



*Republic of the Marshall Islands*

**MINISTRY OF HEALTH**

**P.O. Box 16**

**Majuro, Marshall Islands 96960**

**Phone: (692) 625-5660/5661 \* Fax: (692) 625 3432 \***



### **JOB DESCRIPTION**

<b>Position Title</b>	<b>Radiology Technician</b>
<b>Position Type</b>	Short-term, Technical Consultant/Contractor
<b>Ministry and Division</b>	Ministry of Health and Human Services, Bureau of Majuro Health Care Services, Majuro Hospital, Laboratory Unit
<b>Location</b>	Delap Village, Majuro Atoll
<b>Contract Period</b>	12 months; possible extension for up to another 12 months pending need, work performance and funding availability
<b>Immediate Supervisor</b>	Mary Hickings, Radiology, Majuro Hospital
<b>Contracting Agency</b>	Pacific Island Health Officers' Association (PIHOA) on behalf of RMI MOHHS
<b>Salary/Compensation</b>	Negotiable based on academic qualifications and experience pertinent to the stated job responsibilities

**JOB PURPOSE:** The Radiology Technician, as a short-term, technical consultant/contractor, will support the planning, coordination and implementation of the Republic of the Marshall Islands' (RMI) Ministry of Health and Human Services (MOHHS) COVID-19 Preparedness and Response Plan, with specific focus on strengthening systems, policies, protocols and capacities for effective and timely detection and surveillance of COVID-19 transmission across the RMI.

**KEY RESPONSIBILITIES:** Under the direction and supervision of the designated RMI MOHHS Supervisor, the Radiology Technician will:

1. Support the Radiologist/attending physician to conduct accurate and safe handling, preparation and processing of medical imaging equipment and patient scans as ordered, primarily through x-rays, ultrasounds and CT scans, to support clinical diagnosis and routine patient care in-patient, out-patient and Emergency Room settings, including COVID-19 isolation and quarantine sites, if needed. Priority patients will be confirmed or suspected COVID-19 patients, but if none, other patients will be supported as directed by the RMI MOHHS Supervisor;
2. Ensure adherence and monitor safe handling and biosafety compliance in all patient interactions during radiological examinations, including logging and reporting of any biosafety non-compliance issues to the RMI MOHHS Supervisor for immediate corrective action;
3. Assist the Radiologist/attending physician to review patient and health worker safety protocols as they pertain to the use of radiologic/imaging equipment, including any associated occupational hazard and patient safety risk assessments and refinement of radiologic safety SOPs and technical operation manual(s);
4. Support the RMI MOHHS Supervisor/Radiologist to monitor, track and record radiology equipment and supply utilization and inventory, including projection of future inventory needs to inform timely ordering/procuring of supplies to mitigate stockouts, and coordinate accordingly with the Medical Supply Office to monitor available inventory and post new orders;
5. Coordinate with BioMed team to ensure all radiological equipment and associated diagnostic supplies are calibrated, maintained and operating to specified operating and safety parameters;
6. If requested by the RMI MOHHS Supervisor, provide training and capacity development to local RMI MOHHS counterparts;

7. On request, support RMI MOHHS Supervisor to compile and present any pertinent COVID-19 information to the RMI MOHHS' COVID-19 Response Task Force and National Emergency Operations Center to inform on-going COVID-19 preparedness and planning efforts; and
8. Perform other duties as assigned by the RMI MOHHS Secretary of Health and designated RMI MOHHS Supervisor appropriate to the general terms of this position.

**Key Deliverables:**

1. Accurate and safe preparation, processing and reporting of radiological/imaging assessments to the Radiologist/attending physician
2. Key RMI MOHHS and government stakeholders are kept informed of critical COVID-19 lab testing information to support effective and timely COVID-19 preparedness and response

**DESIRABLE REQUIREMENTS:**

**Qualifications:**

1. Associate's degree or above in radiologic technology from an accredited tertiary (or other post-secondary training) institution;
2. Demonstrated practical competencies in the use and application of a variety of radiology/imaging technologies and protocols; and
3. Current Certificate of Practice, or equivalent, from a recognized certification body.

**Skills:**

1. Minimum of 5 or more years of working experience as a Radiology Technician, with strong preference for working experience in limited-resource settings;
2. Demonstrated knowledge and practical experience in running a variety of radiological/imaging diagnostic testing platforms;
3. Must have demonstrated high level of interpersonal skills and ability to facilitate effective communication with the RMI MOHHS staff and patients;
4. Must have intermediate to advanced computer skills, including familiarity with MS Office applications such as Word, Excel and Powerpoint;
5. Must have advanced English-speaking and English writing skills given the job requirements for timely and effective communication and reporting;
6. Must have excellent observational skills, attention to detail and able to demonstrate high-level critical-thinking and effective decision-making to resolve problems as they arise;
7. Must be self-motivated, disciplined and able to operate with limited supervision;
8. Must demonstrate compassion, patience and ability to adapt to less-than-ideal and intense working conditions;
9. Demonstrated ability to work collaboratively with other healthcare professionals in a team-based environment;
10. Must have valid passport to be able to travel domestically and internationally; and
11. When requested, must be able to submit a Police Report of good standing.

**Other Requirements:**

1. Where relevant to the position, must be able to pass and receive Certificate or License of Practice from the RMI MOHHS' Medical Certification and Licensure Board prior to contract execution. This Certificate/License of Practice must be maintained in good standing throughout the contract performance period. Failure to do so may result in immediate termination.

**Other Information/Benefits:**

- In addition to a competitive negotiated, flat-rate monthly base compensation, the successful candidate will be provided up to, but not exceeding, USD 1,500 in monthly housing allowance paid directly to the owner upon

receipt of executed rental (housing) contract. Any rental expenses beyond USD 1,500 will be at the expense of the candidate.

- The candidate will be eligible for certain reimbursable expenses upon submission of proper receipt and payment documentation, including up to but not exceeding, USD 40 per month in local transportation (fuel, taxi, or car rental) expenses, and up to but not exceeding USD 200 per month in local communication expenses (internet/cell cards or wifi/mifi installation and usage fees). Any expenses incurred beyond these ceilings will be at the expense of the candidate.
- All other office and program supplies needed to conduct required work will be provided by PIHOA and the RMI MOHHS, including, but not limited to a laptop and relevant software subscriptions and laptop accessories and general office supplies (PIHOA) and office space (RMI MOHHS).
- All international travel expenses between candidate's home base and duty station will be fully covered by PIHOA using the most economically and direct travel routes (coach class), including any required transit accommodation and related expenses (ground transportation to/from airport and transit hotel) and transit daily subsistence allowance per PIHOA's Travel Policy, at start and conclusion of contracted performance period. Any accompanied luggage/cargo, or excess weight expenses and travel insurance fees may be eligible for reimbursement upon submission of proper expenses receipts from the airline and travel insurance provider. Any local, domestic travel required in the conduct of work within the RMI will be covered by the RMI MOHHS. All other travels not associated with contracted work will be at the expense of the candidate.
- Aside from what is stated above, no other benefits will be provided by PIHOA or the RMI MOHHS. Any medical or other insurance expenses, local and home base taxes will be the responsibility of the candidate. PIHOA, however, will maintain some funds under its sub-contract with the RMI MOHHS to support any, upfront expenses for emergency, medical evacuation, in the event such will be needed.
- At this time and until further notice, all successful candidates will have to undergo pre-departure and arrival quarantine and COVID-19 testing at designated quarantine facilities in Fiji or Hawaii, and on arrival, in designated quarantine sites in the RMI. All pre-departure and arrival quarantine-related expenses will be covered by PIHOA and the RMI Government.

Approved by:

\_\_\_\_\_  
MOHHS Secretary of Health

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Date



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<b>Position Type</b>	Short-term, Technical Consultant/Contractor
<b>Ministry and Division</b>	Ministry of Health and Human Services, Kwajelein Atoll Health Care Services, Ebeye Hospital
<b>Location</b>	Ebeye Island, Kwajelein Atoll
<b>Contract Period</b>	12 months; possible extension for up to another 12 months pending need, work performance and funding availability
<b>Immediate Supervisor</b>	Dr. Joaquin Jaka Nasa, Chief of Staff, Ebeye Hospital Laboratory
<b>Contracting Agency</b>	Pacific Island Health Officers' Association (PIHOA) on behalf of RMI MOHHS
<b>Salary/Compensation</b>	Negotiable based on academic qualifications and experience pertinent to the stated job responsibilities

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MOHHS Secretary of Health

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