

## **LWVIL BOARD RESPONSIBILITIES**

\*Attend all (6) Saturday board meetings, annual retreats and convention. Board members are expected to be on time, stay for the entire meeting and be prepared to take part in meaningful policy discussions. The anticipated number of board meetings is six, but others may be convened.

\*Serve or chair at least one board committee (Member Services, Voter Services, Development, Issues, etc.) and as needed on special committees such as Budget, Nominating, Bylaws.

\*Serve as needed on special project/activity. The amount of time would vary if you direct the project yourself or if outside funding was available and included paid staff.

\*Participate in strategic planning assuring that the League's mission is carried out and what projects/activities will be funded.

\*Insure the League's fiscal health by providing support. Support all fund raising activities through promotion, attendance and working on the event.

\*Provide fiscal oversight for the League by reviewing monthly treasurer's reports and submitting your expense vouchers for expenses incurred as a board member.

\*Promote the League and its activities in in the community and throughout the State representing LWVILL – such as candidate debates. Serve as a mentor to new members on the board.

**GENERAL INFORMATION: Executive Committee meetings may be scheduled periodically. Personal financial considerations should not be a deterrent to serving on the Board.**