

Minutes of the Saint Michael and All Angels Vestry Meeting  
Held 'Virtually' Tuesday, March 17, 2020

Present: Rector S. David Cox; Sr. Warden Addrianne Conway; Jr. Warden Dick LeClaire; Treasurer Win Zoellner; Clerk Lindsay Mohn; Sue Pingleton; Kate Gasper; Cecil Allen; Erin Metters; Cathy Jackson; Linda Campbell; Rustin Dutcher; Harriet Duff; Rolland Exon; Dan Bednarczyk; Crystal Danko; Dee Norris

Meeting convened electronically at 6:40 pm. The Mission Statement was recited in unison.

Ms. Pingleton offered the opening devotional.

The group shared 'Joys and Concerns'.

There were no additions or deletions to the agenda.

Jr. Warden LeClaire moved to accept the February Minutes as written. Mr. Allen seconded the motion. There were no opposing votes.

Treasurer Zoellner reported that February had been a very good month financially. Budgeted income was \$87K vs actual receipts of \$143K. Expenses were about as anticipated. Ms. Pingleton moved to approve the report as written. Ms. Duff seconded the motion. There were no opposing votes. The Financial Report will be available as an attachment to the Minutes as part of the Ministry Report document.

Sr. Warden Conway added to the Youth Group ministry report that the pancake supper had raised \$700, which was donated to Australia Fire Relief.

Ms. Danko asked about the status of Mega Camp. Father Cox said a decision had not been made by the Bishop yet.

Jr. Warden LeClaire thanked the group for their prompt response to his email of March 14th. The Vestry gave unanimous electronic approval to allocate \$13,485 to replace the A/C unit in Spencer Hall. He reported that the B&G Committee is working on the HVAC issue in the library. A heat pump may be the solution. The

room originally had radiators; radiators could be installed again. The Hearing Loop project may offer broader coverage than anticipated. There are overgrown shrubs in the Memorial Garden. They need to be pruned carefully so that no burial areas are disturbed. The large tree (black walnut or locust – not determined) that has heaved concrete and created drainage issues in the Memorial Garden may need to be removed. There was discussion about hiring an arborist, esp. VanBooven Tree Care, to evaluate options. Further discussion of B&G issues resulted in the Jr. Warden's plan to ask about recovery of the refrigerant in old A/C units, and whether that material could be retained for our future use. Alan Langford has been informed that we want him to proceed with the creation of a comprehensive HVAC layout study and report. The carpeting project is tabled for now.

Father Cox reported that the Parochial Report will go to the Diocese soon. Ms. Duff asked if copies could be shared with Vestry members. Father Cox and Bob Carlson have worked out a draft of the STMAA logo, which will be used in multiple applications. It is vertically oriented so that it can be used on banners. Father Cox expressed his disappointment that the Vestry retreat and IWC Summit have been cancelled due to the current pandemic. He will work the retreat materials into future Vestry meetings. The Director of Youth and Family position will be posted on the church's web data base. Father Cox noted that the IWC books are available, as well as "Transforming Vestries", which he would like to use at future meetings.

There was no Old Business.

The agenda included a page of ideas about how the parish can and should proceed during the current crisis. A COVID-19 Task Force (comprised of Deacon Suzy Drury, Sue Pingleton and Linda Campbell) has been created to assist the clergy and staff with gathering and disseminating information to the parish. There are multiple areas of impact of the crisis including financial concerns (of parishioners and others who may contact the church), communication, maintenance of a sense of community and worship considerations. While Venmo is not an option for churches to use, money can be electronically directed to the Rector's Discretionary Fund. Sr. Warden Conway would like a subcommittee to form to work on some of the above issues. There is concern that parishioners who do not have easy access to electronic participation may not be able to get the

pastoral and spiritual care they need. The first issue is to identify the population at risk. Ms. Campbell reminded us that the Pastoral Care team is working behind the scenes all the time to address these issues, so their input is critical. Sr. Warden Conway noted that the Youth Group has a group text chat established, and that she sends them 'Living Compass' material (from the National Church) weekly for their reflection. There was discussion about creating a Bible story time for children, or some other electronic offering, but the group agreed it wasn't wise to just create a new thing if it wasn't well thought out and well done. Father Cox said that there are efforts by large national churches that we may be able to share with the parish. He noted it is crucial to have a communications team to help manage the next weeks or months.

The group agreed to hold electronic meetings weekly until further notice. That said, the next meeting will be Tuesday March 24, 2020 at 6:30 pm.

There being no further business, the group prayed Compline, and the meeting adjourned at 8:35pm.

Respectfully submitted,

Lindsay Mohn  
Clerk of the Vestry