



# Birch Bay

Chamber of Commerce & Visitor Information Center

## 2026 Kite Fest Vendor Application

Birch Bay Chamber of Commerce

**Kite Festival: June 20<sup>th</sup> & 21<sup>st</sup>, 2026 at the Birch Bay State Park**

The BBCC Event Coordinator is responsible for all vendor communication for events.

**Event Coordinator:** Sacha Sanguinetti **Email:** [sacha@birchbaychamber.com](mailto:sacha@birchbaychamber.com)

### Birch Bay Chamber of Commerce (BBCC)

- BBCC & partners do not provide electricity, water or individual garbage collection. Dumpsters will be available for vendor use, and vendors are responsible for dumping their own garbage.
- BBCC does not provide tents, tables or chairs for vendors.
- Bathrooms and/or porta-potties will be available.
- BBCC will provide professional, licensed, on-site security overnight (when applicable).

### Vendors

- **Applications are only considered with accurate & completed documents and payment of fees.**
- We prefer no duplications. Vendors are considered on a **first-come-first served basis**
- Fees are non-refundable under any circumstances, including natural events.
- You are required to secure your booth, tent, equipment etc. in a way that any weather occurrence will not affect the public, other vendors, attendees or workers. **Stakes are strictly prohibited at Birch Bay State Park.** Sandbags or other weighted objects are acceptable and encouraged.
- This is a two-day event, and you agree to be set up and ready for business at the published start time of the event and will remain on-site and open for business **during the entire event.**
- You are responsible for removing all trash and maintaining a clear area throughout the event.
- Vendor locations will be assigned by the Event Coordinator. **Specific requests must be made during the application process.**
- Vendors will need to secure their own parking and will not be permitted to park their vehicles near their booth for any reason. Parking at the State Park is \$10/day or you can purchase an annual Discover Pass for \$45.

### Required Documents

- **Certificate of Insurance (COI) & Additional Insured Endorsements**

*Certificates must reflect the below minimum insurance*

- Shall maintain bodily injury and property damage coverage including contractual liability, in the minimum amount of **\$1,000,000 per occurrence and \$2,000,000 in the aggregate.**
- Shall Name Washington State Parks and Recreation Commission, PO BOX 42650, Olympia, WA 98504-2650 as an Additional Insured under the policy.
- Shall Name Birch Bay Chamber of Commerce, 4819 Alderson Rd. #103, Blaine, WA 98230 as an Additional Insured under the policy.

- **Food Vendors** must provide health department certificates and permits no later than May 22<sup>nd</sup>.

**Please note:** Vendors are responsible for ensuring they meet all insurance requirements. The Birch Bay Chamber of Commerce is not responsible for determining or providing guidance on the insurance specifications required by Washington State Parks and Recreation Commission. Failure to meet the above outlined insurance requirements will result in disqualification from participation in the event as determined by Washington State Parks and Recreation Commission.

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**Date Received:**

**Payment Received:**

## Kite Festival – June 20<sup>th</sup> & 21<sup>st</sup>, 2026

Application Deadline: April 23<sup>rd</sup>, 2026

QTY	Description	Total Cost
	Craft Vendors 10 x 10 Booth - \$150/event	
	Non-Profit & Informational Booths - \$25/event	
	Food Vendors Trucks or Booths \$200/event	

- Fees are non-refundable. Sorry, no exceptions.
- Additional fees will be applied for late applications and application documents.
- Fees must be submitted with the application. Cash, Credit/Debit or Checks are accepted.

### Please provide your business information and booth details below

<b>Vendor/Business Name:</b>	
<b>Primary Contact Person:</b>	
<b>Phone Contact:</b>	(   )   -
<b>Email Contact:</b>	
<b>Street Address:</b>	
<b>City, State &amp; Zip Code:</b>	, ,
<b>Description of items/services being sold/provided:</b>	

I, the undersigned, and all representatives of my booth, hereby agree to hold harmless the Birch Bay Chamber of Commerce & Birch Bay State Park, their agents, or any other person, place or thing, fictitious or real, against any breakage, damage to goods, the weather, acts of God, illness, accident, theft, fire or any other claim I may make against any or all of the heretofore mentioned persons, places or things involved when participating in any Birch Bay Chamber of Commerce event. It is agreed that I will collect and pay my own Washington State sales tax if applicable, and I assume all liabilities while marketing my wares. **If a food vendor, I will comply with all Whatcom County Health regulations.**

**Print Name:**

**Signature:**

*Be sure to attach your certificate of insurance to this form prior to submitting.*