

Rilya Wilson Act

When to Report Child Absences

School Readiness Provider Guide



What is the Rilya Wilson Act?

The Rilya Wilson Act helps protect children by requiring timely reporting when certain School Readiness absences occur. Attendance reporting supports child safety and the integrity of early education services.



At-Risk (BG1 / RW) Children

Report by close of business the same day when there is:

- The first unexcused absence
- Seven (7) consecutive excused absences



How to identify

On the School Readiness Manage Enrollment page in the Provider Services Portal, a child may be identified if "Yes" appears under "At Risk" and/or "RW".



Unexcused absence

A child is expected to attend and the parent or caregiver does not report the absence.



Other School Readiness Children

Submit an absence report when a child has:

- Five (5) consecutive absences with no contact from the parent or caregiver
- Ten (10) unexplained absences within a calendar month



No contact means:

No communication from the parent or caregiver about the absence.

Submit an Absence Report

Click or scan the QR code to complete the Report an Absent Child form.



Before you submit, have ready:

- Child's name
- Date(s) of absence

Questions?

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