



## AFTER-SCHOOL PROGRAM REGISTRATION

Please complete this form if you expect to have your child attend our After School Program regularly. On occasion it is fine to simply call Riverside and ask to add your child(ren) to the list for that day. **Please always let us know in advance so that we can plan accordingly.**

Student Name(s): \_\_\_\_\_

Parent / Guardian Name(s): \_\_\_\_\_

Attendance Plan: \_\_\_\_\_ M \_\_\_\_\_ Tu \_\_\_\_\_ W \_\_\_\_\_ Th \_\_\_\_\_ F

\_\_\_\_\_ Pick Up at or before 4:15 pm

\_\_\_\_\_ Pick Up at or before 5:00 pm (not available for  
Preschool)

Other comments about your schedule needs and expectations:

**PreK Program:** administered by Riverside Preschool staff, including free play and additional snack time.

**K-8 Program Outline:** administered by two staff and overseen by Nelia Rath, a Riverside faculty member. We may engage other educators or volunteers to enhance program activities.

**3:00:** K-5<sup>th</sup> graders have active play, outdoors if weather permits

**3:45:** K-8 snack time (provided by the program)

**4:00:** quiet activity and/or study time (all students are expected to work on homework with the exception of choosing to save their reading assignments to do at home)

**5:00:** end of supervision, please ensure that students are picked up or supervised by another adult by this time

### Program Calendar:

- Riverside's K-8 After School Program will run on scheduled half-days until 5:00 pm
- The PreK After School Program runs until 4:15 pm, and does not run on half-days.
- The program is not offered to students who end the school day in an off-campus program (skiing, skating, or swimming), even if their sibling is still on-campus.
- The program is not offered when school is closed early due to weather.

### Pricing:

- Pick up at or before 4:15 pm is \$5 per child, \$3 for each additional child
- Pick up at or before 5:00 pm is \$10 per child, \$5 each additional child
- Fees for late pick ups after 5:00 pm will apply (additional \$5 for the first 15 minutes, and \$10 after that)

### Payment Policy:

- Costs for the After-School Program will be billed on your School Store bills monthly.
- Bill payments are expected promptly.

By signing below, you certify that you have read the relevant sections of the Family Handbook regarding rules and policies for the After School Program.

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_