



UPCOMING CLASSES & EVENTS

Most classes are held at the John N. Harms Center.

Visit wncc.edu/bce for more information or to sign up for our monthly newsletter.

Business Skills Series

Presentation Skills

Mar 9 (F)

8:30 a.m. – 4:00 p.m., \$60

Many studies have found that public speaking is the number one fear amongst most people, outranking flying, snakes, insects, and even death. Ironically, it is also one of the skills that can make or break a person's career. Your participants will be provided a strong set of skills that will complement their current presentation skill set. The Presentation Skills workshop will give participants some presentation skills that will make speaking in public less terrifying and more enjoyable. This workshop includes topics that participants can look forward to including: creating a compelling program, using various types of visual aids, and engaging the audience.



Communication in the Workplace

Mar 22 (TH)

8:30 a.m. – 4:00 p.m., \$60

Effective communication is a critical element of successful supervision and leadership. In this class, we will identify individual and team communication styles, as well as offer strategies and best practices for effectively communicating with employees. We will provide supervisors with tools to have conversations that encourage, empower, and engage employees through effective feedback, performance management, meeting facilitation, and when leading during times of change.

Action Performing Arts Academy

Mar 3 – 24 or Apr 7 – 28 (SA)

\$40 per month

4th – 6th grade:

11:00 a.m. – 12:00 p.m.

7th – 9th grade:

12:00 – 1:00 p.m.

10th – 12th grade:

1:00 – 2:00 p.m.

Ko Heichi Fitness: Bushidokan

Mar 5 – 28, Apr 2 – Apr 30, or

May 2 – May 30 (M, W)

6:00 – 7:00 p.m.

Single: \$30

Family: \$45 (up to 4)

PiYo Live

Mar 6 – 29, Apr 3 – 26, or

May 1 – 24 (T, TH)

6:30 – 7:30 p.m., \$20

CPR

Mar 7, Apr 4, or May 2 (W)

1:00 – 5:00 p.m., \$60

Medication Aide

Mar 7 – Apr 11 (W)

8:00 a.m. – 5:00 p.m.

\$370, plus \$59.99 for the book

Prerequisite: NURA-1190

Western Nebraska Veterans Home

Passport Passengers

Mar 8, Apr 12, & May 10 (TH)

5:30 – 7:30 p.m.

\$12 per session

Mar 8: Dubai

Apr 12: Rome

May 10: London

Candy Making II

Mar 10 (SA)

8:00 a.m. – 12:00 p.m., \$28

Terry Carpenter Center

Registration deadline is Mar 2.

Ages 12 and older

Medication Aide

Mar 12 – Mar 27 (M – F)

5:00 – 9:30 p.m.

\$370, plus \$59.99 for the book

Prerequisite: NURA-1190

Beginning Sign Language

Mar 14 – Apr 18 (W)

6:00 – 8:00 p.m., \$30

Safe Babysitting Clinic

Mar 16 (F), 8:00 a.m. – 12:00 p.m. &

Mar 17 (SA), 8:00 a.m. – 4:00 p.m., or

Sign up for classes in May!

May 29 (T), 8:00 a.m. – 12:00 p.m. &

May 30 (W), 8:00 a.m. – 4:00 p.m.

Ages 10 – 14, \$55

Bob Ross Painting

Mar 17, Apr 21, May 19

or Jun 23 (SA)

9:00 a.m. – 4:00 p.m., \$60 per class

Basic Nursing Assistant

Mar 19 – May 10

Class A: 8:30 a.m. – 1:45 p.m. (M, W)

Class B: 4:30 – 9:45 p.m. (T, TH)

\$485, plus \$74.99 for the book

ZUMBA®

Mar 19 – May 10 (M, T, TH)

6:00 – 7:00 p.m., \$55

Stepping Out

Mar 22 – May 3 (TH)

9:00 – 11:00 a.m., **FREE!**

Personal Productivity

Mar 12 (M)

8:30 a.m. – 4:00 p.m., \$60

This workshop will show participants how to organize their lives and find those hidden moments. Learn how to establish routines, set goals, create an efficient environment, and use time-honored planning and organizational tools to maximize your personal productivity. Some people blame everything that goes wrong in their life on something or someone else, but through this workshop participants will take ownership and begin to lead a more productive life. This class is taught by Patricia Randolph, an instructor for many years and Nebraska Teacher of the Year in 1998. Her sessions are interactive and motivating with practical applications for businesses and individuals.

SPRING WELLNESS FESTIVAL

2018 ICE CREAM SOCIAL

*Join us for ice cream sundaes
and visit with vendors!*

FREE

Friday, April 13

1:00 – 3:00 p.m.

John N. Harms Center

RSVP by April 2 | 308.635.6700

For more information or to register, call **308.635.6700** or visit wncc.edu/bce.