

# Church of the Advent • Vestry Minutes

2366 Kemper Lane • Walnut Hills, Cincinnati, OH 45206

**September 17, 2020, @ 7 PM - ZOOM Virtual Meeting**

Incorporated July 30, 1919

Because of the current pandemic Coronavirus (COVID-19) this Vestry Meeting was held by virtual conferencing via Zoom.  
The meeting was chaired by Amanda Geraciotti, Senior Warden, and hosted (technology) by Chip Carson.

**Present:** Rev. Jason Oden, Amanda Geraciotti (Senior Warden), Michael Handley (Junior Warden)  
Chip Carson (Treasurer), Paul Leffler (Technology), Paul Keller (Secretary), Tom Cunningham

## **7:00 – 7:05 Prayer - Led by Rev. Jason Oden**

1. **7:05 – 7:10 August Vestry Minutes** – Paul Keller minutes were delayed until October meeting.

2. **7:10 - 7:15 Open Door Report** – presented by Tom Cunningham

- Starting Oct 3, ODM will be open 5 days
- Open for business M W Food Pantry numbers are improving, but not equal to pre-Covid-19 participation
- Growth of Payee Program is not happening as fast as hoped
- Betty Forker donated \$5000

3. **7:15 Financial Update** - Chip Carson - Please see Chip's handouts for August's full report

### **• Cash Flow**

Income:	Projected \$31,000	Actual \$ 44,194	Deficit	\$13,194
Expenditures:	\$31,000	53,382	Variance	- 22,382
Total Cash				- 9,188

### **• Gifts:** \$5K from Libby Higgins Fund to ODM

### **• Expenses** - \$2500 Credit Cards

\$3600 used card from Evie's retirement fund

\$1100 first treatment for Ash tree

\$1200 final bill for plaster work

403B CoA needs to pay their share \$800 plus \$100 supplemental

- Motion by Chip, second by Tom to create a 1099 Payroll fund for Musicians—Nia, Barry and Brad with a cap of \$500. Motion carried.

4. **7:42 Senior Warden's Report** – Amanda

- Jason is issuing a Weekly Newsletter
- Portrait of Rev. Stacy will be installed in the Lounge
- Parish is looking forward to service being held indoors

5. **7:43 Building and Grounds** - Michael Handley

- plaster work, gutter and downspout were checked
- Recommendations for window should also include repair to the surround wood
  - Jason has a friend who he will consult, Chip and Rev. Jason volunteered to investigate and seek quotes to repair damaged window and cost of fixing all the rest.
- Police Report has not as yet been filed

6. **8:10 Pastor's Report** Rev. Jason Oden

- Nia McKenney is leaving; Oct. 11<sup>th</sup> will be her last day. Barry will be taking her place. Tom Cunningham volunteered to get the parish's purchase of a \$250 Target Gift Card.
- We need to start thinking about the Budget for 2021; it should include Pastor's Expense and Petty Cash accounts.
- To continue his ministry thru coffee
  - create an account with Chris Bean at Pneuma Coffee at 2900 Jefferson Ave.
  - purchase better equipment and update his coffee bar
- NB: a motion was made and passed to allow the purchase.
- Introduction to "Consent Agenda" will be made at next meeting.

7. **8:44 Motion to Adjourn** - PJK, Tom C. 2<sup>nd</sup>

Next Meeting Date: Sept. 17, 2020

Submitted Paul J Keller Oct. 20, 2020