

LEADERSHIP SOUTHWEST, INC.



2020-21 Program Year

To Potential Applicant:

Thank you for your interest in LEADERSHIP SOUTHWEST, Inc. for the **2020-21** program year. LSW's mission is to promote and enhance education in civic and community affairs, and encourage volunteerism in Southwest Dallas County. Please complete this application as accurately and completely as possible.

SELECTION CRITERIA

Class members are chosen by the Leadership Southwest, Inc. Selection Committee, and invited by the full Board of Directors to participate. We are looking for applicants who are both knowledgeable of Southwest Dallas and aspire to become leaders in the Southern Dallas community.

Candidates:

- Must be willing to fulfill the program attendance requirements.
- Must have full support of their employers or sponsoring organization.
- Should have a demonstrated concern for their community.
- Should have a record of achievement and/or desire to achieve in community/civic activities.
- Should possess high standards of excellence, ethics and integrity.
- Will be given special consideration if they are an individual member or their employer company is a member in good standing of one of the five sponsoring chambers of commerce (Cedar Hill, DeSoto, Duncanville, Glenn Heights and Inland Port Area, formerly know as Lancaster).

INSTRUCTIONS

Please read carefully. Failure to follow instructions will prevent your application from being considered. **An early-bird application fee of \$25 will be assessed prior to Jun 30. Applications received after that date will be assessed a \$50 fee. Fee is required to be sent with the application.** Failure to include the application fee will result in the application not being given consideration.

- Limit answers to the available space for each question; additional pages will not be considered. Fill out each question as applicable.
- Do not send resumes or brochures; additional correspondence will not be considered.
- Include two (2) completed Recommendation Forms (included with this application) from persons other than employer. The Recommendation Forms can be submitted by business associates, community service or civic involvement colleagues, or LSW alumni.
- Recommendation Forms can be sent separately through regular mail or electronically to admin@leadershipsw.org.
- PDF version of the Recommendation Form can be found on the website under the APPLY NOW tab.
- Typed applications are preferred. If you print, please insure that the information is legible.

For further information, contact Amanda Skinner, IOM, Executive Director, at 214.535.8818 or admin@leadershipsw.org

Your completed application, application fee and two (2) Recommendation Forms must be received or postmarked by July 24, 2020 to:

Leadership Southwest, Inc.
PO Box 2421
Cedar Hill, TX 75106

Applications will not be accepted after that postmark date.

If accepted as a participant for the Class of 2020, you will be notified by email. Tuition is due upon your acceptance into the program. **Tuition must be paid by August 12 in order to participate – no exceptions.**

We look forward to receiving your application for participation.

The Board of Directors
Leadership Southwest, Inc.

Leadership Southwest Inc.

www.leadershipsw.org | admin@leadershipsw.org | 214.535.8818

Mission Statement: To promote and enhance leadership through education in civic and community affairs, and encourage volunteerism in the Southern Dallas County.

LEADERSHIP SOUTHWEST 2020 | 21 REQUIREMENTS

(Please read ALL information carefully.)

SESSIONS: Every 3rd Wednesday from August 2020 through May 2021

(Dates, are subject to change for reasons as holidays, availability of session locations and/or speakers)

Leadership Southwest encourages an exchange of ideas during monthly class sessions. The views and opinions expressed during the class sessions by our guest speakers, class participants, graduates, and board members are their own and do not necessarily reflect the views of Leadership Southwest, Inc.

The make-up of each Leadership Southwest class is carefully considered to ensure membership is broad-based, representing a variety of backgrounds. The number of applications is increasing; therefore, some highly qualified applicants may not be placed the first year they apply. If that becomes the case for you, we ask you not to be discouraged and to apply for the next class.

ATTENDANCE REQUIREMENTS

- Class sessions are a full day – from 8:00 a.m. – 5:00 p.m. **Each participant is expected to attend every class session in its entirety.**
- Unusual circumstances may require an excused absence. An unexcused absence could result in dismissal from the program. Please notify the LSW Executive Director regarding any absence.
- Late arrivals and leaving early from a class session are tracked and are accumulated toward absences. Participants who miss more than two class sessions will be dismissed from the program.
- Please check e-mail or website the day before each class session for an inclement weather notice. If in doubt, contact the Executive Director at 214.535.8818 or admin@leadershipsw.org.

FINANCIAL OBLIGATION

- Tuition is **\$895.00*** for chamber members; **\$1,045.00*** for non-chamber members and must be paid upon acceptance into the class.
- Payment is **due in full** and **by August 12, 2020**. **No exceptions** – non-payment in full constitutes non-participation.
- Once classes have begun, there is no refund, full or partial.
- Tuition checks are made payable to Leadership Southwest, Inc. Mail to: PO Box 2421, Cedar Hill, TX 75106.

**Prices subject to increase*

DEADLINE: Completed application along with the Non-Refundable Application Fee and Recommendation Forms must be received or postmarked by **July 24, 2020**.

AGREEMENT

I have read, understand and agree to abide by these requirements.

Signature

Date



LEADERSHIP SOUTHWEST, INC
2020-21 Program Year

We wholeheartedly encourage you to consider applying to be a part of the Leadership Southwest experience.

Please include a \$25 Non-Refundable fee if received prior to Jun 30, a \$50 fee if received after with your application along with two (2) completed Recommendation Forms.

Mail to: Leadership Southwest, Inc., PO Box 2421, Cedar Hill, TX 75106 or email admin@leadershipsw.org

DEADLINE FOR APPLICATION - July 24, 2020

First Name Last Male Female

Address City of Residence Zip Code Office Phone: Email:

Personal Email Address: (the preferred LSW method of communication and contact)

In case of an emergency, last minute changes, or cancellations due to weather, or for necessity during a class session, we ask that you supply the following phone numbers as well; these numbers will not be for public use.

Evening Phone #: Cell Phone #

Emergency Contact Name: Cell Phone #

(if applicable)

Employer Company Name Mailing Address City Zip

Job Title Describe your primary responsibility

Are you an individual member of one or more of the sponsoring Chambers? Yes No

Is your company/organization a member of one or more of the sponsoring Chambers? Yes No

Please indicate which Chamber(s): Cedar Hill DeSoto Duncanville Glenn Heights Inland Port Area, formerly know as Lancaster

COMMUNITY/CIVIC INVOLVEMENT Please list areas in which you are involved or would like to be:

Organization(s) Approximate Dates Offices/Positions Held

Special Honors / Awards (business, professional, educational, civic, other)

What do you consider as your most significant contribution to the community (communities)?

Where would you like to focus your future community, civic or volunteer involvement?

In what way would you like Leadership Southwest to assist you in attaining your personal, professional or community agenda?

Are you a graduate of another Leadership program? Yes (Community _____ Year _____)

EDUCATIONAL BACKGROUND/CERTIFICATIONS

Please list educational background:

Name of School / Organization	Degrees/Certificates	Major/area of specialty
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PROFESSIONAL/BUSINESS AFFILIATIONS

Please list professional/business organizations:

Organization	Approximate Date	Offices/Positions Held
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What do you consider your greatest personal or career achievement?

SPECIAL NEEDS (ex: Are you a vegetarian? Are you allergic to any type of food? Do you suffer from motion sickness if on a bus? Difficulty walking?)

Please explain _____

Who is paying your tuition cost? (**Check one**) APPLICANT EMPLOYER* ORGANIZATION / SPONSOR

Please specify to whom the invoice should be made out to and where to email.

Employer Name

Employee handling payment

Email Address

AGREEMENT (Please read the following and check the boxes if you understand and agree with the statements):

- The information I have provided in my application is true.
- It is my understanding that Leadership Southwest is a learning and personal leadership development experience. I understand it is **imperative** that I attend each monthly class session. If I miss two sessions, I understand I am subject to possible dismissal from the program.
- If I am accepted into the Class of 2020, I understand that payment is due upon acceptance and must be received prior to August 12, 2020 in order to participate and that once the sessions begin, the tuition cost is non-refundable.
- Yes No My employer is aware of the time commitment away from the office one day a month and supports my participation.*
- I do not anticipate any date conflicts with the nine monthly sessions (the 3rd Wednesday of each month between August & May) except March, due to Spring Break, class day may vary.
- I know I have a conflict with the 3rd Wednesday of the month of: _____.

PLEASE SIGN AND RETURN THIS COMPLETED APPLICATION AT YOUR EARLIEST OPPORTUNITY. EARLY APPLICATIONS RECEIVE FIRST CONSIDERATION. APPLICATIONS MUST BE RECEIVED OR POSTMARKED BY July 24, 2020. NO APPLICATIONS WILL BE ACCEPTED AFTER THAT POSTMARK DATE.

Applicant's Signature

Date of Application

***Employer's Signature (required if you checked yes to the above statement)**

Date

LEADERSHIP SOUTHWEST, INC.

A program of the Cedar Hill, DeSoto, Duncanville, Glenn Heights, and
Inland Port Area (formerly know as Lancaster) Chambers of Commerce
Recommendation Form 2020-21 (Confidential)

To be completed by recommendation writer, and can be submitted one of 2 ways: (1) electronically at admin@leadershipsw.org; sealed and/or mailed directly to: Leadership Southwest; PO Box 2421, Cedar Hill, TX 75106

*Recommendation Forms must be received (or postmarked) by July 24, 2020.
Please submit this form only - no other recommendation letters will be accepted.*

The applicant named below is applying to participate in Leadership Southwest and is required to submit a recommendation from persons other than their employer. This form will contribute to the applicant's overall profile and serve as an additional component in the application process. PLEASE PRINT

Name of Applicant _____ Length of Acquaintance _____

Type of Relationship (check appropriate response)

___ Business Colleague ___ Numerous Business Contacts ___ Principally by Reputation
___ Occasional Business Contact ___ Occasional Social Contact ___ Close Personal Relationship

Does this candidate live and/or work in Cedar Hill, DeSoto, Duncanville, Glenn Heights or Inland Port Area (formerly known as Lancaster)

Yes ___ No ___

Do you know of the applicant's record of achievement and/or desire to achieve in community or civic activities?

Yes ___ No ___ Please explain:

Do you believe the applicant possesses high standards of excellence, ethics, and integrity? ___ Yes ___ No

Other comments about the applicant:

I hereby recommend the above named applicant for participation in the Leadership Southwest Class of 2021.

Signature

Date

Name (please print)

Title

Company

Email Address

Day Phone:

On behalf of the Selection Committee of the LSW Board of Directors, thank you for your recommendation.