

PADUA ACADEMY
FIELD TRIP AUTHORIZATION FORM

DESTINATION: Manhattan College and Fordham University

CITY AND STATE: Bronx, New York

EDUCATIONAL PURPOSE: Tours of College Campuses

DATE OF TRIP: March 26, 2018 TEACHER/GROUP: Guidance Department

DEPARTURE TIME: 7:00 a.m. RETURN TIME: 6:00 p.m.

MEANS OF TRANSPORTATION: Tour Bus COST: \$60.00

LUNCH PLANS: LUNCH AT MANHATTAN COLLEGE (Included in cost of trip)

DRESS CODE: Students are required to wear the complete school uniforms on all field trips unless, due to practical considerations, administrative approval is obtained in advance.

Approved Modified Dress Code: **MODEST PROFESSIONAL DRESS – MODEST KNEE LENGTH OR LONG DRESSES, CASUAL PANTS/KHAKIS AND MODEST TOP WITH A SWEATER/JACKET. COMFORTABLE SHOES A MUST!!! – NO: SHORT SKIRTS, JEANS, SPANDEX, V-NECK OR LOW-CUT/TIGHT CLOTHING**

Students who are improperly and immodestly dressed will be required to stay at school and forfeit any fees paid.

Cut and return only the bottom portion of this form by the date indicated. The school is not able to accept handwritten notes from parents. Save top for your information. Checks may be made payable to "Padua Academy."



RETURN FORM AND PAYMENT TO: FINANCE OFFICE BY: MAR 19, 2018
(TEACHER'S NAME) (DATE)

STUDENT NAME: _____ GRADE: _____

I, parent or guardian of the student named above, request that you take my daughter on the field trip to Manhattan & Fordham Bus Tour on Mar 26, 2018 (date). I understand that students must leave from and return to school with the group. I understand that I may be required to remove my daughter from the trip for her failure to abide by school regulations regarding conduct, dress or the use of alcohol or drugs. I agree to release and save harmless the school and its agents from any liability for injury or other circumstances which occur as a result of my request. During the trip I can be reached at the following phone numbers:

Area code () _____ or Area code () _____

Parent Signature: _____ Date: _____