



## AGENDA OUTLINE

**Sunday, November 17, 2019** – PIHOA Secretariat All-Staff Meeting, 12 – 4pm

**Day 1, Monday, November 18, 2019 – Executive and Associate Board Member Retreat (CLOSED)**

- Leadership Strategies – Communication, Governance, and PH Law and Policy

**Day 2, Tuesday, November 19, 2019 – PIHOA Business Meeting (CLOSED)**

- Executive and Associate Board Member Business Meeting

**Day 3, Wednesday, November 20, 2019 – PIHOA Regional Initiatives (OPEN)**

- Regional Health, Strategy and Discussions

**Day 4, Thursday, November 21, 2019 – Partners Forum (OPEN)**

- Partnerships Forum with Regional Discussions

**Day 5, Friday, November 22, 2019 – PIHOA Business Meeting (CLOSED)**

- Executive and Associate Board Member Business Meeting

For questions on meeting logistics, please contact Regie Tolentino at [regiet@pihoa.org](mailto:regiet@pihoa.org) and Billie Hiraishi at [billieh@pihoa.org](mailto:billieh@pihoa.org).

66<sup>th</sup> PIHOA Executive Board Meeting  
 November 18-22, 2019  
 Honolulu, Hawaii

<b>Day 1 – Monday, November 18</b> <b>Location: Ko'olau Ballrooms and Conference</b>		
Time	Agenda Item	Presenter/Facilitator
7:00 – 8:00am	<b>Transportation from hotel to venue; PIHOA Board member registration; light breakfast and coffee/tea service</b>	
<b>CLOSED / PIHOA Board Member Retreat (Executive and Associate Members only)</b>		
8:00am – 12:00pm	Leadership Strategies – Board Governance	Jennifer Cornish Creed, <i>MBTI Certified</i> , Director of Professional Development, Hawaii Alliance of Nonprofit Organizations (HANO)
12:00 – 1:00pm	<b>LUNCH</b>	
1:00 – 3:00pm	Leadership Strategies – PH Law and Policy	<i>Zoom Connection</i> Matthew Penn, <i>JD, MLIS</i> , Director, Office of PH Law Services, CDC Center for State, Tribal, Local and Territorial Support (CSTLTS)
3:00 – 3:15pm	<b>AFTERNOON BREAK</b>	
3:15 – 5:30pm	Leadership Strategies – Communication	Dr. Jeanne Alongi, <i>DrPH, MPH</i> , Senior PH Consultant - PH Leadership and Practice, National Association of Chronic Disease Directors (NACDD)
5:30 – 6:00pm	Board member wrap-up and meeting closure Announcements	Ms. Esther Muña, PIHOA Board President and CEO, CNMI CHCC Regie Tolentino, PIHOA Secretariat
6:00pm	<b>Transportation from venue to hotel</b>	
<b>Day 2 – Tuesday, November 19</b> <b>Location: Ala Moana Hotel Conference Facilities, Second Floor</b> <b>Carnation Room</b>		
	Agenda Item	Presenter/Facilitator
7:00 – 8:00am	<b>Light Breakfast and Coffee/Tea Service</b>	
<b>CLOSED / PIHOA Business Meeting (Executive and Associate Board Members and PIHOA Secretariat Staff only)</b>		
7:00 – 8:00am	<b>Light Breakfast and Coffee/Tea Service</b>	

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<b>8:00 – 10:00am</b>	<ol style="list-style-type: none"> <li>1. Opening Prayer and Remarks by PIHOA Board President</li> <li>2. Official Roll Call</li> <li>3. <b>Doc#2019-66-01</b> – 65<sup>th</sup> PIHOA Executive Board Meeting Minutes DRAFT</li> <li>4. <b>Doc#2019-66-02</b> – 66<sup>th</sup> PIHOA Executive Board Meeting Agenda DRAFT</li> <li>5. Roundtable discussions of Board member priorities, successes and challenges</li> </ol>	Ms. Esther Muña, PIHOA Board President and CEO, CNMI CHCC
<b>10:00 – 10:30am</b>	<b>MORNING BREAK</b>	
<b>10:30am – 12:00pm</b>	<ol style="list-style-type: none"> <li>6. <b>Doc#2019-66-03</b> – PIHOA Secretariat Financial Report</li> <li>7. <b>Doc#2019-66-04</b> – PIHOA FY20 Operational Budget</li> <li>8. <b>Doc#2019-66-05</b> – Revisions to PIHOA Administrative and Fiscal Policies and Procedures; new Time Study Protocols</li> <li>9. <b>Doc#2019-66-06</b> – PIHOA Communications Strategy DRAFT</li> </ol>	PIHOA Secretariat staff
<b>12:00 – 1:00pm</b>	<b>LUNCH</b>	
<b>1:00 – 2:30pm</b>	<ol style="list-style-type: none"> <li>10. PIHOA Strategic Framework 2018-22 – Prioritization of Annual Activities             <ol style="list-style-type: none"> <li>a. <b>Doc#2019-66-07</b> – PIHOA Strategic Framework 2018-22 (for reference)</li> <li>b. <b>Doc#2019-66-08</b> – PIHOA Strategic Framework 2018-22 Performance Matrix DRAFT TEMPLATE</li> </ol> </li> <li>11. PIHOA Secretariat FY20 Work Plan and Budgets             <ol style="list-style-type: none"> <li>c. <b>Doc#2019-66-09</b> – FY20 PIHOA Secretariat Global Work Plan of currently funded initiatives/activities</li> </ol> </li> </ol>	PIHOA Secretariat staff
<b>2:30 – 3:00pm</b>	<b>AFTERNOON BREAK</b>	
<b>3:00 – 4:00pm</b>	<ol style="list-style-type: none"> <li>12. PIHOA Secretariat FY20 Work Plan and Budgets continued</li> <li>13. Pacific Pathways Program (newly funded CDC initiative)</li> <li>14. Open</li> </ol>	PIHOA Secretariat staff Emi Chutaro, PIHOA ED
<b>4:00 – 4:30pm</b>	Meeting closure and announcements	PIHOA Board President Regie Tolentino, Secretariat staff

Day 3 – Wednesday, November 20  
**Location: Hawaii Convention Center, Third Floor**  
**Rooms 301-A and 301-B**

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Time	Agenda Item	Presenter/Facilitator
7:00 – 8:00am	<b>Guest Registration and Light Morning Refreshments and Coffee/Tea Service</b>	
<b>OPEN / PIHOA Regional Initiatives – Secretariat Reporting to the Board and Regional Strategy Discussions</b>		
8:00 – 8:30am	Morning Prayer and Guest/Partner Welcome Remarks	PIHOA Board President
8:30 – 10:30am	<i>Communicable Diseases, Regional Epidemiology and Lab Capacity Strengthening, and Notifiable Disease Reporting</i>	<ul style="list-style-type: none"> <li>○ Dr. Thane Hancock, <i>MD, MPH</i>, Regional Career Epidemiology Field Officer, CDC Center for Public Health Response (CPR)</li> <li>○ <i>Video</i> Ms. Leiema Hunt, former PIHOA <i>MPH Intern</i> and DDM Graduate (American Samoa)</li> <li>○ Ms. Rica Dela Cruz, PhD candidate and former PIHOA <i>MPH Intern</i> and PIHOA NCD consultant (CNMI)</li> <li>○ Amy Pullman, <i>MPH, MT</i>, Project Officer, Epidemiology and Lab Capacity, CDC National Center for Emerging and Zoonotic Infectious Diseases (NCEZID)</li> <li>○ Subroto Banerji, Special Assistant to the CEO for Strategic Initiatives and Innovation, CNMI CHCC (<i>NEDSS Reporting</i>)</li> <li>○ Maria Marfel, Lab Manager, Yap DHS Lab and AUL President</li> <li>○ Dr. Vasiti Uluiviti, <i>PhD, MBBS</i>, PIHOA Regional Lab Strengthening Coordinator</li> <li>○ Manasa Mainaqelelevu, <i>MBBS</i>, Regional Lab Specialist (PIHOA consultant)</li> <li>○ <i>Zoom Connection</i> Ann Santos, Lab Manager, Public Health Lab, Guam DPHSS</li> <li>○ <i>Zoom Connection</i> Tom Nadeau, President, Northern Pacific Environmental Health Association (NPEHA), and Director, Division of Environmental Health, Guam DPHSS</li> </ul>
10:30-10:45am	<b>MORNING BREAK</b>	
10:45 – 12:30pm	<i>Grants and Quality Management/Improvement</i>	<ul style="list-style-type: none"> <li>○ Vince Camacho, Grants Management, CNMI CHCC</li> <li>○ Bertha Taijeron, Guam Quality Improvement Manager, Guam DPHSS</li> <li>○ Jack Niedenthal, Secretary of Health, RMI MOHHS</li> </ul>
12:30 – 1:30Pm	<b>LUNCH</b>	

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1:30 – 3:00pm	<i>Regional Human Resources for Health and Workforce Development</i>	<ul style="list-style-type: none"> <li>○ Ms. Mindy Sugiyama, PIHOA Consultant - HRIT Specialist and Epidemiologist, Palau MOH</li> <li>○ Dr. Aileen Tareg, <i>DrPH</i>, Director of Health, Yap State Department of Health Services</li> <li>○ Antonnette Merur, Director of the Bureau of Nursing, Palau MOH</li> <li>○ Christina Higa, Co-Director, Pacific Basin Telehealth Resource Center, University of Hawai'i at Mānoa, Telecommunications and Social Informatics Research Program</li> <li>○ Dr. Angela Techur-Pedro, <i>PhD, MPH, MO</i>, PIHOA Pacific Basin PCO Coordinator</li> <li>○ Dr. Kristine Qureshi, <i>PhD, RN, FAAN, CEN, PHNA-BC</i>, Professor and Associate Dean for Research and Global Health Nursing, School of Nursing and Dental Hygiene, University of Hawai'i at Mānoa, Regional HRH Workforce Strengthening Initiative PIHOA consultant</li> </ul>
3:00 – 3:15pm	<b>AFTERNOON BREAK</b>	
3:15 – 4:15pm	<i>Integration of Primary Care and Population Health Services</i>	Jurisdiction panels
4:15 – 5:00pm	Meeting closure and announcements	PIHOA Board President Regie Tolentino, Secretariat staff
7:00 – 9:30pm	PIHOA-Sponsored Dinner at 100 Sails Restaurant, Hawaii Prince Hotel, Waikiki Please RSVP with Regie Tolentino at <a href="mailto:regiet@pihoa.org">regiet@pihoa.org</a> no later than Friday, November 15, 2019.	

**Day 4 – Thursday, November 21 (Open)**  
**Location: Hawaii Convention Center, Third Floor**  
**Rooms 301-A and 301-B**

Time	Agenda Item	Presenter/Facilitator
7:00 – 8:00am	<b>Guest Registration and Light Morning Refreshments and Coffee/Tea Service</b>	
	<b>OPEN / Strategic Partnerships</b>	
8:00 – 8:15am	Morning Prayer and Opening Remarks	PIHOA Board President
8:15 – 10:00am	<b>Centers for Disease Control (CDC)</b>	<ul style="list-style-type: none"> <li>○ Dr. Karen Hacker, <i>MD, MPH</i>, Center Director, CDC NCCDPHP</li> </ul>

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	<ul style="list-style-type: none"> <li>○ Update on CDC Priorities</li> <li>○ Guidance to Improving NCD Patient Outcomes</li> <li>○ Improving Environmental Health Practices in the Islands</li> </ul>	<ul style="list-style-type: none"> <li>○ Dana Shelton, <i>MPH</i>, Deputy Director, CDC NCCDPHP</li> <li>○ Stacy de Jesus, Pacific Liaison, CDC NCCDPHP</li> <li>○ Nilka Burrows, Chronic Kidney Disease Initiative Lead, CDC NCCDPHP</li> <li>○ Dr. Erik Svendsen, <i>PhD Preventative Medicine and EH</i> Director, Division of EH Science and Practice, CDC NCEH</li> </ul>
<b>10:00 – 10:15am</b>	<b>MORNING BREAK</b>	
<b>10:15am – 12:00pm</b>	<p><b>Food and Drug Administration (FDA)</b></p> <ul style="list-style-type: none"> <li>○ Update on FDA Priorities</li> <li>○ Technical Assistance to Improve Food and Drug Security in the Islands</li> <li>○ FDA Project Agreements/<i>Doc #2019-10-66</i> FDA-PIHOA Partnership Agreement</li> </ul>	<ul style="list-style-type: none"> <li>○ Timothy Mueller, <i>JD, MAE</i>, Director, Division of Integration, Office of Partnerships, Office of Regulatory Affairs, FDA HQ</li> <li>○ Dan Solis, <i>MHA</i>, Program Division Director, Division of West Coast Imports, Office of Enforcement and Import Operations, Office of Regulatory Affairs, FDA R9/West Coast</li> <li>○ Gordon Chu, Director of Investigations Branch, Division of West Coast Import (DWCI), Office of Enforcement and Import Operations, FDA R9/West Coast</li> <li>○ <i>Zoom connection</i> Thomas Sidebottom, Director, San Francisco Laboratory, Office of Regulatory Science OFFLO, Office of Regulatory Affairs</li> </ul>
<b>12:00 – 1:00pm</b>	<b>LUNCH</b>	
<b>1:00 – 2:15pm</b>	<p><b>Substance Abuse and Mental Health Services Administration (SAMSHA)</b></p> <ul style="list-style-type: none"> <li>○ Update on SAMSHA Priorities</li> <li>○ Island Perspective on Substance Abuse and Mental Health Issues – What's Working</li> <li>○ Preventing an Opioid Epidemic in the Islands</li> </ul>	<ul style="list-style-type: none"> <li>○ CAPT Emily Williams, <i>LCSW-PIP, USPHS</i>, SAMHSA Regional Administrator, Region 9 – San Francisco</li> <li>○ Mrs. Evelyn Temengil, President, Pacific Basin Behavioral Health Collaborating Council (PBHCC) and Director, Division of Behavioral Health, Palau MOH</li> <li>○ Herbet Sablan, Substance Abuse Treatment Supervisor, CNMI CHCC Community Guidance Center</li> </ul>
<b>2:15 – 3:30pm</b>	<p><b>University of Hawai'i Global Health/John A. Burns School of Medicine and Indo-PACOM</b></p> <p>Final report on results and recommendations from the UH-INDO-PACOM Partners Forum held on September 6, 2019 and discussion on strategic directions moving forward for capacity development support for the USAPIs</p>	<ul style="list-style-type: none"> <li>○ RDML Louis Tripoli, <i>MD</i>, Command Surgeon, Indo-PACOM HQ, Camp Smith – Hawai'i</li> <li>○ Dr. Neal Palafox, <i>MD, MPH</i>, Professor, Population Sciences in the Pacific Program/Cancer Center and Department of Family Medicine and Community Health, University of Hawaii John A. Burns School of Medicine (UH JABSOM)</li> <li>○ Dr. Lee Buenconsejo-Lum, <i>MD</i>, Professor – Department of Family Medicine and Community Health and Director – Graduate Medical Education, UH JABSOM</li> </ul>

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		<ul style="list-style-type: none"> <li>○ Dr. Lizette Durand, <i>VMD, PhD, LTC/USPHS</i>, US Health and Human Services (HHS)/Defense Threat Reduction Agency (DTRA) Health Security Liaison to Indo-PACOM, Office of Global Affairs, Office of the Secretary, HHS, Indo-PACOM HQ, Camp Smith – Hawai’i</li> <li>○ Dr. Kristine Qureshi, <i>PhD, RN, FAAN, CEN, PHNA-BC</i>, Professor and Associate Dean for Research and Global Health Nursing, School of Nursing and Dental Hygiene, University of Hawai’i at Mānoa</li> </ul>
<b>3:30 – 3:45pm</b>	<b>AFTERNOON BREAK</b>	
<b>3:45 - 5:15pm</b>	<b><i>Strengthening USAPI Health Systems and Facilities (Medicaid and Compact Impact Financing)</i></b>	<ul style="list-style-type: none"> <li>○ Warren Villagomez, Director – Public Health Emergency Preparedness, Hospital Emergency Preparedness and Epidemiology and Lab Capacity, CNMI CHCC</li> <li>○ Jesse Tudela, Hospital Administrator, CNMI CHCC</li> <li>○ Christina Higa, Co-Director, Pacific Basin Telehealth Resource Center, University of Hawai’i at Mānoa, Telecommunications and Social Informatics Research Program</li> <li>○ Esther Muña, CEO, CNMI CHCC (<i>Medicaid</i>)</li> <li>○ Steve Savage, Field Office Lead – Infrastructure and Compact Grants, US Department of the Interior Office of Insular and International Affairs - Honolulu</li> <li>○ <i>Zoom Connection</i> Donald Schlack, Medical and IIS Project Management and Milton Yoshimoto, US Army Core of Engineers, Fort Shafter</li> </ul>
<b>5:15 – 5:30pm</b>	Thank you to partners and invited guests Meeting closure and announcements	PIHOA Board President Regie Tolentino, Secretariat staff

**Day 5 – Friday, November 22 (Closed)**  
**Location: Ala Moana Hotel Conference Facilities, Second Floor**  
**Carnation Room**

Time	Agenda Item	Presenter/Facilitator
7:00 – 8:00am	Light Breakfast and Coffee/Tea Service	
<b>CLOSED / PIHOA Business Meeting</b>		

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8:00 – 8:15am	Morning Prayer and Remarks	PIHOA Board President
8:15am – 12:00pm	1. Board Discussion <ul style="list-style-type: none"> <li>○ Governance of PIHOA</li> <li>○ Function of PIHOA</li> <li>○ PIHOA Executive Director Evaluation</li> </ul>	PIHOA Board President
12:00 – 1:00pm	<b>LUNCH</b>	
1:00 – 2:00pm	2. PIHOA Board Officer Elections – all positions <ul style="list-style-type: none"> <li>a. <i>President</i> – 2-year term up</li> <li>b. <i>Vice-President</i> – 2-year term up</li> <li>c. <i>Treasurer</i> – local elections in process; 2-year term up at next PIHOA Board meeting</li> <li>d. <i>Secretary</i> – currently vacant as Secretary of Health position under-going new local appointment</li> </ul> 3. Planning for Next PIHOA Board Meeting <p><i>If time permits:</i></p> 4. <b>Doc#2019-11-66</b> – PIHOA Biennium Report January 2017 to December 2018 DRAFT           5. PIHOA website – official launch	PIHOA Board President
2:00 – 2:30pm	Meeting Conclusion and Closing Remarks Final Announcements	
	PIHOA Board President Regie Tolentino, Secretariat staff	