

**STATE OF NEW MEXICO
SECOND JUDICIAL DISTRICT COURT
HUMAN RESOURCE OFFICE
400 Lomas Blvd. NW (Third Floor/Room 325)
Albuquerque, NM 87102**

J O B A N N O U N C E M E N T

JOB CLASSIFICATION: COURT CLINICIAN 1 (FT-PERM) - #00037283

ASSIGNMENT LOCATION: COURT CLINIC

RANGE: Range JJ/KK; \$25.107 hourly (80% compa ratio) to \$31.384 hourly (100% compa ratio) Current Employees Refer to NM Judicial Branch Personnel Rules

WORKING DAYS/HOURS: Monday - Friday 8:00 a.m. - 5:00 p.m. (Occasional Evenings and Weekends)

CLOSING DATE: August 21, 2020 at 5:00 p.m.

TO APPLY: Apply at or send application or resume supplemental form and proof of education to the above address. Applications not including copies of information requested on the employment application will be rejected.

GENERAL STATEMENT OF DUTIES: Acting under general supervision and by court order manage cases, conduct assessments of highly conflicted individuals and families involved in child custody disputes and provide recommendations/suggestions to the court.

EXAMPLES OF JOB DUTIES:

- The Court Clinician 1 is responsible for managing assigned cases, gathering information, and reviewing and analyzing pertinent documents.
- Prepares priority and/or advisory consultation reports and recommendations in the form of court orders for court approval.
- Appears in court as an expert witness to provide testimony on the information gathered in family, children or civil court cases.
- Develops and prepares parenting plans for court approval.
- Conducts mediation and settlement facilitation on cases referred by the family court, children's court, or civil court that involve disputes regarding child custody matters.
- Oversees Advisory Consultations and Priority Consultations.
- Clinically assesses the developmental and psychological needs and emotional functioning of children, parents and families.
- Assesses communication, parenting skills, and cases involving domestic violence and child abuse.
- Evaluates the needs of the child(ren) through information gathering, observation and or interviewing.
- Administers, scores, and interprets psychological testing and parenting measures to provide advisory consultations under the supervision of a clinical licensed psychologist.
- Conducts crisis interventions, assesses emergency situations, and provides services on an on-call basis as requested by the court.
- Under supervision, may administer, score and/or use psychological tests, such as the MMPI-2, MCMI-II and Rotter Incomplete Sentence psychological tests.
- Conducts critical incident debriefing for jurors in criminal and civil cases.
- Serves as an expert witness for the court pursuant to NMRA Section 11-706.
- Co-facilitate settlement agreements.
- Other duties as assigned.

COMPETENCIES/QUALIFICATIONS:

The successful applicant should demonstrate knowledge in the following: crisis prevention and intervention techniques; advanced clinical assessment, clinical interviewing and counseling procedures, negotiation, and mediation and facilitation techniques and procedures; NM Counseling and Therapy Practice Board ethical standards; clinical interviewing; child development; psychopathology; family systems theory and therapy; substance abuse; domestic violence and child abuse; child protective services procedures; cultural diversity; assessment, treatment planning; community resources; family court guidelines; psychological testing procedures; rules of civil procedure as related to family cases; New Mexico State Statute and laws, New Mexico Licensing Board rules and regulations for Psychology, Counseling and/or Social Work, and American Psychological Association (APA), guidelines and standards.

MINIMUM QUALIFICATIONS:

Education: Master's degree from an accredited college or university in Psychology, Counseling, Social Work or other mental health related field; forty (40) hours' of basic mediation training (or to be completed within six months from the date of hire), and twenty (20) hours' of advanced family mediation training (or to be completed within the first year from date of hire).

Education Substitution: None.

Licensure: Must possess and maintain license to practice in the State of New Mexico as a Licensed Professional Clinical Mental Health Counselor (LPC), Licensed Clinical Social Worker (LCSW), Licensed Marriage and Family Therapist (LMFT), Licensed Masters Social Worker (LMSW), Licensed Mental Health Counselor (LMHC) or as a Psychologist.

Experience: Three (3) years' experience working with families and children in a clinical setting.

Experience Substitution: A licensed PhD in Psychology, Counseling or other mental health related field may substitute for two (2) years' of experience.

WORK ENVIRONMENT AND PHYSICAL DEMANDS: The following functions are representative, but not all-inclusive of the work environment and physical demands an employee may expect to encounter in performing tasks assigned to this job. Work is performed in an office or court setting. A valid driver's license and travel may be required. The assigned work schedule may include nights, weekends, holidays and overtime. The employee must regularly interact positively with co-workers, clients, the public, and judges and justices.

* This job description is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions performed

BENEFITS:

- Medical/Dental/Vision/Rx, Short and Long Term Disability Insurance Programs, employee assistance program (EAP) [<http://www.mybenefitsnm.com/>]
- State paid life insurance, supplemental and dependent life insurance
- Optional flexible spending accounts for medical, day-care, and travel expenses
- Paid Vacation, Sick and Personal Leave, up to eight (8) weeks
- Ten (10) paid holidays
- Deferred Compensation 457(b) plan
- Lifetime Defined Benefits Retirement Plan [<http://www.nmpera.org/>]
- Flexible work schedules and alternative work locations*
- Free health care, Rx, lab work at facility (Stay Well Health Center) in Santa Fe, NM
- Bilingual compensation*
- Training and career development opportunities
- Higher education opportunities and educational leave
- May qualify for the Public Service Loan Forgiveness Program (PSLF)
- May receive overtime holiday or shift differential pay*
- May receive physical fitness leave*

The Second Judicial District Court is an Equal Opportunity Employer and applicants selected for an interview must notify the Human Resource Division of the need for an accommodation.