



Return to the Office Conversation

Date:

Agenda (sample)

| | |
|------------|---------------------------------------|
| 10 minutes | Welcome & Opening Context |
| 25 minutes | Gallery Walk (5 minutes per question) |
| 25 minutes | Reflection & Resolve |

Gallery Walk instructions:

Split group into breakout rooms

Each breakout room will start at a different question and have 5 minutes to have a conversation and type in their responses

Producer will send a message after 5 minutes to rotate to the next question

Each group will read what the previous group wrote

Add an * next to anything you agree with

Add any responses that are missing

Repeat the process until the group has completed each question











Reflection & Resolve

Read through the answers to each question
Clarify if there are any questions.
Highlight what stood out from each question.
What are some options for us to consider?
What are our next steps?

