

# Readiness and Emergency Management for Schools (REMS) Technical Assistance (TA) Center

## TRAININGS BY REQUEST

### Developing Emergency Operations Plans (EOPs) K-12 101 Train-the-Educator (TtE) and Conducting K-12 Site Assessments With SITE ASSESS Extension Training

*An overview of recommended planning processes and key considerations for creating, revising, or enhancing school EOPS and an overview of site assessments and how to use the REMS TA Center's SITE ASSESS mobile application*

The Readiness and Emergency Management for Schools (REMS) Technical Assistance (TA) Center, on behalf of the U.S. Department of Education's Office of Safe and Supportive Schools, is pleased to offer a 4-hour Developing Emergency Operations Plans (EOPs) K-12 101 training and a 2-hour SITE ASSESS extension training.

#### TRAINING DESCRIPTION

During the K-12 101 TBR, an expert team will provide an overview of a recommended six step planning process to create a high-quality school EOP.

The SITE ASSESS extension training is intended to provide participants with an introduction to site assessments, including their purpose; who should serve on a site assessment team; how site assessments support school preparedness activities; how data from site assessments are incorporated into the planning process put forth in the [Guide for Developing High-Quality School Emergency Operations](#); and key topics such as Crime Prevention Through Environmental Design. This training also provides an overview of SITE ASSESS, including how it was developed by the REMS TA Center, some of its key features, and how to use it collaboratively.

Participants will have the opportunity to practice using the mobile app on their own devices through a guided session. **SITE ASSESS is compatible with both iOS and Android operating systems, and participants are asked to download and install SITE ASSESS prior to attending the training.**

#### WHO SHOULD ATTEND?

The intended audiences for this training are those who serve on an emergency operations plan planning team and/or a site assessment team including, but not limited to:

- School district and school administrators, educators, facilities staff, food management and cafeteria staff, transportation staff, security staff, school nurse, athletic department staff, and support staff; and
- Community partners, such as law enforcement, including school resource officers, fire officials, and Emergency Medical Services personnel.

#### TRAINING DETAILS

**When:** Thursday, June 22, 2023  
**Time:** Registration: 7:30 a.m. – 8:00 a.m. CT  
K-12 101 TtE: 8:00 a.m. – 12:00 p.m. CT  
Lunch: 12:00 p.m. ET – 1:00 p.m. CT  
SITE ASSESS: 1:00 p.m. – 3:00 p.m. CT  
**Where:** Evanston/Skokie School District 65, JEH Boardroom  
1500 McDaniel Ave  
Evanston, IL 60201  
**Cost:** NO CHARGE

Register for these training sessions online at:

<https://remstacenter.org/TBR/TrainingRegistration.aspx?trainingsid=5498>

Registration for this event closes on Tuesday, June 20, 2023 at 5:00 pm Eastern Standard Time.



If you have questions or need additional assistance, please contact the REMS TA Center at (855) 781-REMS (7367) or [info@remstacenter.org](mailto:info@remstacenter.org).

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