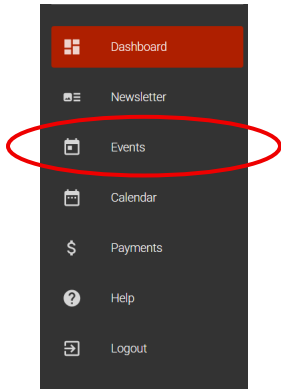
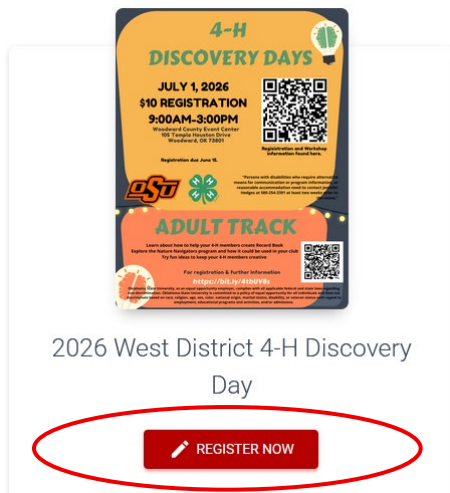


Discovery Day: Registration Support

1. Families will log into ZSuite and select the Events option on the left-hand side of the page.



2. Once in the Events they will look for Discovery Day, they may have to go to page 2 of options. If they use the link or QR code it should directly link to the correct event. They will hit the Register Now button.



3. They will select the member in the household they want to register and click on Register.

Registration for Event "2026 West District 4-H Discovery Day"

Who will be participating in this event?

(Club Member)

REGISTER

Event Fee: \$10.00/ per member

4. Complete registration information using the drop-down box in each question. Please complete all questions.

Participant's Information

Allergies

Does participant have any allergies? *

Dietary Restrictions

Does the youth participant have any dietary restrictions?

*

Special Needs

We want your child's experience to be the best that it can be. Does your child have any special needs? If yes, please explain. If no, please leave blank.

5. Once all questions are completed the next part is the general Code of Conduct form. Family can read and then sign digitally at the bottom. Scroll to end of form once all questions are answered and click on the submit registration button.

Confirm Code of Conduct - Rules and Disciplinary Procedures

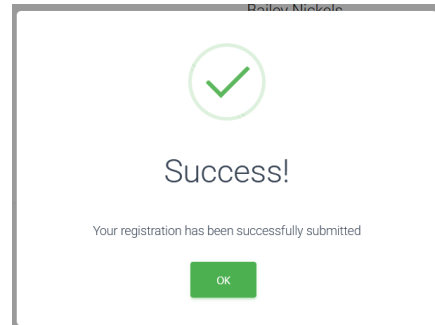
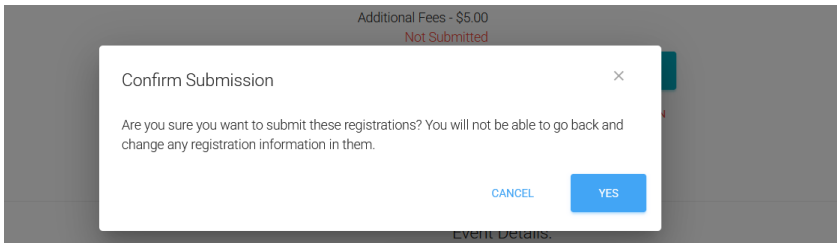
Confirm Publicity Release

← BACK

REGISTER ANOTHER PARTICIPANT

▶ SUBMIT REGISTRATION

6. Participant will be asked to confirm they want to submit. Hit Yes to continue. They will get a Success.



7. If single member they can “checkout/submit registration” at this time to go to payment. If they are a household and want to register another member, they can go to their profile and do steps again. When hitting Checkout/Submit Registration they will get a second “Confirm Submission” to move to payment.

Who will be participating in this event?

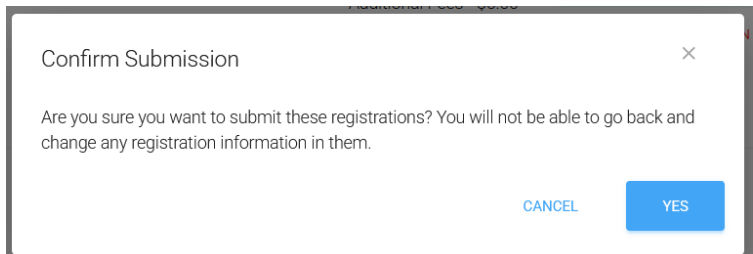
Additional Fees - \$5.00
Pending Payment

EDIT REGISTRATION

Additional Fees - \$5.00
Pending Payment

DELETED REGISTRATION

CHECKOUT/SUBMIT REGISTRATION



8. Last screen- payment can be made using Touchnet. If the county is going to do an invoice and pay with check then participant will not complete this step.