

## DELAWARE PUBLIC MEETING CALENDAR (PMC)

### SUBSCRIPTION INSTRUCTIONS

1. Go to <https://publicmeetings.delaware.gov/#/>
2. Click on **SUBSCRIPTIONS**



3. **Enter** in the **email** that you would like to receive PMC meeting information/updates
4. Click **Email Link**
5. You will receive an email from [PMC@delaware.gov](mailto:PMC@delaware.gov) click **Subscription Manager** in the email

Please click this link to continue on to the Public Meeting Calendar Subscription Manager.

[Subscription Manager](#)

Access to the Subscription Manager expires Tuesday, March 8, 2022 at 9:29:59 AM

To access the Subscription Manager after this date and time, please visit [New Link](#) for a new link.

6. Under **Filter** start typing Delaware Early and Delaware Early Childhood Council should come up or Scroll Down the page until you find Delaware Early Childhood Council



7. Move the **Toggle** to the right of Delaware Early Childhood Council to Subscribe

Agency Name	Subscribe
Delaware Cyber Security Advisory Council	<input type="checkbox"/>
Delaware Division of Libraries	<input type="checkbox"/>
Delaware Early Childhood Council	<input checked="" type="checkbox"/>

8. Then you can exit out of the screen/webpage

You will now receive updates and meeting information via email that is posted to the PMC such as agendas, meeting minutes, meeting documents, location information, changes in location information, meeting cancelations/date changes etc. related to DECC.