

Sutton Workshops & Events

Get Doing!

Attention Grabbing

Resumes & Cover Letters:

Discover what's important to employers, how to keep information relevant, and what format will work for you.

Winning Interview Strategies:

Understand interview methods & questions, explore answers & learn how to prepare.

Enhance your LinkedIn Account:

Learn how to enhance your profile to maximize your job search!
Research targeted employers & learn how to connect with their organizations
Pre-requisite: Must have a LinkedIn profile set up before participating in the workshop
Make Social Media work for you!

Get Effective!

Where's My Next Job?

Effective Job Search:

Tap into the hidden job market; conduct research, build and work your network, use social media, make cold & warm calls...and much more!

Get Hired Faster

An interactive and supportive experience where you can plan, practice, prepare and receive personal feedback and assistance to achieve your employment goals.

Computer Training for Job Search:

Learn the basics of computer components, using email, internet and word for your job search.

Call 905.722.1480

for more information or to register.
All sessions are at NO COST!

www.yorkworks.ca

Mon	Tue	Wed	Thu	Fri
STUDENTS – LOOKING FOR WORK? MEET OUR JOB DEVELOPER June 13 th & June 27 th 4:30 – 6:30 Call 905-722-1480 to register			1	2 Mock Interview by appointment
5 Winning Interview Strategies 10:00 – 12:00	6 Exploring Self Employment for Women 9:30 – 12:30	7	8	9
12 Resumes & Cover Letters 10:00 – 12:00	13 Exploring Self Employment for Women 9:30 – 12:30	14 Effective Job Search 10:00 – 12:00	15 Immigration Services Mobile Outreach 10:00 – 4:00	16 Mock Interview by appointment
19	20 Exploring Self Employment for Women 9:30 – 12:30	21	22	23  STRONG INVENTORY Ask about this NEW Career Assessment
26 Resumes & Cover Letters 10:00 – 12:00 Effective Job Search 1:00 – 3:00	27 Winning Interview Strategies 10:00 – 12:00	28	29	30 Mock Interview by appointment

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