

Maplewood United Methodist Church
7409 Flora Avenue
Maplewood, MO 63143

Key Log for Entrance Door Locks

By signing this form you are agreeing to receive a key giving you access to Maplewood UMC and accepting responsibility for keeping this key secure and reporting the loss of the key..

These keys are more secure than standard residential keys and can only be duplicated by licensed locksmiths who have access to the blank keys. Each key costs the church \$10 and if lost, that will be the charge to get a replacement. Your initial key will be given to you at no-charge but you can help defray the cost thru a donation during Sunday collections..

Date: _____

Your Name (printed): _____

Your Signature: _____

Your Phone number: _____

Type of key(s) received

Master for all 4 entrances (Sutton, Flora accessible, Education Bldg Entrance, Ed Bldg alley door)

Type MM Quantity _____

Sub Master for Sutton entrance only

Type MS Quantity _____

This form will be kept on file in the church office as a record for our insurance carrier and the United Methodist Conference reference.

Key distributions are approved and issued by the church Trustees only.