



AGENDA OUTLINE

Sunday, November 17, 2019 – PIHOA Secretariat All-Staff Meeting, 12 – 4pm

Day 1, Monday, November 18, 2019 – Executive and Associate Board Member Retreat (CLOSED)

- Leadership Strategies – Communication, Governance, and PH Law and Policy

Day 2, Tuesday, November 19, 2019 – PIHOA Business Meeting (CLOSED)

- Executive and Associate Board Member Business Meeting

Day 3, Wednesday, November 20, 2019 – PIHOA Regional Initiatives (OPEN)

- Regional Health, Strategy and Discussions

Day 4, Thursday, November 21, 2019 – Partners Forum (OPEN)

- Partnerships Forum with Regional Discussions

Day 5, Friday, November 22, 2019 – PIHOA Business Meeting (CLOSED)

- Executive and Associate Board Member Business Meeting

For questions on meeting logistics, please contact Regie Tolentino at regiet@pihoa.org and Billie Hiraishi at billieh@pihoa.org.

66th PIHOA Executive Board Meeting
November 18-22, 2019
Honolulu, Hawaii

Day 1 – Monday, November 18 Location: Ko’olau Ballrooms and Conference		
Time	Agenda Item	Presenter/Facilitator
7:00 – 8:00am	Transportation from hotel to venue; PIHOA Board member registration; light breakfast and coffee/tea service	
CLOSED / PIHOA Board Member Retreat (Executive and Associate Members only)		
8:00am – 12:00pm	Leadership Strategies – Board Governance	Jennifer Cornish Creed, <i>MBTI Certified</i> , Director of Professional Development, Hawaii Alliance of Nonprofit Organizations (HANO)
12:00 – 1:00pm	<i>LUNCH</i>	
1:00 – 3:00pm	Leadership Strategies – PH Law and Policy	<i>Zoom Connection</i> Matthew Penn, <i>JD, MLIS</i> , Director, Office of PH Law Services, CDC Center for State, Tribal, Local and Territorial Support (CSTLTS)
3:00 – 3:15pm	<i>AFTERNOON BREAK</i>	
3:15 – 5:30pm	Leadership Strategies – Communication	Dr. Jeanne Alongi, <i>DrPH, MPH</i> , Senior PH Consultant - PH Leadership and Practice, National Association of Chronic Disease Directors (NACDD)
5:30 – 6:00pm	Board member wrap-up and meeting closure Announcements	Ms. Esther Muña, PIHOA Board President and CEO, CNMI CHCC Regie Tolentino, PIHOA Secretariat
6:00pm	Transportation from venue to hotel	
Day 2 – Tuesday, November 19 Location: Ala Moana Hotel Conference Facilities, Second Floor Carnation Room		
	Agenda Item	Presenter/Facilitator
7:00 – 8:00am	Light Breakfast and Coffee/Tea Service	
CLOSED / PIHOA Business Meeting (Executive and Associate Board Members and PIHOA Secretariat Staff only)		
7:00 – 8:00am	Light Breakfast and Coffee/Tea Service	

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8:00 – 10:00am	<ol style="list-style-type: none"> 1. Opening Prayer and Remarks by PIHOA Board President 2. Official Roll Call 3. Doc#2019-66-01 – 65th PIHOA Executive Board Meeting Minutes DRAFT 4. Doc#2019-66-02 – 66th PIHOA Executive Board Meeting Agenda DRAFT 5. Roundtable discussions of Board member priorities, successes and challenges 	Ms. Esther Muña, PIHOA Board President and CEO, CNMI CHCC
10:00 – 10:30am	MORNING BREAK	
10:30am – 12:00pm	<ol style="list-style-type: none"> 6. Doc#2019-66-03 – PIHOA Secretariat Financial Report 7. Doc#2019-66-04 – PIHOA FY20 Operational Budget 8. Doc#2019-66-05 – Revisions to PIHOA Administrative and Fiscal Policies and Procedures; new Time Study Protocols 9. Doc#2019-66-06 – PIHOA Communications Strategy DRAFT 	PIHOA Secretariat staff
12:00 – 1:00pm	LUNCH	
1:00 – 2:30pm	<ol style="list-style-type: none"> 10. PIHOA Strategic Framework 2018-22 – Prioritization of Annual Activities <ol style="list-style-type: none"> a. Doc#2019-66-07 – PIHOA Strategic Framework 2018-22 (for reference) b. Doc#2019-66-08 – PIHOA Strategic Framework 2018-22 Performance Matrix DRAFT TEMPLATE 11. PIHOA Secretariat FY20 Work Plan and Budgets <ol style="list-style-type: none"> c. Doc#2019-66-09 – FY20 PIHOA Secretariat Global Work Plan of currently funded initiatives/activities 	PIHOA Secretariat staff
2:30 – 3:00pm	AFTERNOON BREAK	
3:00 – 4:00pm	<ol style="list-style-type: none"> 12. PIHOA Secretariat FY20 Work Plan and Budgets continued 13. Pacific Pathways Program (newly funded CDC initiative) 14. Open 	PIHOA Secretariat staff Emi Chutaro, PIHOA ED
4:00 – 4:30pm	Meeting closure and announcements	PIHOA Board President Regie Tolentino, Secretariat staff

Day 3 – Wednesday, November 20
Location: Hawaii Convention Center, Third Floor
Rooms 301-A and 301-B

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Time	Agenda Item	Presenter/Facilitator
7:00 – 8:00am	Guest Registration and Light Morning Refreshments and Coffee/Tea Service	
OPEN / PIHOA Regional Initiatives – Secretariat Reporting to the Board and Regional Strategy Discussions		
8:00 – 8:30am	Morning Prayer and Guest/Partner Welcome Remarks	PIHOA Board President
8:30 – 10:30am	<i>Communicable Diseases, Regional Epidemiology and Lab Capacity Strengthening, and Notifiable Disease Reporting</i>	<ul style="list-style-type: none">○ Dr. Thane Hancock, MD, MPH, Regional Career Epidemiology Field Officer, CDC Center for Public Health Response (CPR)○ <i>Video</i> Ms. Leiema Hunt, former PIHOA MPH Intern and DDM Graduate (American Samoa)○ Ms. Rica Dela Cruz, PhD candidate and former PIHOA MPH Intern and PIHOA NCD consultant (CNMI)○ Amy Pullman, MPH, MT, Project Officer, Epidemiology and Lab Capacity, CDC National Center for Emerging and Zoonotic Infectious Diseases (NCEZID)○ Subroto Banerji, Special Assistant to the CEO for Strategic Initiatives and Innovation, CNMI CHCC (<i>NEDSS Reporting</i>)○ Maria Marfel, Lab Manager, Yap DHS Lab and AUL President○ Dr. Vasiti Uluiviti, PhD, MBBS, PIHOA Regional Lab Strengthening Coordinator○ Manasa Mainaqelelevu, MBBS, Regional Lab Specialist (PIHOA consultant)○ <i>Zoom Connection</i> Ann Santos, Lab Manager, Public Health Lab, Guam DPHSS○ <i>Zoom Connection</i> Tom Nadeau, President, Northern Pacific Environmental Health Association (NPEHA), and Director, Division of Environmental Health, Guam DPHSS
10:30-10:45am	MORNING BREAK	
10:45 – 12:30pm	<i>Grants and Quality Management/Improvement</i>	<ul style="list-style-type: none">○ Vince Camacho, Grants Management, CNMI CHCC○ Bertha Taijeron, Guam Quality Improvement Manager, Guam DPHSS○ Jack Niedenthal, Secretary of Health, RMI MOHHS
12:30 – 1:30Pm	LUNCH	

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1:30 – 3:00pm	Regional Human Resources for Health and Workforce Development	<ul style="list-style-type: none">Ms. Mindy Sugiyama, PIHOA Consultant - HRIT Specialist and Epidemiologist, Palau MOHDr. Aileen Tareg, <i>DrPH</i>, Director of Health, Yap State Department of Health ServicesAntonnette Merur, Director of the Bureau of Nursing, Palau MOHChristina Higa, Co-Director, Pacific Basin Telehealth Resource Center, University of Hawai'i at Mānoa, Telecommunications and Social Informatics Research ProgramDr. Angela Techur-Pedro, <i>PhD, MPH, MO</i>, PIHOA Pacific Basin PCO CoordinatorDr. Kristine Qureshi, <i>PhD, RN, FAAN, CEN, PHNA-BC</i>, Professor and Associate Dean for Research and Global Health Nursing, School of Nursing and Dental Hygiene, University of Hawai'i at Mānoa, Regional HRH Workforce Strengthening Initiative PIHOA consultant
3:00 – 3:15pm	AFTERNOON BREAK	
3:15 – 4:15pm	Integration of Primary Care and Population Health Services	Jurisdiction panels
4:15 – 5:00pm	Meeting closure and announcements	PIHOA Board President Regie Tolentino, Secretariat staff
7:00 – 9:30pm	PIHOA-Sponsored Dinner at 100 Sails Restaurant, Hawaii Prince Hotel, Waikiki Please RSVP with Regie Tolentino at regiet@pihoa.org no later than Friday, November 15, 2019.	
Day 4 – Thursday, November 21 (Open) Location: Hawaii Convention Center, Third Floor Rooms 301-A and 301-B		
Time	Agenda Item	Presenter/Facilitator
7:00 – 8:00am	Guest Registration and Light Morning Refreshments and Coffee/Tea Service	
OPEN / Strategic Partnerships		
8:00 – 8:15am	Morning Prayer and Opening Remarks	PIHOA Board President
8:15 – 10:00am	Centers for Disease Control (CDC)	<ul style="list-style-type: none">Dr. Karen Hacker, <i>MD, MPH</i>, Center Director, CDC NCCDPHP

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	<ul style="list-style-type: none"> ○ Update on CDC Priorities ○ Guidance to Improving NCD Patient Outcomes ○ Improving Environmental Health Practices in the Islands 	<ul style="list-style-type: none"> ○ Dana Shelton, <i>MPH</i>, Deputy Director, CDC NCCDPHP ○ Stacy de Jesus, Pacific Liaison, CDC NCCDPHP ○ Nilka Burrows, Chronic Kidney Disease Initiative Lead, CDC NCCDPHP ○ Dr. Erik Svendsen, <i>PhD Preventative Medicine and EH</i> Director, Division of EH Science and Practice, CDC NCEH
10:00 – 10:15am	MORNING BREAK	
10:15am – 12:00pm	<i>Food and Drug Administration (FDA)</i> <ul style="list-style-type: none"> ○ Update on FDA Priorities ○ Technical Assistance to Improve Food and Drug Security in the Islands ○ FDA Project Agreements/<i>Doc #2019-10-66</i> FDA-PIHOA Partnership Agreement 	<ul style="list-style-type: none"> ○ Timothy Mueller, <i>JD, MAE</i>, Director, Division of Integration, Office of Partnerships, Office of Regulatory Affairs, FDA HQ ○ Dan Solis, <i>MHA</i>, Program Division Director, Division of West Coast Imports, Office of Enforcement and Import Operations, Office of Regulatory Affairs, FDA R9/West Coast ○ Gordon Chu, Director of Investigations Branch, Division of West Coast Import (DWCI), Office of Enforcement and Import Operations, FDA R9/West Coast ○ <i>Zoom connection</i> Thomas Sidebottom, Director, San Francisco Laboratory, Office of Regulatory Science OFFLO, Office of Regulatory Affairs
12:00 – 1:00pm	LUNCH	
1:00 – 2:15pm	<i>Substance Abuse and Mental Health Services Administration (SAMSHA)</i> <ul style="list-style-type: none"> ○ Update on SAMSHA Priorities ○ Island Perspective on Substance Abuse and Mental Health Issues – What’s Working ○ Preventing an Opioid Epidemic in the Islands 	<ul style="list-style-type: none"> ○ CAPT Emily Williams, <i>LCSW-PIP, USPHS</i>, SAMHSA Regional Administrator, Region 9 – San Francisco ○ Mrs. Evelyn Temengil, President, Pacific Basin Behavioral Health Collaborating Council (PBHCC) and Director, Division of Behavioral Health, Palau MOH ○ Herbet Sablan, Substance Abuse Treatment Supervisor, CNMI CHCC Community Guidance Center
2:15 – 3:30pm	<i>University of Hawai’i Global Health/John A. Burns School of Medicine and Indo-PACOM</i> Final report on results and recommendations from the UH-INDO-PACOM Partners Forum held on September 6, 2019 and discussion on strategic directions moving forward for capacity development support for the USAPIs	<ul style="list-style-type: none"> ○ RDML Louis Tripoli, <i>MD</i>, Command Surgeon, Indo-PACOM HQ, Camp Smith – Hawai’i ○ Dr. Neal Palafox, <i>MD, MPH</i>, Professor, Population Sciences in the Pacific Program/Cancer Center and Department of Family Medicine and Community Health, University of Hawaii John A. Burns School of Medicine (UH JABSOM) ○ Dr. Lee Buenconsejo-Lum, <i>MD</i>, Professor – Department of Family Medicine and Community Health and Director – Graduate Medical Education, UH JABSOM

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		<ul style="list-style-type: none"> ○ Dr. Lizette Durand, <i>VMD, PhD, LTC/USPHS</i>, US Health and Human Services (HHS)/Defense Threat Reduction Agency (DTRA) Health Security Liaison to Indo-PACOM, Office of Global Affairs, Office of the Secretary, HHS, Indo-PACOM HQ, Camp Smith – Hawai'i ○ Dr. Kristine Qureshi, <i>PhD, RN, FAAN, CEN, PHNA-BC</i>, Professor and Associate Dean for Research and Global Health Nursing, School of Nursing and Dental Hygiene, University of Hawai'i at Mānoa
3:30 – 3:45pm	<i>AFTERNOON BREAK</i>	
3:45 - 5:15pm	<i>Strengthening USAPI Health Systems and Facilities (Medicaid and Compact Impact Financing)</i>	<ul style="list-style-type: none"> ○ Warren Villagomez, Director – Public Health Emergency Preparedness, Hospital Emergency Preparedness and Epidemiology and Lab Capacity, CNMI CHCC ○ Jesse Tudela, Hospital Administrator, CNMI CHCC ○ Christina Higa, Co-Director, Pacific Basin Telehealth Resource Center, University of Hawai'i at Mānoa, Telecommunications and Social Informatics Research Program ○ Esther Muña, CEO, CNMI CHCC (<i>Medicaid</i>) ○ Steve Savage, Field Office Lead – Infrastructure and Compact Grants, US Department of the Interior Office of Insular and International Affairs - Honolulu ○ <i>Zoom Connection</i> Donald Schlack, Medical and IIS Project Management and Milton Yoshimoto, US Army Core of Engineers, Fort Shafter
5:15 – 5:30pm	Thank you to partners and invited guests Meeting closure and announcements	PIHOA Board President Regie Tolentino, Secretariat staff
<p align="center">Day 5 – Friday, November 22 (Closed) Location: Ala Moana Hotel Conference Facilities, Second Floor Carnation Room</p>		
Time	Agenda Item	Presenter/Facilitator
7:00 – 8:00am	Light Breakfast and Coffee/Tea Service	
CLOSED / PIHOA Business Meeting		

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8:00 – 8:15am	Morning Prayer and Remarks	PIHOA Board President
8:15am – 12:00pm	1. Board Discussion <ul style="list-style-type: none"> ○ Governance of PIHOA ○ Function of PIHOA ○ PIHOA Executive Director Evaluation 	PIHOA Board President
12:00 – 1:00pm	LUNCH	
1:00 – 2:00pm	2. PIHOA Board Officer Elections – all positions <ul style="list-style-type: none"> a. <i>President</i> – 2-year term up b. <i>Vice-President</i> – 2-year term up c. <i>Treasurer</i> – local elections in process; 2-year term up at next PIHOA Board meeting d. <i>Secretary</i> – currently vacant as Secretary of Health position under-going new local appointment 3. Planning for Next PIHOA Board Meeting <i>If time permits:</i> <ul style="list-style-type: none"> 4. Doc#2019-11-66 – PIHOA Biennium Report January 2017 to December 2018 DRAFT 5. PIHOA website – official launch 	PIHOA Board President
2:00 – 2:30pm	Meeting Conclusion and Closing Remarks Final Announcements	PIHOA Board President Regie Tolentino, Secretariat staff