



REACH Alert

HOW TO SIGN UP



Sacred Heart Schools is pleased to inform you that we will continue our partnership with Reach Alert to provide a Parent Notification and Emergency Alert system for another school year. We are encouraging all of our school families to take a minute to register for this service – [IF YOU HAVE NOT ALREADY DONE SO](#). With Reach Alert, we can immediately advise you of breaking, time sensitive information. If it is snowing and classes are canceled, we will send an alert to your cell phone, home phone, or email within seconds. If there is an emergency at school (power outage, broken water line, or lock-down), we can communicate with you and keep you in the loop.

You decide how they want to receive our alerts: cell phone text message, voice advisories, and/or email.

All you need to do is:

1. Visit www.reachalert.com
2. Click on MY ACCOUNT and then CREATE ACCOUNT
3. Follow the prompts; enter the name of your school when asked for network name. Simply click on the appropriate school when it appears in the drop-down list.
4. Select your role and enter the registration code – heart – when prompted.

The entire process should take about 60 seconds. If you request cell phone text messages, within seconds, Reach Alert will send your phone a text message with a four-digit validation code. Reach Alert is making sure your text message will be successfully delivered. When you receive the four-digit number, simply enter this number on the registration screen and then click on the word VALIDATE. If you do not receive the validation text, please call customer support at the number listed below. If you request voice calls, your number is immediately self-validated. The process is very simple.

We will use the system for timely, though not necessarily, emergency messages. We may remind you that tomorrow is picture day, conference day, or about a field trip. We may remind you of important meetings or other school activities. If we release students early, we can send a reminder to you. **HOWEVER, NONE OF THIS WILL WORK IF YOU DON'T TAKE A MINUTE TO REGISTER.**

If you have any questions, please feel free to call the customer account staff at Reach Alert. Their number is 877-307-9313.

