click [here](#) to access the site.
- Please email Kailey Cano and Elizabeth Throm for access.
 - Kcano@usccb.org
 - Ethrom@usccb.org



Family Reunification



Today's Topic Areas

- ORR/DUCO Policy and Procedures
- Immigration and Child Welfare Systems
- Other



Questions?

