



In order to ensure each family or individual is properly recognized and honored during the Families of Distinction (FoD) event, a mandatory submission criteria has been created as a guide to ensure applications are thoroughly completed and conducive to the compelling work of your agency and the family. Applications will **not** be considered FoD nominated/awarded family until the submission criteria is completed. A confirmation email will be sent when the application has been accepted as a nomination. Incomplete applications will be returned to the sender for completion by **March 5, 2021**.

**Any applications received after this date will not be included in the Families of Distinction program.**

### **Submission Criteria**

- Must submit a photo (either of the family or individual)
- Application must be a completed in the fillable PDF document, not handwritten
- All fields and questions of the form must be completed and answered
- Must include a quote from the *family or individual*