

# Spirit of Excellence – Annual Awards

-  = Document Submission
-  = Short Text / Long Text
-  = Yes/No

## Academic Achievement |

<https://forms.gle/EDDUj8tqptVEZECGA>

- a) Pledge and active GPA above all Men's and all Fraternity averages. (Please include University academic records)
  - a. What is the GPA?
- b) Have an academic plan (please include)
- c) Participation in all Acacia Fraternity Foundation scholarship programs. (Please list participants and what programs)
- d) Minimum GPA set for initiation into the Fraternity and strictly adhered to if academic calendar allows. (Please include minimum GPA for initiation)
- e) Active program in place to help members adjust to the academic environment of the host institution. (Please list activities in the program)
- f) Minimum GPA set and adhered for all chapter officers. What is the minimum GPA for officers?
- g) Active program to recruit academically outstanding students. (Please include minimum GPA for new members/recruits, if any.)
- h) Awards/Scholarship system in place to acknowledge academic excellence. (Please list specific awards)
- i) Use of grade release forms to determine scholastic status which are forwarded to the Headquarters at the end of each term. (Yes/No)
- j) Updated Academic Plan, approved by the chapter every academic year.
- k) Alumni Advisor or Faculty Advisor involved in creation and updating of Academic Plan
- l) Academic Plan enforced/followed 100%

## Athletic Achievement | <https://forms.gle/mbSZuqd1mr3ngsbU9>

- a) Teams advance in various sports? Awards received? Greek division winners? All Campus? (Provide copies of place certification/trophy picture/newspaper)
- b) Sign-up sheets, notes information provided to members for team participation and support. Chairman does follow thorough follow up? (When and how often?)
- c) Chapter elects dedicated Intramural Chairman (What are the requirements for this position?)
- d) Participation in non-traditional intramural events. Please list.
- e) Sports banquets (if applicable) attended by members. (Describe)

- f) Participation in Club or Varsity Sports? (Please list sporting events and participants.)
- g) Junior Dean (or other Chapter Council member) responsible for intramurals
- h) Non-participants support teams? Regular attendance at scheduled games?
- i) Intramural Chair (or Chapter Council officer) participates in meetings with University to promote intramurals.
- j) Members actively involved or supporting intramurals or sporting events.

## Campus Involvement |

<https://forms.gle/WgMFH4cGG5bArdQw6>

- a) Pledge program requires involvement in outside campus organizations. (Please submit policy, if any)
- b) Chapter membership involved in campus organizations and/ or activities, (other than intramurals and campus leadership positions) (Please submit list.)
- c) Positive campus chapter image vs. purely social image. (Yes/No, Explain)
- d) Active chapter membership and participation in local Interfraternity Council. (Please list involvement.)
- e) Please describe how the chapter participates in campus activities outside of fraternity and sorority events.
- f) Chapter members are involved Student Orientation/New Student Activities.

## Campus Leadership | <https://forms.gle/GSsYS5xJjqW8wKHeA>

- a) Chapter member(s) hold IFC Positions. (Please list)
- b) Campus leadership positions held by the chapter. (Student Group Officers, Committee chairmen, etc.) (Please list)
- c) Membership and active participation on the Student government. (Please list positions)

## Chapter Publications (Digital and Physical Newsletters) |

<https://forms.gle/UadDmwcmqT9sdgNUA>

- a) At least one chapter newsletter to alumni per year, print or electronic. Additional points provided for twice per year (semesterly) or four times per year (quarterly)
  - i. Name and frequency that publication(s) are sent out.
  - ii. Please provide copies of the newsletters sent out.
- b) A budget is set aside for publications, if necessary
- c) Secretary (or other officer) is elected/appointed and responsible for publications
  - i. By what process is the individual selected
  - ii. What qualifications are required to hold this position?
- d) Articles are included in the newsletter that are on or about alumni/alumni events.

## Digital Communications Technology (Website and Social Media)

| <https://forms.gle/tDrVEDhRFus74iA9>

- a) Chapter utilizes a functioning website. Linked to the International site? Do you utilize OmegaFi for your public website? (List the chapter's website address.)
  - i. Website updated periodically? (How often?)
  - ii. Site easily navigated? What stands out on your site above all the others? Are potential new members able to easily find information on recruitment?
- b) The Chapter has accounts for Facebook, Twitter, and Instagram (Explain others. What are the accounts (required for verification)?
- c) Member of the chapter responsible for maintaining social media accounts. (What are the requirements for this position. Elected or appointed?)
- d) How does the chapter seek to engage alumni regularly via website/e-mail/social media? (Describe methods, not including chapter newsletters. How often? etc.)
- e) Website/social media used for posting chapter events, news, status. (What is posted and when)
- f) Link to myAcacia (or widget) is on website and alumni are encouraged to update their information.
- g) Chapter posts on social media at least once weekly.

## Financial Operations | <https://forms.gle/wMEo2YmWLomHDji7>

- a) All members living in chapter house on signed contracts. (Please submit copy of contract)
- b) Accounts Receivable current, not exceeding 10% of budget. (Please include the current list of receivables from actives and pledges.)
- c) Chapter budget for next academic year verified by Chapter Advisor/Financial Advisor and forwarded to chapter 60 days prior to start of semester. (Yes/No? Provide a copy of your most recent budget.)
- d) Accounts Payable current. Please include the current amount of any outstanding bills:
- e) Prompt payment of initiation, pledge, per capita dues, and other fees. Please give amount currently owed to Headquarters:
- f) Chapter Treasurer has relevant training in the area of bookkeeping/accounting.
  - a. Please describe (i.e. Accounting major, trained by alumni advisor, etc.)
- g) Reserve fund established and adhered to with at least 10% of chapter operations budget (not including housing costs)
  - a. Please list amount of fund and total percentage of chapter operations budget.
- h) Chapter budget developed by Chapter Council, reviewed by Chapter Advisor and/or Financial Advisor and formally adopted by Chapter annually.
- i) Adequate bookkeeping system and monthly reporting to chapter, Chapter Advisor, Financial Advisor and House Corporation. The chapter uses Vault for finances (unless exempted by the Council).
- j) Compliance with reports to IRS and other appropriate agencies.

k) Strict enforcement of financial obligations as prescribed by the International Fraternity and local bylaws.

## Membership Recruitment |

<https://forms.gle/tZEnc565ecRoLtPSA>

- a) Summer recruitment program utilized. (List details of summer program, i.e., dates, recruitment functions, etc. – if NOT allowed, please provide university policy for exemption)
- b) All recruitment functions follow the dry recruitment policies (no alcohol present/involved). (Please list past functions and include a copy of the budget.)
- c) Written program for contact of all alumni recommendations and program to insure prompt, courteous response to alumni. (Please submit program)
- d) Recruitment committee in place to assist Recruitment Chairman.
  - i. If yes, please list positions on committee and their responsibilities.
- e) Attention given to individual one-on-one recruitment.
  - i. Please describe one-on-one activities and how they are encouraged.
- f) Tracking of academic class distribution of membership and striving for balanced distribution, by class, of membership, while not limiting itself to the number of first-year students recruited.
  - i. Please provide breakdown of house by class.
- g) Chapter strives to recruit non-first-year students.
- h) Training in recruitment is part of both pledge and chapter education programs.
  - i. Give details of training program.
- i) Adherence to all University and IFC policies and regulations. (Yes/No)
- j) Written goals set for each recruitment period and evaluated at end of effort.
  - i. List previous goals and results of past 2 recruitment periods.
- k) Written policy for providing reason to accept or reject legacies in place and adhered to.
  - i. Please describe policy (no requirement to bid legacies, but a policy should be in place to give them a fair chance)
- l) Voting percentages and procedures for pledging and initiation set by the chapter in its bylaws.
  - i. Please list procedures.
- m) At least 90% pledge/initiation ratio. (List number of pledges and initiates for academic year)
- n) Chapter-wide participation in recruitment efforts. (Please describe).
- o) Chapter's new member class size is 25% above (or 50+, whichever is lower) the IFC Average (Provide IFC Average class size)
- p) Chapter size in top 10% of IFC Chapters or 150+ (whichever is lower) on campus (Please give University statistics and your size.)
- q) Chapter has a Recruitment Advisor. Provide name and email address:

- r) Recruitment committee and Chapter Council utilize ChapterBuilder for recruitment. (Logging daily activities and all points of contact from first interaction to bid acceptance/rejection)
  - i. Does the entire chapter participate in ChapterBuilder?
- s) Chapter growth meets or exceeds growth from previous academic year. (Goals set by HQ)
- t) Recruitment Chair/committee has biweekly calls or conversations with Recruitment Advisor.
- u) Recruitment Advisor is actively engaged and involved in ChapterBuilder and holding chapter accountable to goals.

## Human Service – Philanthropy |

<https://forms.gle/zwuB5Wv93TJRn3yA7>

- a) System in place that tracks philanthropy dollars donated. (should be using Human Service Tracking Form, but can provide an alternative tracker)
- b) Chapter philanthropy dollar amount raised is above IFC averages. (Please list dollar amount raised and IFC averages)
- c) Participates in IFC/University sponsored service/philanthropy event(s) (Please describe and list events.)
- d) Participation in International Human Service Programs. (Please list involvement in "Seven Days of Service," Acacia Claus, and Shriners Hospitals for Children.)
- e) At least one major project per year and/or a continuous program with descriptive written copy submitted by Human Service Chairman to International Headquarters annually. (Please list.)
- f) Chapter members are members or officers of IFC/University philanthropy events (such as THON/Dance Marathon, Relay for Life, etc.) – Please list:
- g) Utilizes CrowdChange for fundraising/philanthropy efforts

## Human Service – Community Service |

<https://forms.gle/HxcYRTaPUTcTPfHx9>

- a) Encouragement of individual Volunteer Service Program with each member involved at some point during the year. (Please submit member service hours)
- b) Chapter Human Service hours per man average.
  - i. Chapter Human Service hours should be submitted via Human Service Reporting Form or you may submit a tracker sheet here: (file upload)
  - ii. How does this compare to other organizations in IFC and other Greek organizations? (i.e. #1, top 10%, etc.)
- c) Participates in IFC/University sponsored service event(s) (Please describe and list events.)
- d) Chapter members are members or officers of IFC/University service events (such as THON/Dance Marathon, The Big Event, etc.) Please list:

## Ritual Exemplification | <https://forms.gle/x4YtGrz9tVm4yHzX8>

- a) Alumni Induction Ceremony held every semester unless there are no graduating brothers. (Briefly explain when and where ritual is held.)
- b) All Rituals (5) accounted for. (Please give numbers.)
- c) Proper and thorough preparation and rehearsal for all degrees of the Ritual. Please describe: [REDACTED]
- d) All pre-initiation activities in harmony with pledge education and initiation degrees. (Please list activities.)
- e) Formal Chapter meeting with Ritual opening and closing at least twice a month.
  - a. How Often?
- f) Officer Installation Ritual used to install all new officers. (Please include brief summary of when, where and how Installation is performed)
- g) Pledge Induction and all degrees of Initiation Ritual conducted at each initiation in strict adherence to written Acacia Ritual.
- h) Complete ownership of all Ritual equipment and regalia is properly maintained/cleaned.
- i) Complete memorization of Ritual where appropriate.
- j) Pledge Induction and all degrees of initiation held in Masonic Lodge.
  - a. Induction
  - b. 1<sup>st</sup> Degree
  - c. 2<sup>nd</sup> Degree
  - d. 3<sup>rd</sup> Degree

## NEW Awards for Single Achievements:

1. **Human Service Event** | <https://forms.gle/qsj8HcQWrJt6EatN6> - Award for top events based on success, innovation, and/or community impact. These are events that primarily result in service hours performed, even if dollars are raised. Examples include but are not limited to:
  - a. Project Snowflake
  - b. Acacia Claus (tabling or other events)
  - c. Seven Days of Service
2. **Philanthropy Event/Initiative** | <https://forms.gle/1eu6Ceij9WqiiGTs8> - Award for top events/initiatives based on success, innovation, and/or community impact. These are events/initiatives that primarily result in the raising of funds, even if hours of service are involved.
  - a. THON
  - b. Hot Ones Challenge
  - c. Acacia Claus (based on dollars raised/dollar equivalent for donations)
  - d. 5cacia

**3. Professional Development Event/Initiative |**

<https://forms.gle/m1ThrEbaKjeHsege6> : Award for top events/initiatives based on success, innovation, and efficacy. Examples include but are not limited to:

- a. Dinner with a Pro
- b. Mentoring
- c. Internship / Job Search