



**St. Matthew's Cathedral
Social Justice & Community Services Ministry
Adopt-A-Family Christmas Program 2019**



Program Overview

For over 17 years, St. Matthew's Cathedral has sponsored the Adopt-A-Family Program, which seeks to assist low-income families and individuals in our community at Christmas time. Last year, the program served **65 families** and over **100 men and women from our Homeless Ministry**. We were also able to contribute gifts to the local **L'Arche communities**, which serve adults with intellectual disabilities. Additionally, we included **children from the DC General family shelter** in our program. The gifts given to these individuals and families included clothing items, personal items, bedding, household items, as well as toys for the children.

Sponsorship Opportunities

This program is successful through the support of our neighboring business community and the help of many volunteers. Last year, in addition to the parish's participation, over 36 sponsors helped take care of the needs of the families in our program.

Please consider the following ways you and your team can serve as a sponsor:

- ***Adopt more than one family:*** This option is appropriate for large organizations with many willing and generous participants. The group will receive specific "wish lists" for each family and be responsible for purchasing items for all family members.
- ***Adopt one family:*** A group representative will receive a specific "wish list" of items from the family, along with ages of family members. You will then be responsible for purchasing items for all family members.
- ***Adopt a child (or a few children):*** A group representative will receive the "wish lists" of either one or a few children and will purchase their gifts (each child receives three gifts).
- ***Contribute to the program:*** Your group can either collect money from employees or make a financial contribution to the program. The contribution will be used to purchase gifts for a family.

Timeline

You will receive a profile on the family and their "wish list" by the end of October or early November. You are asked to deliver wrapped and labeled gifts to the Cathedral by the second week of December. More details will be provided to you later.

Please confirm your participation:

You may reach Norma Canedo at the parish rectory at (202) 347-3215x552 or by email at ncanedo@stmatthewscathedral.org. By fax: (202) 347-7184.

You may also reach Pam Quinn, Program Coordinator, at pquinn505@aol.com

Volunteer Opportunities & General Inquiries

We are always in need of helping hands. For volunteer opportunities please contact the Christmas Program Coordinator, Pam Quinn, for more information and general information on this Christmas initiative, pquinn505@aol.com.

Adopt-a-Family Program Christmas Gift Drive Sponsor Application

Contact Information

Date:	
Company/Group Name:	
Street Address: <small>*Please indicate if gift tags and letters may be mailed to this address: <input type="checkbox"/> YES <input type="checkbox"/> NO</small>	
City ST ZIP Code:	
Name of Primary Contact:	
Phone:	
E-Mail Address:	
Name of Alternate Contact:	
Phone:	
E-Mail Address:	
Additional Details: <ul style="list-style-type: none"> • To whom (Name, Title) should the “thank you” letter be addressed to? • To which address/email should it be sent to? 	

Useful Notes & Guidelines

A wish list/s will be given to your group's primary contact, reflecting the sponsorship level you have requested to offer. The following lists the gift quantities for each family and individual:

- Each **Family** receives two household items.
- Each **Adult** receives 2 gifts.
- Each **Child** receives 3 gifts.

All gifts should be new, wrapped, and labeled with the coded gift tags we will provide for you by the first week of December.

Sponsorship Level

Please indicate your sponsorship level below.

<input type="checkbox"/> Adopt 1 Family:	<input type="checkbox"/> One Individual Adult <input type="checkbox"/> Smaller-sized Family (2-3 family members) <input type="checkbox"/> Larger-sized Family (4-6 family members)
<input type="checkbox"/> Adopt Multiple Families:	Indicate how many families you would like to adopt next to each family size: <input type="checkbox"/> One Individual Adult <input type="checkbox"/> Smaller-sized Family (2-3 family members) <input type="checkbox"/> Larger-sized Family (4-6 family members)
<input type="checkbox"/> Adopt 1 or more Children:	<input type="checkbox"/> One Individual Child <input type="checkbox"/> Multiple Children (Indicate how many children you would like to sponsor)