



REPUBLIC OF THE MARSHALL ISLANDS  
**OFFICE OF THE PUBLIC SERVICE COMMISSION**  
P.O. BOX 90 • Majuro, Marshall Islands MH 96960  
TEL: 692-625-8298/8498 • FAX: 625-3382 • [Webpage: pscrmi.net](http://www.pscrmi.net)

**EA NO: RMI-024-20**  
**OPENING DATE: 03/10/20**  
**CLOSING DATE: Until Filled**

**EMPLOYMENT ANNOUNCEMENT**

Position Title:	Biomedical Engineer	
Grade and Salary (P/L):	PL-11/1 – 11/3	\$ 21,000.00 - \$23,000.00 p.a + 20% SD
Ministry and Division:	Ministry of Health & Human Services	Bureaus of Administration, Personnel and Finance.
Location:	Ebeye	
Reports to:	Hospital Administrator	

**JOB PURPOSE:** To provide medical engineer services

**KEY RESPONSIBILITIES:**

1. Perform duties of a medical engineer in repairing, evaluating, and supervising to ensure efficient utilization of equipment and other related tasks within capacity.
2. Perform other duties within the capacity, qualification and experience normally expected from person occupying position as this classification.

**MAIN DUTIES AND OUTCOMES:**

- 1.1 Manage and coordinate activities of the Biomedical Engineer Department to include the evaluation, replacement, service, and repair of complex medical equipment.
- 1.2 Advise Hospital Administration when equipment should be repaired or replaced and recommend selection of new equipment if required.
- 1.3 Advise Hospital Administration in planning, budgeting, and pre-purchase evaluations.
- 1.4 Supervise and coordinate all service and repair activities with respective clinical departments.
- 1.5 Schedule works and ensures efficient utilization of staff, equipment, and facilities.
- 1.6 Inspect completed work for accuracy and for compliance with pertinent safety regulation.
- 1.7 Develop and conduct in-service education programs on new and existing equipment for biomedical maintenance personnel, physicians, nurses, and technicians to ensure proper use and adherence in safety guidelines.
- 1.8 Establish and implement preventive maintenance programs for biomedical equipment.
- 1.9 Develop system for efficient tracking of all equipment malfunctions, repairs, replacement, and downtime.
- 1.10 Prepare budgetary recommendations; maintain variety of relevant records and data and managing various personnel actions including performance appraisals, promotions, and action schedules.

**DESIRABLE REQUIREMENTS:**

**Qualification:**

- Graduation from college/university with BS in Electronics
- At least 2-4 years of work experience as Biomedical Engineer

**FILING INSTRUCTIONS:**

Secure application forms from the Public Service Commission's Office in Majuro and the Office of Deputy Chief Secretary on Ebeye or may inquire further by contacting the following PSC email addresses: ([pscrmi.recruit@gmail.com](mailto:pscrmi.recruit@gmail.com)).

The Completed application must be received at the Public Service Commission by:

Issued by the Public Service Commission on this *10<sup>th</sup> March 2020.*



Mr. Kenneth Anitok  
Chairman, PSC



Mrs. Justina R. Langidrik  
Commissioner, PSC