

May 19, 2020 ~ St. Michael and All Angels Vestry Liaison Reports

Junior Warden's Report — Submitted by Dick LeClaire

Building and Grounds:

- A subcommittee of the Carpenter Ants met in the Priests' Sacristy to determine the best course of action to modify the existing closet to accommodate the new electronics for the Hearing Aid Loop as well as the existing audio equipment currently in the closet. We determined that a "modification" would not work, as it would be easier to replace the entire closet. We now have a design, Jerry has torn out the old closet, the lumber has been purchased, and I'm going to start cutting wood on Monday so we can get it installed in time for the equipment to arrive. Jerry was planning to begin drilling the floor for the Loop wiring this past weekend as well.
- We had a meeting in the courtyard to evaluate the drainage issue resulting from the large locust tree's roots raising up the concrete in the courtyard. We believe we can save the tree, but it will require enlarging the cutout around the tree and replacing some of the concrete slabs. This will also enable us to correct some of the trip hazards that resulted from the heaving. We also plan to look into tracing the current french drain plumbing to determine: where it actually goes; whether it is plugged up; and if it can be made to work more effectively.

Audio Visual Proposal:

I assume many of you have not been in the church since we began online services, and therefore have not our current video setup, which, while workable for "online only" services, it is incompatible with simultaneous "live" services since the camera is literally directly in front of the altar. To that end, Father David has requested a proposal from Progressive Electronics (the same people that are currently doing our hearing aid loop) for upgraded video equipment to facilitate higher-quality broadcasts of the Eucharist and other events from the Nave. We have received their bid, and I have attached a copy. This would be a two-camera setup, with one camera located in the choir loft and a second unit located near the front of the church on one side so as not to obstruct the sight-lines of worshipers. The setup includes the ability for an operator to control both cameras remotely, and provide high resolution and excellent zoom capability to provide very effective coverage for online services.

Please try to take some time prior to Tuesday evening's Vestry meeting to look it over and familiarize yourself with the proposal, as we will be discussing it at the meeting. I am sure you will have many questions, and this will provide an excellent opportunity for discussion.

Gardening Angels:

Nothing reported.

Carpenter Ants — Submitted by Erin Metters

A small group (3) of Carpenter Ants was at the church a week ago. They checked out the Priests' closet in the Sacristy for the purpose of demolishing and rebuilding it to house the electronics for the new Hearing Aid Loop. The team consisted of Rich LaBelle, Larry Ward, and Dick LeClaire. They took a lot of measurements, scratched their heads a lot, and pondered. We also had a very nice preliminary design from Stan Boyd for a new closet layout which proved extremely helpful. Jerry Kirkwood has torn out the old closet. Dick has acquired materials and plans to start cutting wood Monday morning.

Year Round Stewardship — Submitted by Cathy Jackson

Nothing reported.

Welcome/New Member — Submitted by Kate Gasper

- **Greeters:** Nothing reported.
- **Welcome/New Members:** Nothing reported.

Arts and Music — Submitted by Dee Norris

- **Horizon Arts:** Nothing to report.
- **Book Store:** Not open.
- **Music:** Nothing to report.

Outreach — Submitted by TBD

- **Outreach Committee:** Nothing reported.
- **Crestview/Rushton School Projects:** Nothing reported.
- **Breakfast at St. Paul's:** Nothing reported.
- **Haiti Project:** Nothing reported.

Pastoral Care — Submitted by Linda Campbell

- **Pastoral Care:** The Pastoral Care team did not meet in April. Obviously, visits to parishioners are not possible. The Communicare group continues to provide a critical ministry to our shut-ins, with cards and notes. Stephen Ministry visits are not possible, although each Care Giver is trying to stay in contact with their Care Receivers. Stephen Ministry training is still on hold.
- **Forum/Lakeview Services:** No news for April.

Hospitality — Submitted by Cecil Allen

- **Coffee Hour:** Nothing to report due to the shutdown of “in person” services. Lisa Welker directs this ministry.
- **Dinner Group:** Nothing to report at this time. Fall-Winter dinner groups will be established this upcoming fall. Marty Pyle directs this ministry.
- **Kitchen Angels:** The Kitchen Angels, hoping you are staying safe and well, reports activities for January-April, 2020 below:
We had brunch in March, the fundraiser for Haiti. Attendance was low, as it was the beginning of the Covid-19 scare. We had the first Lenten Dinner on March 4. After that, all church activities were halted. Bob and I Tracy did the UPLIFT meals for March, April and May. The Kitchen Crew has had a few Zoom gatherings for fellowship, but we miss being in the kitchen together, sharing our ministry.
The Kitchen Angels have been busy, hosting three (6) Parish events so far this year, serving 402 people, from January through April. From the monies they have received in donations they have provided the following with monetary donations:
 - Safe Home gift cards (QT & HyVee gas and grocery) - \$400
 - Sheffield Place gift cards - \$120
 - Haiti School Ministry - \$200
 - Haiti Fundraiser for Haiti Ministry - \$500
 - St. Aidan's Episcopal Church for meals at the Center of Grace in Olathe - \$300
 - Gardening Angels - \$100
 - St. Pauls Food Pantry - \$75They have also provided non-monetary donations as follows:
 - UPLIFT with 360 meals
 - They also provide Glory Bag items for bag assembly on parish breakfast Sundays.And they want to thank all who have made breakfast and/or Glory Bag donations. Donations are always welcome. Tracy Henry reports information for this ministry. Bob Henry leads this ministry.

Adult Spiritual Formation — Submitted by Dan Bednarczyk

- **Adult Education and Events:** Nothing reported.
- **Education for Ministry:** Nothing reported.
- **Experiencing God Bible Study:** Meeting temporarily suspended until virus concerns pass.

Children and Family — Submitted by TBD

- **Children and Family:** Nothing reported.
- **Mom's Group:** Nothing reported.
- **Altar Guild:** Nothing reported.

Youth Ministry — Submitted by Addrienne Conway

- **Youth Group:** Nothing reported.
- **Boy Scouts:** Nothing reported.
- **Confirmation:** Nothing reported.

Men's Ministry — Submitted by TBD

Men in Mission: Nothing reported.

Senior Men's Luncheon: Nothing reported.

Women's Ministries — Submitted by TBD

- **Women Who Love:** Nothing reported.
- **Sunday Women's Sunday Book Club:** Group is having Zoom meetings to discuss their books.
- **Tuesday Women's Book Club:** Nothing reported.

Financial Report — Submitted by Win Zoellner



SAINT MICHAEL

AND ALL ANGELS

MISSION, KANSAS

Treasurers Report

May 19, 2020

April 2020 Highlights (\$000)

St. Michael and All Angels Episcopal Church
Operating Fund
\$000

Income Statement Review

	Fav (Unfav)			YTD Actual	Fav (Unfav)			Fav (Unfav)	
	April Actual	April Budget	Variance to Budget		YTD Budget	Variance to Budget	2019 YTD	Variance to Prior Year	
Income									
Pledge Income	\$ 59	\$ 60	\$ (1)	\$ 390	\$ 294	\$ 96	\$ 291	\$ 99	
Non Pledge Income	\$ 79	\$ 6	\$ 73	\$ 100	\$ 19	\$ 81	\$ 25	\$ 75	
Day school and other	\$ 4	\$ 4	\$ -	\$ 16	\$ 16	\$ -	\$ 14	\$ 2	
Total Income	\$ 142	\$ 70	\$ 72	\$ 506	\$ 329	\$ 177	\$ 330	\$ 176	
Expenses									
Employee Expense - Clergy and Lay	\$ 30	\$ 43	\$ 13	\$ 149	\$ 170	\$ 21	\$ 172	\$ 23	
Admin and Office Expense	\$ 13	\$ 4	\$ (9)	\$ 31	\$ 25	\$ (6)	\$ 26	\$ (5)	
Bldg and Prop Exp (incl debt service)	\$ 9	\$ 17	\$ 8	\$ 50	\$ 56	\$ 6	\$ 49	\$ (1)	
Program and Worship Expense	\$ 1	\$ 3	\$ 2	\$ 4	\$ 12	\$ 8	\$ 7	\$ 3	
Apportionment and Convention	\$ 17	\$ 17	\$ -	\$ 68	\$ 68	\$ -	\$ 74	\$ 6	
Capital Spending	\$ 13	\$ -	\$ (13)	\$ 13	\$ -	\$ (13)	\$ -	\$ (13)	
Total Expense	\$ 83	\$ 84	\$ 1	\$ 315	\$ 331	\$ 16	\$ 328	\$ 13	
Net Surplus (Deficit)	\$ 59	\$ (14)	\$ 73	\$ 191	\$ (2)	\$ 193	\$ 2	\$ 189	

Financial Review and Commentary

- Despite the uncertainties presented by Covid and no in-person church services during April pledge revenue was essentially unchanged vs prior year and budget.
- The semi-annual insurance invoice was paid in May but the budget did not reflect this due to timing making office expense appear higher than budget. All other expenses are on budget. Despite the shutdown due to Covid, wages have been continued to be paid to other non-office staff such as sextons and musicians.
- The church's CARES Act PPP loan was approved and funded on April 24th in the amount of \$81,587. Eligible expenses of approximately \$4K were offset against the loan. For financial statement presentation the net unused loan is reflected in non-pledge income and expenses (payroll, utilities) are shown as net of PPP use. It is expected the full loan proceeds will be used for eligible and forgivable expenses.
- The Spencer Hall AC was replaced during the month for a total of \$14K.
- Cash at month end was \$714K while the operating fund balance was \$714K.

Respectfully submitted
Win Zoellner
Parish Treasurer