



Nebraska Extension in Douglas & Sarpy Counties

Extension Board Member Position Description



Purpose of Board

Extension Board members serve as a **voting advisory body** for Nebraska Extension in Douglas & Sarpy Counties. Members provide guidance related to Extension programs, resources, finances, personnel and advocacy.

Board members are appointed by the local County Board of Commissioners and serve as part of county government.

Term

- Three-year term
- May be reappointed for one additional three-year term

New Board Member Orientation

New board members are asked to:

- **Meet with the Unit Leader**, for an in-person orientation to learn more about the local board, Extension and your role.
- **Attend a New Board Member Orientation via Zoom** in December. Several dates will be offered.

Meetings & Engagement

Board members are asked to:

- **Attend six board meetings each year** (every other month).
- **Participate in engagement opportunities** with county commissioners and state senators, as identified throughout the year.
- Attend optional professional and leadership development opportunities as available.

Board Member Responsibilities

As an Extension Board member, you will:

- **Advocate for Extension** by sharing programs, accomplishments and community impact.
- Use your time, talents and connections to advance the mission of Nebraska Extension.
- Build and maintain relationships with County Commissioners, State Senators and other key stakeholders.
- Help identify community needs and local and regional educational priorities.
- Participate in board discussions and organizational decision-making.
- Provide input on Extension faculty performance when requested.
- Work collaboratively with the Unit Leader, Extension professionals and Extension leadership.
- Support an inclusive and welcoming environment and help identify, recruit and welcome future board members.