

Minutes of the Saint Michael and All Angels Episcopal Church Vestry Meeting
Mission, Kansas
December 17, 2020

Present: Rector S. David Cox; Jr. Warden Dick LeClaire; Treasurer Win Zoellner; Clerk Lindsay Mohn; Harriet Duff; Dee Norris; Linda Campbell; Rolland Exon; Cecil Allen; Cathy Jackson; Dan Bednarczyk; Crystal Danko; Sue Pingleton; Erin Metters

Absent: Sr. Warden Addrianne Conway; Rustin Dutcher; Kate Gasper

Guest: Archdeacon Monte Giddings

Meeting convened at 6:30 pm via video conference.

Father Cox asked for prayer requests.

Father Cox offered a devotional.

Discussion:

Sr. Warden Conway was present for a portion of the meeting, but left early due to discomfort from recent shoulder surgery. While present, she brought up the potential for a art quality book to be published to commemorate the 75th anniversary of the parish, which will occur in December of 2021. Nancy Stankiewicz sent a letter to the Vestry regarding this project, which she is leading. There are funds available from a few sources to cover a portion of the approximate \$17K cost, and money in the budget to cover the balance. There will be further discussion about this project at the January 2021 Vestry meeting.

Treasurer Zoellner gave the December Financial Report. Ms. Pingleton suggested Vestry members vote whether to approve the report by email, allowing time for a line by line review.

Treasurer Zoellner then presented a draft version of the 2021 budget for review. After the end of the year there will be more accurate values, which will be used to create the budget at the January Vestry meeting. That budget will then be presented at the all parish Annual Meeting on January 31st, 2021. Significant differences in revenue are expected in the year ahead, partly due to a bequest that was received in 2020, but also to an expected decrease in pledge revenue. Further, the lack of in-person services makes it difficult to predict Historical Giving receipts. This line

item comprises 'plate' income given by those who tend to give by check, but do not formally pledge. There was discussion about the fact that the Operating Fund has an internal obligation of about \$267K to some of the other Funds. There were also questions and discussion regarding the fiduciary responsibility of the Vestry in terms of oversight. Father Cox noted that although Vestry members only see the full Balance Sheet a couple of times a year, they do not have authority to advise how monies in individual Funds are to be used, and thus the monthly format that the Treasurer typically uses provides sufficient information. Further, the parish is under no obligation if any of those Funds was to go into negative territory. Archdeacon Giddings suggested sharing a list of Fund balances at year-end, but Father Cox said it might be better to inform the Vestry of balance changes as relevant activity occurs. Treasurer Zoellner continues to think about who might be appropriate to be part of a new formation of the Finance Committee. There was discussion regarding Vestry phone calls to parishioners. There is still a small group of people who pledged for 2020 but have not yet responded to this year's campaign. They will be contacted in the near future.

Decisions:

Treasurer Zoellner will send December's Financial report to Vestry members by email for a closer review prior to potential approval. That settled, Jr. Warden LeClaire moved to approve the Financial Report via email. Mr. Allen seconded the motion. In the days following the meeting, Six Vestry members voted to approve the Financial report. There were no votes against approval.

Mr. Allen moved to approve the November Minutes pending a punctuation change. Ms. Pingleton seconded the motion, which passed unanimously.

There being no further business, the meeting closed with the recitation of The Lord's Prayer, and adjourned at 8:20 pm.

Respectfully submitted,

Lindsay Mohn
Clerk of the Vestry