



CABRILLO NATIONAL MONUMENT

Volunteer-In-Parks (VIP) Program

Textile Team Volunteer Service Description

BACKGROUND. Lighthouse Information Station (LIS) Volunteers work in one of San Diego's most iconic landmarks to introduce visitors from all over the world to the unique history of the Old Point Loma Lighthouse.

- **Position Title:** Textile Team Volunteer
- **Supervisor(s):** Park Ranger Sandy Hernandez
- **Work Location:** Cabrillo National Monument
- **Time Commitment:** Textile Team Volunteers must attend quarterly meetings, assist with quarterly cleanings, and can take on additional projects. Accommodations can be made.
- **Major Duties:**
 - Attend Textile Team meeting to plan for ongoing and upcoming projects.
 - Assist with new sewing projects and repair projects.
 - Work closely with the Lighthouse Cleaning Crew VIPs and ranger staff to perform quarterly cleanings of the Old Point Loma Lighthouse.
 - Assist with maintenance checks on the living history period attire at lower maintenance.
 - Assist with other special projects, including sewing VIP patches onto uniforms.
- **Safety Considerations:**
 - Ensure care when climbing up and down the Old Point Loma Lighthouse staircase during quarterly cleanings.
 - Avoid tripping hazards by being mindful of props and items on the ground in the lighthouse and lower maintenance storage area.
 - Practice care when moving items for inventorying and working on sewing projects.
- **Benefits to Volunteers:**
 - Learn about and work closely with museum collections, especially at the lighthouse.
 - Take satisfaction in knowing that you are helping to preserve our nation's precious natural resources for the enjoyment of this and future generations.
 - Gain unique insight into the daily operations of Cabrillo National Monument.
 - Learn about Cabrillo National Monument and the National Park Service.
 - Build and improve community and your National Park.
 - Meet volunteers from all around the park.
 - Enjoy beautiful and relaxing views.
- **Qualifications (knowledge, skills, experience, ability):**
 - Be able to transport yourself or be transported to and from the park.
 - Be fit for duty, as outlined in "Major Duties" and "Safety Considerations".
 - Be reliable and committed.
 - Be flexible to new ideas and collaborative efforts.
 - Possess good communication and interpersonal skills.
 - Possess the ability and desire to connect with visitors of all ages and cultures.



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- **Required Uniform:**
 - Provided by the park: VIP short- and long-sleeve shirts (or VIP vest), baseball cap, name badge, and windbreaker (optional).
 - Not provided by park: Closed-toed shoes and plain, long pants.
- **Required Trainings/Certifications:** All Textile Team Volunteer applicants must attend and complete a New Volunteer Orientation and a position training. New Volunteer Orientations will include:
 - A tour of the park.
 - Signing a Volunteer Service Agreement and Position Description.
 - Creating a volunteer account.
 - Appropriate radio and safety trainings (refer to Job Hazard Analysis)
- **Required Personal Property (if any):** This position does not require the use of personal property, as all PPE will be provided by the park. If you are planning on bringing personal equipment, you must let your supervisor know in advance.
- **Authorized Reimbursements (if any):** This position does not include any authorized reimbursements. If supplies are needed, you can request them through your supervisor.

Volunteer Name: _____

Volunteer Signature: _____ Date: _____

Volunteer Coordinator Name: _____

Volunteer Coordinator Signature: _____ Date: _____