

# Revolution Dance Center

## POLICIES SUMMER 2020

**(please see [www.revolutiondancecenter.com](http://www.revolutiondancecenter.com) for updates & additional information)**  
**There are also specific policies for the School Year Session**

If you register for and take a space in a summer program (class, camp, workshop, training or intensive), you are committed to, and agree to pay tuition for, that program until the end of the session or you cancel the class using the process below. Single classes may be available, if class is not full, without commitment for a fee. If you request to be added to a summer program, you are REGISTERED for that program. No single days available for camps, intensives or workshops and registration for classes "by the week" is not permitted. There is NO registration fee for the Summer session only.

**Tuition:** Fees for class, camp, training, intensive or workshops is paid by the session. If the class is not full, per class fees are higher and there is no guarantee of space from week to week. Classes started after the beginning of a session may be prorated. There is no per day or prorated fee for camps, intensives or workshops. Tuition for classes, camps, training and workshops is noted on the back side of this policy sheet. **Tuition may be paid in advance however, there are no refunds on pre-paid amounts of any kind.** No credits or refunds are given for missed classes during a session that are not made up according to RDC's Make Up policy. There are no credits or refunds given for family vacations.

**Tuition fees are billed and due on the first day of the session, including camps and workshops.** Because we hold a space for your child in a class, as of the day of enrollment, summer programs not cancelled as noted below will be charged for the full program. **Tuition bills will not be mailed or emailed to student's homes.** Tuition can be paid by cash, check or credit card. RDC reserves the right to have dancers sit out of classes, without make ups, if their account has any outstanding balances until the account is paid in full.

**Deposits:** A non-refundable deposit is required to hold a space in camp, workshop or class. Class deposit is 25% of class amount. Camp deposit is \$50. Workshop deposit is \$75. Asst. Teacher Training deposit is \$25. Intensive deposits are 25% of cost of intensive. **Deposits are non-refundable and non-transferable to another student or session. Deposits will be applied to that summer program tuition- deposits can't be transferred to another type of program - ie Classes to camps.**

**Class/Camp/Workshop/Training Cancellation:** Classes, camps, workshops and training may be cancelled at any time but classes not cancelled before midnight Pacific time on JUNE 30, 2020 or camps, workshops or training not cancelled by 12:30pm Pacific Time on the Saturday before the 1<sup>st</sup> day of the camp, workshop or intensive or the training will be charged for the full session or camp/workshop/intensive/training. **If you want to cancel a class, camp, workshop or training, you must complete a Cancellation Form online through RDC's Website (In the Document Center)** Non-attendance in a class, camp, workshop, training or intensive is NOT considered notice that you want to cancel a class. No cancellations will be taken by walk-in, phone or by email. Note – there are separate forms for cancelling classes and Camps/Workshops/Training/Intensives. If you cancel an intensive, you will be removed from that intensive's program.

**Auto Debit:** Discounted tuition is available if a parent signs an authorization at the studio to allow RDC to automatically charge a credit card each month for tuition. The card will be charged between the 1st and 10th of July for Summer classes and on the first day of the camp, workshop, intensive or training, not a particular date. If auto debits rejects for any reason, late charges will apply and fee discounts may be withdrawn at the discretion of management. **You must separately authorize non-tuition charges (POS, or store). New auto debit forms are required each session (School year and summer). Auto Debit forms are shredded at the end of each session – School year autodebits will NOT automatically roll over to SUMMER. YOU CANNOT SIGN UP FOR AUTODEBIT ONLINE, you must complete a form AT THE STUDIO.**

**Charge Accounts:** Dancers over the age of 10 are allowed to "charge" drinks and snacks on their parent's RDC account unless the parent denies the privilege. **If you do not want your dancer to be able to charge drinks or snacks, please let the front desk know.** Parents may charge POS (store) items on their accounts but are responsible for **all charges** on their accounts. This privilege may be revoked or withheld at any time at the discretion of management. If you are on auto debit and did not circle ALL CHARGES, you must pay the store & snack charges separately and may be subject to a late fee.

**Other Fee Policies:** All prepaid tuition and deposits are non-refundable and cannot be credited to another student or session. **All unpaid charges as of the 15<sup>th</sup> of each month are subject to late charge of \$10.** All accounts must be paid in full before registering for the next session. Accounts with a history of non-payment may be barred from registration and may be asked to leave the studio or may be asked to prepay tuition.

**Make Up Policy:** Any missed classes may be made up by attending a class of same level or lower and same age range only within the same session. Make ups may be done before the class is actually missed. **Summer Classes may**

only be made up during the 2020 Summer Session. No credits or refunds are given for missed classes. There are no make-up opportunities for Camps, Workshops, Intensives or Training. RDC is not responsible for tracking missed classes. To make up a class, get a make up slip from the front desk before class. There are no makeups for classes missed because of holidays, for Unlimited dancers, or for classes missed in a past Session. Make ups cannot be done by siblings or friends.

**Classroom Policies:** Parents, friends and younger siblings are NOT allowed in classrooms during class; it helps students keep focused without distraction. The studio's large waiting areas accommodate parents & siblings who would like to view their children's classes on live-feed monitors. Classes, Camps, Training & Workshops with less than 5 students may be cancelled due to low enrollment.

**No Dancer will be admitted to class if they arrive 10 or more minutes after the class start time.** If your child is more than 10 minutes late to class, you will need to do a make up for that class during the same calendar month.

If your child has a behavioral issue or special need, please advise the front desk. If your child has an injury or illness that a physician has suggested he or she be limited from physical activity, you must provide a doctor's note to hold a space in a class without billing AND your child must be cleared by the same physician in writing to return to dance. If your child has a cast, crutches, brace etc., your child will not be allowed to participate in dance without written clearance from a physician. No refunds or credits will be given for injuries after the child is authorized to return to class.

**Studio Communication:** RDC communicates primarily by email based on the email address YOU provide the studio and through our website. Monthly newsletters are sent by email and reminders also may be sent by email. Our newsletters are also available on our website. If you are NOT receiving our emails, please check your spam and then contact the Front Desk. Please note that if you UNSUBSCRIBE to our email service, we cannot add you back on our email list. Please contact the Front Desk so we can walk you through the process. All communication about classes, enrollments, billing must be done through RDC's Front Desk or by email through the website NOT THROUGH INSTRUCTORS.

All parents and students are expected to read and comply with all studio policies, procedures, newsletters (available via e-mail and on the website), and recital requirements available on the RDC's website and at the studio. RDC's website is located at [www.revolutiondancecenter.com](http://www.revolutiondancecenter.com).

#### **RDC FEE SCHEDULES SUMMER 2020 SESSION FEES FOR SUMMER CLASSES**

<b>Single Classes</b>	55 minutes (ages 5 and up)	\$20
	45 minutes (ages 1.5 to 4)	\$17
	85 minutes (teens)	\$30
<b>Session Rates</b>	<b>Discounted/Auto Debit</b>	<b>Regular</b>
45 minute Classes– 1/week (ages 1.5 to 4) 2/week	\$87 \$158	\$95 \$173
55 minute classes – 1/week (Ages 5 and up) 2/week 3/week 4/week 5/week	\$92 \$170 \$248 \$320 \$387	\$102 \$185 \$263 \$335 \$402
Unlimited Classes- 1 student	\$405	\$420

*\*\*Pre- Pro Ballet classes meet multiple times per week, all sessions of those classes are required and are billed based on total hours of the multi-day class. Level2CTeen Ballet and some Pre-Professional Jazz classes are 2 hours and are billed as 2 classes.*

#### **OTHER SUMMER PROGRAM FEES**

Camps - \$225 per dancer per camp, Workshops - \$275 per dancer per week, Training- \$85