

Maplewood United Methodist Church

Trustee Activities for June 2026

Parsonage Maintenance and Repairs.

The recently added security light has not deterred some of our unhoused friends from spending the night on the porch. Brittany is familiar with the issue.

Maintenance activities during this period

RFP's In Progress

Painting

Tim has obtained several bids from contractors to paint the upper exterior windows of the sanctuary and is still obtaining more details in the quotes. Replacing the acrylic plastic protection for the stained-glass windows is still being negotiated

Electrical projects

Dave has received an incomplete quote from BRDA Electric. Either he lost his notes or wrote up the estimate while multi-tasking.

Dave will pursue more useful bids from other contractors.

Repairs

Kitchen Exhaust Fan

UPDATE for July- The exhaust fan has been repaired. We have not received a bill as of 7/29. I asked the Peters Eicher office about billing and was told the individual techs are responsible for submitting their time and material for billing. So, I'll call the tech in August

Shop/Memorial Hall 3-way switch replacement

Currently the light switch at the exit stairwell has to remain in one position in order for the light at the Memorial Hall entrance to operate correctly. We initially thought this was a bad switch but after installing a new switch, it was determined the problem is probably a wiring error and Dave verified this during a follow up visit

Furnace-A/C system for Church Office

Dave has reworked the A/C condenser drain to make clogging less likely and easier to maintain.

Follow up needed- Numbered items are higher priority

- 1) Re-Install sound panel in the Northwest corner of the sanctuary (above A/V desk).
- 2) The railing for the Flora entrance to the sanctuary was evaluated and after speaking with a couple of members who use the railing, we decided it needs an extension at the lower end. Tim and Dave discussed a solution and will implement it soon. Railing or grab bars for the step up to the chancel.
- 3) Have all roofs inspected to determine integrity of roofing and flashing. This will probably be Frederic Roofing.
- 4) Obtain quotes for disconnecting all downspouts from sanitary sewer lines
- 5) Contact sewer cleaning company with suction equipment to clean out the drain and downspout connection at the SW corner of the church building (where the exposed line is on the grass). This is needed even after the downspout is disconnected since the stairwell drain is affected by the blockage.
- 6) Quotes to replace glazing on Ed Bldg windows need to be updated.

Action Items

Approval for the Peters Eicher work on the kitchen exhaust is requested. Current total is almost \$800

with possible additional labor. An invoice will be generated at the completion of the work. Perhaps \$1,000 should be approved to avoid the need for additional permissions.